



Minutes of
City of Creedmoor
BOARD OF COMMISSIONERS
Work Session
July 12, 2010
5:30 p.m.

PRESENT

Mayor Darryl D. Moss, Commissioner Tim Karan, Commissioner Otha Piper, Jr., Commissioner John Stallings, and Commissioner Herman Wilkerson. Also present were Mr. Tom Mercer, City Manager, Ren Wiles, Finance Officer/City Clerk, Korena Weichel, Deputy City Clerk, and Attorney Tom Currin. Mayor Pro-Tem Jimmy Minor was not present.

INVOCATION and PLEDGE OF ALLEGIANCE

Mayor Moss called the meeting to order and offered the invocation. Commissioner Stallings led the Pledge of Allegiance.

ADOPTION OF AGENDA

Moved by Commissioner Stallings to adopt the meeting agenda; Seconded by Commissioner Piper. The motion received a unanimous vote.

SOUTHERN CREEDMOOR SMALL AREA PLAN

Mayor Moss commented that the documents provided in Board Packet were for informational purposes, that there still may be questions remaining in regards to the Southern Creedmoor Small Area Plan, and that the item would be addressed at the next regularly scheduled Board Meeting on July 27, 2010.

RESOLUTION FOR FY11 GOVERNOR'S HIGHWAY SAFETY PROGRAM

Moved by Commissioner Piper to approve the resolution in support of the Governor's Highway Safety Program for Creedmoor for FY11; Seconded by Commissioner Stallings. Commissioner Wilkerson asked if the \$10,000 was coming to the Creedmoor Police Dept or was it going to cost the Police Dept \$10,000? Mayor Moss answered by saying that it was money that would be coming to the Creedmoor Police Dept. No further discussion; the motion received a unanimous vote.

CITY MANAGER'S COMMENTS

- *Proposed Water Shortage Response Plan*
Manager Mercer began by saying that SGWASA has developed a Water Shortage Response Plan in regards to Lake Holt. He summarized the draft plan by stating that there were five stages of response based on water levels at Lake Holt with responses from a courtesy warning up to a \$500 fine and discontinuation of service under a 2nd and 3rd violation. This plan is intended to replace the City's previous plan which addressed water levels at Lake Rogers. Attorney Currin informed the Board that they would need to adopt an ordinance to repeal the old language and adopt the new plan. To be placed on the agenda for the next regularly scheduled Board Meeting on July 27, 2010. Discussion followed regarding the feasibility of naming individual persons versus position titles in the plan's contact information. Recommendation to update the plan as changes are made in personnel.

- *NC Statewide Emergency Management Mutual Aid and Assistance Agreement*
Manager Mercer reported that there are two parts to this agreement. The first, NC Water & Wastewater Agency Response Network (NC WaterWARN) is part of the mutual aid agreement between utilities. Unlike other mutual aid agreements, NC WaterWARN does not require a state or federal disaster declaration to be activated; it is to be done between the groups when they run into a major problem from a utility standpoint. From a hurricane standpoint, the City is looking at renewing mutual aid agreements with the County. In the next couple of weeks, he will be meeting with the County in regard to some of the items that are listed to ensure all are in agreement. More detail will be given at the next meeting. Attorney Currin cautioned the Board regarding a recent court decision involving a mutual aid agreement between two local groups which resulted in an injury and there was no language in the agreement holding the receiving group liable for expenses. The catastrophic expenses ended up being paid by the originating group and not the group benefiting from the mutual aid. He advised the Board as they move forward on mutual aid agreements to always keep in mind the potential liabilities involved as well as benefits.
Commissioner Wilkerson asked whether there would be a list of equipment available from each participating municipality. A physical list may not be detailed but agreement may state that whatever equipment is available at the time would be offered. Mayor Moss directed the Board to the first page of the agreement which addresses how to use the mutual aid system when needed and what kind of resources are available. Board agreed to discuss further at the next regularly scheduled Board Meeting on July 27, 2010.

