



Minutes of
City of Creedmoor
BOARD OF COMMISSIONERS
Work Session
April 12, 2010
5:30 p.m.

PRESENT

Mayor Darryl D. Moss, Mayor Pro-Tem Jimmy Minor, Commissioner Tim Karan, Commissioner Otha Piper, Jr., Commissioner John Stallings, and Commissioner Herman Wilkerson. Also present were Mr. Tom Mercer, City Manager, Ren Wiles, Finance Officer/City Clerk, and Attorney Tom Currin.

INVOCATION and PLEDGE OF ALLEGIANCE

Mayor Moss called the meeting to order and offered the invocation. Commissioner Piper led the Pledge of Allegiance.

REQUEST TO ADDRESS THE BOARD

Cynthia Hodges, the National Day of Prayer Task Force County Coordinator, announced the mobilization efforts for Wake, Durham, and Granville Counties to attend a National Prayer Luncheon on May 6, 2010 from 12:00 noon – 1:00 pm at 101 Peachtree Street, Creedmoor NC.

ADOPTION OF AGENDA

Motion made by Commissioner Stallings and seconded by Mayor Pro-tem Minor to adopt the Meeting Agenda. Motion carried.

CITY MANAGER'S COMMENTS

- Manager Mercer presented two revisions to the *FY09/10 Fee and Rate Schedule*.
 - “For any car wash which has been in continuous operation for a period of not less than ten years, the applicant may request that the capacity fee be based upon the actual average daily water use per bay calculated using the three-month billing period with the largest water usage for the car wash within twelve months immediately prior to the application.”

Motion was made by Commissioner Piper to adopt the changes for car wash capacity fees in the Fee and Rate Schedule; seconded by Commissioner Minor. The motion received a unanimous vote.
 - Reductions to the Lake Rogers boat launch and rental fees as previously adopted in the *FY09/10 Fee and Rate Schedule*. Board discussed the planned operating of the Lake Rogers Concessions for the Summer 2010 season. The previously adopted *Rules and Regulations Governing Boating, Fishing, and Concessions for Lake Rogers* omitted a distance requirement for the no-wake zone of 500 ft. Scottie Wilkins reported on the progress of the community service workers cleaning the concession area and restrooms at the lake.

Moved by Commissioner Minor to adopt the changes to the boat launch and rental fees as previously adopted in the *FY09/10 Fee and Rate Schedule* and the changes for the 500 ft no-wake zone for the *Rules and Regulations Governing Boating, Fishing, and Concessions for Lake Rogers*. Seconded by Commissioner Karan. The motion received a unanimous vote.

The Revised Lake Rogers Fee Schedule and *Rules and Regulations Governing Boating, Fishing, and Concessions for Lake Rogers* are attached to and made a part of these minutes as shown in Addendum A and B, respectively.

- Presentation of FY10/11 Water, Sewer, and CIP Budget Presentation

Manager Mercer presented a Draft Water, Sewer, and CIP Budget. SGWASA has proposed an increase to water base charge from \$10,627 to \$11,898 (11.9% increase) per month and water volume charge from \$3.55 to \$3.60 per 1,000 gallons (1.4% increase); proposed increase to sewer base charge from \$20,669 to \$21,920 per month (6.1% increase) and sewer volume charge from \$3.70 to \$3.90 per 1,000 gallons (5.4% increase). A sampling of 2000, 4000, and 6000 gallon usage was presented as example of actual dollar increase per customer per month for those usage levels.

The Board discussed adding a ready-to-serve fee and the distinction between empty lots and empty homes with meter box. Manager Mercer noted that the Board's recommendation last year was to implement a policy for approved lots to have a one-year window to utilize the capacity allocated with the second year to begin a \$100 per unit charge per year and then followed by adoption of a new fee schedule. Attorney Currin recommended beginning such a program with a small monthly fee and increasing incrementally in order to negate the initial impact on those subject to such a policy. Due to the likelihood that such a fee would be challenged, he further advised the Board to craft a policy that would survive a court attack, if it were challenged, and include language to treat everyone equally.

The Capital Improvement Plan (CIP) Budget was broken down with totals for Water CIP at \$4,359,546 and Sewer CIP at \$6,729,645. The total for General Fund, Enterprise Funds, and CIP Funds for FY10/11 is \$17,067,367.

