



MINUTES OF  
CITY OF CREEDMOOR  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
AUGUST 15, 2017 7 P.M.

**PRESENT**

Mayor Darryl D. Moss, Commissioner Del Mims, Commissioner Thomas Jackson, Commissioner Ernie Anderson, Commissioner Herman Wilkerson. Also present were City Manager Michael P. Bonfield, Assistant City Manager/HR Director Korena Weichel, Finance Director Jamison Crampton, Planning Director Mike Frangos, Public Works Director Daniel Snipes, Lt. Tommy Wallace, City Clerk Kathleen McCorkle, and Attorney T.C. Morphis Jr.

**ABSENT**

Mayor Pro Tem Archer Wilkins.

**CALL TO ORDER**

Mayor Darryl Moss called the meeting to order at 7:00 p.m. and offered the invocation. Commissioner Anderson led the Pledge of Allegiance.

**ROLL CALL**

Roll call by the clerk determined a quorum was present.

**APPROVAL OF AGENDA**

Moved by Commissioner Anderson, seconded by Commissioner Wilkerson to adopt the agenda with the following changes: Move item 9e CPRC Appointments to after item 5c; and delete items 6b Open Closed Session Minutes and 9c Ordinance 2017-O-11 Adopt Amended Traffic Schedule. The motion received a 4-0 vote.

**CLERK CERTIFICATION**

Mayor Moss announced City Clerk Kathleen McCorkle has been awarded her Certified Municipal Clerk designation from the International Institute of Municipal Clerks.

**FIVE-YEAR AWARD**

Mayor Moss commended public works employee Lee Henderson on five years of employment. Mr. Henderson was not in attendance and received his award prior to the meeting.

**DRAFT CTP PLAN PRESENTATION**

Ms. Rupal Desai presented the draft Granville County Comprehensive Transportation Plan (CTP) including roadway, pedestrian, bicycle and transit maps. The board has previously considered the plans and recommended amending them to downgrade the Creedmoor Loop from a boulevard to a major thoroughfare and to recommend the preferred route to I-85 from Old Weaver Trail utilize a relocated, straightened, widened, and improved Munns Road rather than Cash Road.

Moved by Commissioner Anderson that we concur with the recommendations of the draft Granville County Comprehensive Transportation Plan; seconded by Commissioner Jackson. The motion received a 4-0 vote.

### **LAKE ROGERS AND SENIOR CENTER/GYMNASIUM IMPROVEMENTS**

Mr. Bill McCaffery from MHAworks presented proposed improvements at Lake Rogers Park and the gym/senior center and their associated cost estimates.

Mr. David Richardson, CPRC chairman, spoke on behalf of the parks and recreation committee, and recommended moving forward with the Lake Rogers plan and Plan A of the gym/senior center improvements. Plan A includes renovating the existing buildings and adding a new two-story gymnasium.

The Board expressed concurrence recommending approval for staff to move forward with the projects and seek grant information. The plans will be available for residents to review at City Hall and at the music festival in September. More information will be presented at the next meeting.

### **CPRC APPOINTMENTS**

Assistant City Manager/HR Director Korena Weichel briefed the Board on proposed changes to the Creedmoor Parks and Recreation Committee functions, as well as the recommended appointments. Moved by Commissioner Jackson to adopt the revisions to the Creedmoor Parks and Recreation Committee Functions, and to reappoint David Richardson to another two-year term; to appoint Joe Phillips, Robert Stewart, Charmaine Fish, and Stephanie Black each to initial two-year terms; and to appoint Daniel Schmoyer and Sessa Woodard each to initial one-year terms; seconded by Commissioner Mims. The motion received a 4-0 vote.

### **TAR PAMLICO BASIN ASSOCIATION UPDATE**

Mayor Moss provided an update regarding the Tar-Pamlico Basin Association membership. The City is once again a member, and City Manager Mike Bonfield or his designee will represent the city on the committee. The City's access to the nutrient credits remains unchanged and the Board must decide if and when to open discussions with SGWASA regarding transferring the credits to them. Mr. Bonfield added that the Association didn't intend to do anything negative to Creedmoor and they were apologetic.

### **APPROVAL OF MINUTES**

Moved by Commissioner Anderson to approve the minutes of the June 20, 2017, regular meeting; seconded by Commissioner Wilkerson, who requested a small correction. The motion received a 4-0 vote.

### **PUBLIC COMMENT**

*Mr. Ed Gleason, 1973 Bowles Avenue, Creedmoor*

Mr. Gleason commended the Board for working together and thanked the clerk for the job she does for the planning board. Members of the planning board will be involved individually with the process of the improvements to Lake Rogers Park and the gymnasium/senior center.

### **BRUNCH BILL DISCUSSION**

City Attorney T.C. Morphis, Jr. reviewed the bill passed by the general assembly allowing retailers to begin selling alcohol at 10 a.m. on Sundays. Commissioner Anderson preferred the Board take no action, and Commissioner Wilkerson voiced his preference not to change the local ordinance. Commissioner Jackson moved to task the planning board to study this matter of the brunch bill and report back to us in a reasonable time limit; seconded by Commissioner Anderson. The motion received a 4-0 vote.

