



MINUTES OF
CITY OF CREEDMOOR
BOARD OF COMMISSIONERS
REGULAR MEETING
AUGUST 16, 2016
7 P.M.

PRESENT

Mayor Darryl D. Moss, Mayor Pro Tem Del Mims, Commissioner Ernie Anderson, Commissioner Thomas Jackson, Commissioner Herman Wilkerson, and Commissioner Archer Wilkins. Also present were City Manager Michael P. Bonfield, Assistant City Manager/HR Director Korena Weichel, Finance Director Jamison Crampton, Planning Director Mike Frangos, Public Works Director Steve Colenda, Chief of Police Keith King, City Clerk Kathleen McCorkle, and Attorney T.C. Morphis, Jr.

ABSENT

None.

CALL TO ORDER

Mayor Darryl Moss called the meeting to order at 7:03 p.m. and offered the invocation. Commissioner Wilkins led the Pledge of Allegiance.

APPROVAL OF AGENDA

Moved by Commissioner Wilkerson to approve the agenda; seconded by Commissioner Anderson. The motion received a 5-0 vote.

APPROVAL OF MINUTES

Commissioner Jackson moved to approve minutes of the July 19, 2016 special meeting, the July 19, 2016 regular meeting, and the July 26 special meeting; seconded by Commissioner Wilkins. During discussion, Mayor Pro Tem Mims stated she did not wish to vote on the July 26 minutes as she was not in attendance at that meeting. Commissioner Jackson amended his motion to not include the July 26 special meeting minutes; and Commissioner Wilkins second held. The motion received a 5-0 vote.

Commissioner Jackson moved to approve the July 26 special meeting minutes; seconded by Commissioner Anderson. During discussion, Commissioner Jackson asked and Attorney Morphis advised the correct procedure would be to vote to allow Mayor Pro Tem Mims to be excused. Commissioner Jackson moved to allow Mayor Pro Tem Mims not to vote on the July 26 minutes because she was out of town; seconded by Commissioner Wilkerson. The motion to excuse received a 5-0 vote. The original motion received a 4-0 vote.

PUBLIC COMMENT

None.

OLD BUSINESS // ZMA-2016-03 BRAME-GORDON REZONING

Planning Director Mike Frangos presented a request from applicants in the Brame-Gordon rezoning request to reschedule their request until October 4, 2016. Commissioner Anderson moved to continue the item to Oct. 4, 2016; seconded by Commissioner Wilkins. The motion received a 5-0 vote.

AN-2016-01 // TAR RIVER LAND CONSERVANCY ANNEXATION

Mr. Frangos presented an overview of information, including the clerk's certificate of sufficiency confirming ownership and contiguity, regarding the annexation request of 155.06 acres owned by the Tar River Land Conservancy on east NC Highway 56.

Mayor Moss opened the public hearing at 7:15 p.m.

Mr. Derek Halberg, Tar River Land Conservancy, 421 Gambit Circle, Wake Forest

Mr. Halberg provided a brief history of the property acquisition and spoke in support of the annexation.

Mr. Ed Gleason, 1973 Bowles Avenue, Creedmoor

Mr. Gleason thanked TRLC and the Board for partnering and urged moving ahead with annexation.

There being no one else wishing to speak, the public hearing was closed at 7:19 p.m.

ORDINANCE 2016-O-15 // EXTEND CORPORATE LIMITS

Commissioner Wilkins moved to adopt Ordinance 2016-O-15 extending the corporate limit and annexing the Tar River Land Conservancy-owned 155.06 acre property; seconded by Commissioners Jackson and Anderson. Following brief discussion, the motion received a 5-0 vote.

AN-2016-02 // ROBERTSON CREEK AT BRASSFIELD ROAD ANNEXATION

Mr. Frangos presented an overview of the proposed annexation of city-owned undeveloped 25.43 acres at Robertson Creek at Brassfield Road, also known as the Goad tract. He confirmed the clerk had provided a certificate of sufficiency stating the City of Creedmoor owns the property and it is contiguous.

Mayor Moss opened the public hearing at 7:30 p.m. There being no one wishing to speak, the mayor closed the public hearing at 7:30 p.m.

ORDINANCE 2016-O-16 // EXTEND CORPORATE LIMITS

Mayor Pro Tem Mims moved to adopt 2016-O-16; seconded by Commissioner Anderson. The motion received a 5-0 vote.

RESOLUTION 2016-R-24 SCHEDULING ZMA-2016-04 AVERETT PROPERTY REZONING

Mr. Frangos provided an overview of a rezoning request from Frank L. Reynolds of D.R. Horton, and John Paul and James Edward Averett to rezone 48.8 acres on the south side of NC 56 Highway and west of Hayes Road from Agricultural (AG) to Single Family Residential (SFR).

The resolution authorizes necessary public notice to be made and the public hearing to be scheduled September 20, 2016, at 7 p.m.

Moved by Commissioner Wilkins to adopt Initial Scheduling Resolution 2016-R-24; seconded by Commissioner Wilkerson. The motion received a 5-0 vote.

RESOLUTION 2016-R-25 // SCHEDULING ZTA-2016-03 ARTICLES 11, 12, 13 & 14

Mr. Frangos gave an overview of the amendments to the Creedmoor Development Ordinance in order to comply with the General Assembly's recently adopted session law and to clarify ambiguous language and correct contextual errors.

