



Minutes of  
City of Creedmoor  
BOARD OF COMMISSIONERS  
**Regular Meeting**  
March 22, 2011  
7:00 p.m.

**PRESENT**

Mayor Darryl D. Moss, Mayor Pro-Tem Herman Wilkerson, Commissioner Jimmy Minor, Commissioner Otha Piper, Jr., and Commissioner John Stallings. Commissioner Ralph Seagroves was absent. Also present were Mr. Tom Mercer, City Manager, Ren Wiles, Finance Officer/City Clerk, Korena Weichel, Administrative Services Manager/Deputy City Clerk, and Attorney Lori Dutra.

**INVOCATION and PLEDGE OF ALLEGIANCE**

Mayor Moss called the meeting to order and offered the invocation. Commissioner Stallings led the Pledge of Allegiance.

**ADOPTION OF AGENDA**

Mayor Moss proposed a change to move Item 10c up on the agenda, to follow the awards presentation. No one objected to this. The Mayor called for the approval of the agenda. Moved by Commissioner Minor to adopt the agenda. Seconded by Commissioner Stallings. The motion received a unanimous vote.

**PRESENTATIONS**

Following the adoption of the agenda, Police Chief Benware came forward to recognize Captain Dennis Williams and Investigator Kelly Goss for obtaining their Advanced Law Enforcement Training Certificate. Chief Benware indicated that this was the highest level of certification that a law enforcement officer can achieve in North Carolina.

**USDA PROJECT, BID AWARD AND RELATED ACTIONS**

At Mayor Moss's request, City Attorney Dutra provided an overview of the bidding procedures culminating in Resolution 2011-R-04 (Resolution Authorizing the Award of Contracts For Construction of the Water Tank and the Water and Sanitary Sewer Lines). The resolution documents the results of the bidding process and subsequent inquiries of references for the apparent low bidders. The resolution declares the apparent low bidders to be the lowest responsive and responsible bidders for the contracts. The lowest responsive and responsible bidder for Contract 1 (water and sewer rehabilitation) was determined to be Centurion Construction Company. The lowest responsive and responsible bidder for the construction of the water tank was determined to be Landmark Structures, LP. Commissioner Minor made the motion to adopt Resolution 2011-R-04. The motion was seconded by Commissioner Piper. There was no further discussion. The motion received a unanimous vote. The Mayor and various Commissioners expressed their thanks to those involved with the process.

Following this, the Mayor directed the Board's attention to Resolution 2011-R-03 (Resolution Making Certain Findings and Determinations, Authorizing the Filing of an Application with the Local Government Commission and Requesting the Local Government Commission to Sell Bonds at a Private Sale in Connection with the Issuance of Revenue Bonds by the City of Creedmoor, North Carolina). Commissioner Stallings made the motion to adopt Resolution 2011-R-03. The motion was seconded by Commissioner Minor. There was no further discussion. The motion received a unanimous vote.

Mayor Moss called on Finance Officer Wiles for an overview of the budget amendment related to the above

actions. Finance Officer Wiles explained that originally the water portion and sewer portion of the project were budgeted based on the engineers' estimates at the time. With the bid awarded, Budget Amendment 5-FY11 adjusts the allocation between the water and sewer capital projects, to match the latest information from the engineers. Commissioner Piper made the motion to accept Budget Amendment 5-FY11. Commissioner Minor seconded the motion. The motion received a unanimous vote.

#### **REQUESTS TO ADDRESS THE BOARD**

None.

#### **ADOPTION OF MINUTES**

Commissioner Stallings made the motion to approve the Board Minutes of the February 22, 2011 Regular Meeting and the March 14, 2011 Work Session meeting. The motion was seconded by Mayor Pro Tem Wilkerson. The motion received a unanimous vote.

#### **PUBLIC COMMENTS**

None.