### **FY18 BUDGET AMENDMENT**

Finance Director Jamison Crampton presented the budget amendment to roll over purchase orders open as of June 30, 2017, into the FY18 budget. Other items in the amendment include adjust police investigations fund to include additional money returned by court order and an increase in stormwater advisory fees. Moved by Commissioner Wilkerson to approve FY18 budget amendment 1; seconded by Commissioner Anderson. The motion received a 4-0 vote.

### **ORDINANCE 2017-O-10 S-9 SUPPLEMENT**

Commissioner Mims moved to adopt Ordinance 2017-O-10 S-9 supplement; seconded by Commissioner Anderson. The motion received a 4-0 vote.

## **AMENDMENT 2 // PINE VALLEY II DEVELOPMENT AGREEMENT**

City Manager Mike Bonfield reported that he and Mr. Morphis have been working with developer Cozy Felton and his attorney to bring final resolution to the repair and paving of the streets in Pine Valley II subdivision. With time running out on the existing bonds, Mr. Felton is looking for a way to satisfy the city's need for assurance while keeping him from the expense of renewing the bonds.

The proposed agreement not only meets Mr. Felton's needs, but provides better security to the city than bonds. All of the revenue from the sale of the remaining 17 lots to Wade Jurney Homes will be placed in Mr. Felton's attorney's escrow account. His attorney will act as the escrow agent and pay all outstanding costs for the grading and paving of the roadway to the City's satisfaction.

Commissioner Wilkerson moved to table until the full board is here because it's a large amount of money and the full board needs to hear what is going on; seconded by Commissioner Anderson.

Following discussion, the motion to table received a 2-2 vote, with Commissioners Jackson and Mims dissenting. Mayor Moss voted no to break the tie and the motion failed 2-3.

Commissioner Mims moved to move forward with the agreement; seconded by Commissioner Jackson. The motion received a 3-1 vote, with Commissioner Wilkerson dissenting.

## **CITY MANAGER'S REPORT**

Mr. Bonfield reported positive progress on the CMAQ project, and staff is working to schedule a meeting with NCDOT to certify the right-of-way, after which they can proceed with approval of construction plans, etc.

The street paving project is complete and ended around \$100,000 under budget. Four major drainage projects are complete with four more scheduled. Chief Street improvements have been completed at approximately \$20,000 under budget.

He briefed the board on subdivision projects Amberleaf (waiting for construction drawings) and Brame's Crossing (no word from developers). Wilton Place site plan should be on the agenda for approval in September or October. Third Wave held a neighborhood meeting regarding plans for apartments at the end of Park Avenue. Annexation application of the Hobgood property on Hayes Road south of Amberleaf will be coming up for Board approval at a future meeting.

Mr. Bonfield made the Board aware that an old backhoe valued by staff at approximately \$4,500 and needing \$5,500 in repairs was recently placed for sale on govdeals.com. On the last day of bidding it sold for \$17,500. Staff did not bring it to the board before listing it because they did not think it would sell for more than \$5,000.

## **COMMISSIONERS' REPORTS**

*Commissioner Mims* offered congratulations to the city clerk, and she congratulated Doreen Allen on Circle Drive for winning the August yard of the month award, congratulated Ed Mims, who was recently honored for 50 years of membership in the Omega Psi Phi service organization, congratulated organizers of National Night Out, and new Granville County superintendent Alisa McLean. She then reported on the Granville County Economic Development committee's brainstorming sessions to identify growth trends; the first meeting of a Citizen Police Academy alumni group; and her attendance at a Golden Leaf Foundation grants presentation. She thanked Mr. Bonfield for meeting with her regarding grant opportunities. She reported the NLC offers a utility services warranty program and she again thanked Mr. Bonfield for his interest in a preliminary review and discussion. Commissioner Mims then advised everyone to protect their eyes with certified shades during the eclipse.

*Commissioner Anderson* reported on his attendance at the NLC committee meeting in Florida and spoke of several economic development ideas he learned about while there.

*Commissioner Wilkerson* confirmed zoning for a property on Highway 56; and he reported that SGWASA has contracted with a portable lab to perform tests on the water plant to recommend changes if needed to provide better quality water and improved sludge management.

*Commissioner Jackson* reported he attended the Third Wave neighborhood meeting. The group presented a concept and was willing to listen to input.

**MAYOR'S REPORT**

Mayor Moss reported a ribbon-cutting taking place August 17 at the Owl House. He attended the NC Mayors Association meeting August 9. He reported that the R5707 right-of-way acquisition surveys are taking place. He then thanked Graham Tillerson for a great First Friday event, and he mentioned the successful National Night Out and Alive After Five events. He noted he and Commissioner Jackson are planning to attend the 75<sup>th</sup> anniversary of Camp Butner on September 22. He mentioned he has 119 days left as mayor and he will be running through the finish line.

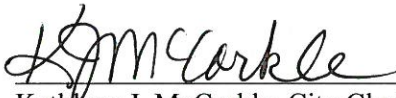
Commissioner Wilkerson mentioned that the Town of Butner is looking for WWII veterans to ride in the parade.

There being no further business to come before the Board, Commissioner Anderson moved to adjourn the meeting; seconded by Commissioner Wilkerson. The motion received a 4-0 vote and the meeting was adjourned at 9:04 p.m.



Darryl D. Moss, Mayor

ATTEST:



Kathleen J. McCorkle, City Clerk