The resolution authorizes necessary public notice to be made and the public hearing to be scheduled September 20, 2016, at 7 p.m.

Commissioner Jackson moved to adopt Initial Scheduling Resolution 2016-R-25; seconded by Commissioner Anderson. The motion received a 5-0 vote.

CREEDMOOR PARKS & RECREATION COMMITTEE APPOINTMENTS

Assistant City Manager/HR Director Korena Weichel presented staff recommendation for the reappointments of three members of the Creedmoor Parks and Recreation Committee.

Commissioner Wilkins moved to reappoint Brian Whitfield, Vernestine Bannerman and Jacqueline Tanner to the Creedmoor Parks & Recreation Committee for two-year terms beginning September 1, 2016, and ending September 1, 2018, as the local development/professional representative and Creedmoor resident representatives, respectively; seconded by Commissioner Anderson. The motion received a 5-0 vote.

CITY MANAGER'S REPORT

Mr. Bonfield referred to several items included on his written manager's report. Wooten Company has completed street repair assessment, and may report their findings at the September 20 meeting. Stimmel is working on four locations authorized for stormwater repairs. They have stated permits may take two to three months, and projects will likely not be completed until after the first of year. He reported that the Butner-Creedmoor trail committee determined the route along NC 56 is the only viable option because of difficulty accessing property and obtaining easements, and the costs of running trail along the lake. Running the trail along NC 56 is the most expensive route because of drainage. Because it is the County's project, they will discuss it first, and Butner and Creedmoor discussions will follow. The water treatment plant and raw water intake contracts are in the process of being signed; and the monopole project has been closed out. He mentioned a storm drain repair project on backside of Whitehall in which was discovered poorly installed piping; and a large road patch repair on Bayswater, which was completed in one day. He also reviewed the next meeting agenda.

COMMISSIONERS' REPORTS

Mayor Pro Tem Mims requested a conservation zoning update from Mr. Frangos, and she reported on her attendance at the Granville County Economic Development committee meeting.

Commissioner Anderson recalled discussion at the July 19, 2016, meeting regarding the rules of procedure and the decision on Rule 9. Because he voted in the majority, he moved to reconsider the motion made at the July 19, 2016 special meeting to insert the word may in place of the word shall in the statement *if the mayor or other presiding officer becomes actively involved in debate on a particular matter he or she shall/may designate another board member to preside over the debate*; seconded by Commissioner Wilkerson. Upon request for clarification from Mr. Morphis, according to *Roberts Rules of Order*, the motion should have been made at the last meeting, however the board could vote to suspend the rule.

Commissioner Anderson moved to suspend the rule; seconded by Commissioner Wilkins. The motion received a 3-2 vote, with Mayor Pro Tem Mims and Commissioner Jackson dissenting. Because a 2/3 vote was required, the motion failed.

Commissioner Jackson reported there were no CAMPO or JCPC meetings in July.

Commissioner Wilkins commended the police department for a recent operation involving many arrests.

Commissioner Wilkerson reported on his attendance at the SGWASA meeting.

ATTORNEY REPORT

Mr. Morphis resumed with his overview of the rules of procedure provided by the School of Government, starting with Rule 16. After lengthy discussion pertaining to Rule 28(B)(1) and board interaction with individuals offering comment, Commissioner Wilkins moved to limit public comment period to 3 minutes, with no interaction with the board; seconded by Commissioner Anderson. Following further discussion, the motion received a 3-2 vote; with Mayor Pro Tem Mims and Commissioner Jackson dissenting.

Commissioner Wilkins moved to incorporate the public comment policy into rule 28b; seconded by Commissioner Wilkerson. The motion received a 5-0 vote.

Rule 31 was revised to reflect that committee appointments are made by the mayor under direction of the board.

MAYOR'S REPORT

Mayor Moss thanked Chief King for a successful National Night Out and mentioned the upcoming Music Festival.

CLOSED SESSION

Attorney Morphis requested a brief closed session for attorney/client privilege. Because the agenda had already been approved, Commissioner Wilkins moved to suspend the rules; seconded by Commissioner Wilkerson. The motion received a 5-0 vote.

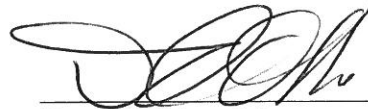
Commissioner Wilkerson moved to enter closed session; seconded by Commissioner Wilkins. The motion received a 5-0 vote.

Following a brief recess, Mr. Morphis introduced Kevin Hornik, who will be working with the planning board in Attorney Bob Hornik's place. No action was taken by the board.

Commissioner Anderson moved to leave closed session; seconded by Commissioner Wilkins. The motion received a 5-0 vote.

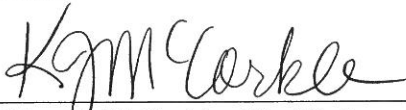
ADJOURNMENT

There being no additional business before the Board, it was moved by Commissioner Wilkerson to adjourn the meeting; seconded by Commissioner Wilkins. The motion received a unanimous vote and the meeting was adjourned at 9:16 p.m.



Darryl D. Moss, Mayor

ATTEST:



Kathleen J. McCorkle, City Clerk