#### **CITY MANAGER'S REPORT**

- Manager Mercer reported on Budget Amendment 6-FY11, an amendment to account for the "wrap up" costs of the Hester Road project. Wrap up costs included additional work done by the City of Creedmoor, as well as the costs invoiced by Granville County. Commissioner Wilkerson made a motion to adopt Budget Amendment 6-FY11. Commissioner Minor seconded the motion. The motion received a unanimous vote. Manager Mercer reported the current status of how many citizens have hooked up on the line.
- The Lake Rogers Park concession operations are targeted to open on April 15<sup>th</sup>.
- Manager Mercer also addressed the progress on the annual budget. The process is underway but is slowed by revenue uncertainties. For example, what is the estimated tax base for FY11? What will the State do with Local Option Sales Tax and refunds that are due to non-profit entities? Will SGWASA make any rate changes? How will the MAPS salary study affect the budget? The Manager plans to present a draft budget at the April 11<sup>th</sup> board work session.

#### **OLD BUSINESS**

City Planner Randy Cahoon reported that land has been cleared for the sub-division playground and trees have been removed. The project is described as moving quickly.

Public Works Director Wilson reported on (i) the Alamo Building, (ii) the 4-Way Quick Stop, and (iii) the Burned Building on Highway 56. Director Wilson reported that the 90 day extension provided by the Board of Adjustment expires on May 15<sup>th</sup>. Director Wilson also reported that Planning Department staff John Ganus has confirmed that the required legal papers were served on the owner. June 14 is the deadline to repair or demolish the 4-Way Quick Stop. Regarding the burned building on Highway 56, staff is reviewing clean up procedures of the demolition debris.

#### **NEW BUSINESS**

The Mayor called attention to the population figures for Creedmoor recently released by the US Census Bureau. The City is reported to have 4,124 residents, showing a growth rate of approximately 85% since the last Census.

#### **MAYOR'S REPORT**

Mayor Moss reported that he attended a regional outlook meeting about the current issues facing local governments in Franklin, Granville, Vance and northern Wake County. Several speakers addressed the emerging themes and issues happening in Granville County and the Creedmoor area.

The Mayor also reported that the Capital Area Metropolitan Planning Organization (CAMPO) recently held public hearings on the Highway 50 report. CAMPO moved quickly to adopt the plan.

### COMMISSIONERS COMMENTS

*Piper* The Commissioner reported that at the 3/21/11 Granville County Board of Commissioners meeting, the County established a county-wide stormwater utility.

*Stallings* Commissioner Stallings reported that he has worked with Transportation and Business Development Manager Wilkins about how to broaden the base of participants in the Yard of the Month program.

*Wilkerson* No report.

*Minor* Commissioner Minor reported that Granville County Board of Commissioners moved last night to establish a regional stormwater management utility. Members in the regional utility could include Person County, Granville County, South Granville Water and Sewer Authority, and the municipalities in those counties. A key point in the regional utility would be enhanced interlocal efforts to manage stormwater. Additionally, the Granville County Manager has indicated that the County tax collector will put the stormwater fees on the property tax bills and will act as a collection agent for the City of Creedmoor.


Commissioner Minor also pointed out a likely jurisdiction conflict. State legislation gives municipalities authority over stormwater issues in an area up to 1 mile from the city line. However, this one mile limit exceeds the City's current ETJ limits. Mayor Moss expanded on this, stressing that the State mandated "sphere of influence" that is outside the ETJ limits. More logistic questions were discussed.

Commissioner Stallings asked a follow up question about the timing of the next steps in the approval process for the USDA project. The application is expected to be approved at the May 3<sup>rd</sup> meeting of the Local Government Commission.

Commissioner Minor made the motion to go into closed session to discuss items covered by attorney/client privilege, per G.S. 143-318.11(3). Seconded by Commissioner Stallings. The motion received a unanimous vote.

### ADJOURNMENT

Upon returning from closed session, there being no further business before the board, Commissioner Stallings made the motion to adjourn at approximately 7:52 pm. Seconded by Commissioner Piper. The motion received a unanimous vote.



Darryl D. Moss, Mayor



Ren E. Wiles, Finance Officer/ City Clerk