The Board then discussed the rate structure and the potential financial impact to the City of including 1000-1500 gallons of usage in water base rate and requested those numbers be presented at the next regular meeting. Commissioner Minor requested line item detail for budget items to be presented at the next BOC regular meeting.

- The Board was presented with a letter from SGWASA requesting approval for Granville County Schools Preliminary Allocation and Connection Request for proposed school on Philo White Road @ 9,600 gallons per day of water and wastewater. The City's representatives were instructed to attend the SGWASA meeting tomorrow evening and represent the City's interests in this request.
- The Board's authorization was requested by NC DOT to allow the contractor currently working on intersection of Hawley School Rd, Crescent Drive, & Wilton Ave to put casement pipe under Hwy 56 to reduce total cost the City would have to pay in the future to get under roadway for new water lines (estimate savings to be half of what it would cost the City to do cut on its own).

Moved by Commissioner Wilkerson to authorize NC DOT to put casement pipe under NC Hwy 50. Seconded by Commissioner Stallings. The motion received a unanimous vote.

COMMITTEE REPORTS

a. Finance, Administration, & Intergovernmental

Commissioner Karan presented a sample Playground/Park Use and Maintenance HOA Agreement for review for discussion purposes. He noted that each individual agreement would need to come before the Board for approval on their own merits. Currently looking at possibility of installing existing City-owned playground equipment in Whitehall subdivision if all requirements and conditions are met. The HOA would lose exclusiveness as agreement mandates that the area must be open for public access.

b. Energy, Environment, & Natural Resources

No report.

c. Public Safety

Mayor Moss noted that a Gang Awareness Seminar will be held on May 20th at the Town Hall Meeting.

d. Transportation Infrastructure

Commissioner Wilkerson questioned the status of the street light installation. Scottie Wilkins reported that everything had been completed from the City's standpoint now just awaiting Duke Energy. She also gave

an update and on the paving of North Main Street and proposed renovation on NC-56 to begin at any time within the next couple of weeks; NC-15 tentative dates of May 11th.

e. Community & Economic Development

No report.

Commissioner Wilkerson made a motion to go into closed session (per G.S. 143-318.11) to discuss property acquisition; seconded by Commissioner Piper. The motion received a unanimous vote.

Commissioner Karan made a motion to seal the minutes of the closed session. Seconded by Commissioner Stallings.

Commissioner Stallings made a motion to come out of closed session; seconded by Commissioner Piper. The motion received a unanimous vote.

ADJOURNMENT

Upon returning from closed session, Commissioner Wilkerson moved to adjourn the meeting at approximately 8:00 p.m.; seconded by Commissioner Piper. The motion received a unanimous vote.

Mayor

Deputy City Clerk

LAKE ROGERS PARK Information & Fees

Park Hours

Daylight Savings Time Hours: 6:30am - 9:00pm (March thru October)

Winter Hours: 6:30am - 6:30pm (November thru February)

Concession Stand Hours of Operation

April thru October, 2010

Friday, Saturday, Sunday, and Holidays: 10am-7pm

<u>Boat Rental Fees</u>	<u>Per Hour</u>	<u>5 or More Hours</u>
Jon Boats with Motor		
Creedmoor Residents	\$ 8	\$25
Non-City Residents	\$10	\$35
Jon Boats without Motor		
Creedmoor Residents	\$ 3	\$10
Non-City Residents	\$ 5	\$15
Pedal Boats		
Creedmoor Residents	\$ 5	
Non-City Residents	\$ 8	

Note: All Boat Rentals Require Photo I.D.

<u>Boat Launch Fees</u>	<u>Daily</u>	<u>Season*</u>
Creedmoor Residents	\$ 4	\$25
Non-City Residents	\$ 6	\$50
Senior Citizens (65+)	\$ 2	\$15

*Season passes available only at City Hall

<u>Reserved Picnic Shelters*</u>	<u>Half-Day</u>
Large Shelter	\$35
Small Shelter	\$20

*Picnic shelter reservations taken only at City Hall

Half-day is either *Sunrise to 2:00pm* or *3:00pm to Sunset*

For more information, call Creedmoor City Hall at (919) 528-3332, Option 1



Lake Rogers
RULES AND REGULATIONS
Governing Boating, Fishing, and Concession Operations

Adopted September 14, 2009
Revised April 12, 2010

Part I: State of North Carolina General Statutes

Provisions contained in Article 10, Chapter 130A of the General Statutes of North Carolina, the rules and regulations promulgated there under, and all other laws, rules or regulations governing the use of public drinking water supplies provide the general rules for usage of Lake Rogers.