COMMITTEE REPORTS

1. Finance, Administration, & Intergovernmental

Commissioner Karan addressed the Board with a request from Mr. Bill Aiken, with the American Legion. Due to the previous passage by the Board of a Special Use Zoning District from R-5 to B-2, they have been searching for a tenant for that location. They currently have a prospective tenant that would like to open an antique business there. Mr. Aiken would like to request a “temporary permitting process” to ensure that he not lose the current interested tenant while the time-intensive Special Use Zoning Permit process is completed. Planning Director Dave Roesler spoke to the Board and reported that the process takes approximately three months (Planning Board hears the application, a public hearing is held, and then the board takes action). Attorney Currin explained the purpose of special use zoning permits is to protect the neighbors; a temporary permitting process would not allow neighbors to be notified or give them an opportunity to speak. Mr. Currin suggested the prospective tenant should have applied for a small retail use to include antique stores. No action taken.

2. Energy, Environment, & Natural Resource

Manager Mercer reported that an agreement for easements for the water sewer is being worked on. A core sampling for a water tower is being done. Mayor Moss asked about the progress of the Hester Road Project. Steve Colenda answered that the main water line is 95% completed. Before the line is put into use and Wooten Company inspects and pressure tests the line, Attorney Currin requested that the City have the County execute a document agreeing to divest ownership and to allow Creedmoor to own and control the line. Manager Mercer to confer with Wooten Co.

3. Public Safety

Commissioner Otha Piper reported that progress on this year’s Music Festival is ahead of schedule and sponsors are responding well. Attorney Currin referenced three proposed ordinances related to public safety that had previously been brought up to the Board. He commented that the “Unnecessary Noise” Ordinance will likely receive much public comment and should be examined carefully. The Ordinances will be presented at the next regularly scheduled Board Meeting on July 27, 2010. Mayor Moss reminded everyone about the Citizen’s Police Academy being planned by CPD.

4. Transportation Infrastructure

Commissioner Herman Wilkerson asked about the pavement on Wilson Way. Steve Colenda indicated that the worst parts had been covered and a total overlay of the street had not been done. Commissioner Wilkerson asked for an update on the City limits sign on Hwy 56 toward Butner. Manager Mercer explained the DOT came at Butner's request to look at the signage; the sign would be placed where the survey line for the city limits crosses Hwy 56 at the crossroad. Commissioner Karan suggested requesting the DOT place new Creedmoor City limits signs. Scottie Wilkins will look into the signage issue and will discuss Creedmoor's options as far as NC-DOT is concerned.

5. Community & Economic Development

Commissioner Stallings requested an update on the street light survey. Scottie Wilkins reported she has received all maps to complete the process and is ready to formulate an approach. She further stated that RFLI to request letters of interest from firms to do planning and design for the greenway project were in the development phase. The RFLI is planned to be submitted to the newspapers and posted on the City's website as well as NCDOT's website.

Commissioner Stallings asked for an update on the 4-Way Quick Stop, the Alamo, and the driveway at the American Dream properties. Steve Colenda reported the driveway is complete at American Dream Properties and the Alamo is waiting on a hearing in September. He also said a letter needs to be sent in regards to the grass cutting at the 4-Way Quick Stop.

MAYOR'S COMMENTS

Mayor Moss reminded everyone that August 10th, 11th, and 12th will be a Charrette for an intense wrap-up on the Hwy-50 Corridor Study. During that same time, there will be an Emergency Management Workshop on August 10th & 11th; anyone interested can register online. Mayor Moss reiterated the importance of good representation at the Hw-50 meetings. Scottie Wilkins added there will be focus specific sessions at different times and emphasized the importance of keeping a strong presence. Commissioner Herman Wilkerson specifically asked that Mary Jo Edgerton be invited, to which Scottie replied that she had been invited.

ADJOURNMENT

Moved by Commissioner Stallings to adjourn the meeting at approximately 6:21 pm; seconded by Commissioner Wilkerson. The motion received a unanimous vote.

Darryl D. Moss, Mayor

Korena L. Weichel, Deputy City Clerk