Part II: Boating Regulations

Section 1: Boating Permits

No person shall operate a boat in Lake Rogers except by a proper permit issued by an authorized agent of the City of Creedmoor.

Section 2: Transferability/Duration

No permit shall be valid for use by any person other than the person to whom the same was issued. All day permits not used on date issued shall be void. Season permits shall be void after the last day of the year.

Section 3: Revocability

The Licensee shall issue permits subject to revocation or cancellation upon violation of these rules and regulations. No permit shall be issued for a period of 30 days, or such longer time as may be dictated by the City Manager, to any person who has knowingly violated the rules and regulations governing fishing in Lake Rogers.

Section 4: Use of Boat Launch and Docks

A fishing dock is provided for the purpose of docking boats; No boats shall enter or leave Lake Rogers except from the dock provided or from the boat launch facility beside the dock.

Section 5: Means of Propulsion and Speed Limits

Boats operated on Lake Rogers may be propelled by means of oars, paddles, other manual propulsion, or by outboard motor. There is a "No Wake" zone within 500 feet of the boat dock area; the speed limit over the remainder of the lake shall not exceed twenty-five miles per hour. Personal watercraft and waterskiing are not permitted on Lake Rogers.

Section 6: Denial of Admission

The Lake Licensee shall deny admission to Lake Rogers to any person known to him/her to have violated rules and regulations relative to the lake, to any person having intoxicating drink or illegal drugs in his possession, or to any person who shows evidence of being under the influence of alcohol or drugs.

Section 7: Posting of Rules and Regulations

The City of Creedmoor shall post copies of the rules and regulations concerning Lake Rogers on the City's website and have copies available at City Hall and Lake Rogers Concession Stand, when open.

Part III: Fishing

Section 1: Adoption of NC Wildlife Commission Regulations

The regulations of the NC Wildlife Commission relating to the kinds/sizes and the times/seasons of fish taken in non-commercial waters are hereby adopted by reference as the fishing regulations for Lake Rogers.

Section 2: Sanitation Pails

Every boat shall be supplied with a pail. Such a pail shall be used only for sanitary purposes and not for fish.

Section 3: Bank Fishing

Bank fishing will be permitted only in designated areas.

Part IV: Concessions and Picnic Facilities

Section 1: Rental Boats

Rental boats (Jon Boats and Pedal Boats) are available with fees paid at the Lake Rogers Concession Stand during normal hours of operation. For current fees, see the City of Creedmoor's Fee and Rate Schedule available on the City's website or at City Hall. Each renter and each passenger/participant must complete a 'Release of Indemnity Agreement' and each renter must present a valid driver's license before being permitted to operate the rental boats.

Section 2: Picnicking

All picnicking around the lake shall be subject to laws, rules, and regulations as set forth by the City of Creedmoor. Picnicking will be permitted only in areas set up for this purpose and supervised by the City of Creedmoor. Picnic tables, garbage containers, and public toilets are available around the lake.

Section 3: Picnic Shelter Rental

Picnic shelters may be reserved by paying rental fees at City Hall. For current fees, see the City of Creedmoor's Fee and Rate Schedule available on the City's website or at City Hall. As long as a shelter has not been previously reserved, it shall be open to the general public on a first-come/first-serve basis.

Section 4: Denial of Use

Any group abusing the privilege of the use of these areas may be denied any further use of lake facilities.

Section 5: Other Activities

Swimming or wading in Lake Rogers is prohibited. Overnight camping shall not be allowed on property owned by the City of Creedmoor without the written permission of the City Manager. No recreational activity shall be allowed on or around the lake except as is or shall be approved by the City Manager. The discharge of firearms, firecrackers, or other explosives on the lake shall not be permitted except as approved by the City of Creedmoor and any state agency having jurisdiction over the part of Lake Rogers involved, if any.