

Minutes of
City of Creedmoor
BOARD OF COMMISSIONERS
Work Session
September 13, 2010
5:30 p.m.

PRESENT

Mayor Darryl D. Moss, Mayor Pro-Tem Jimmy Minor, Commissioner Tim Karan, Commissioner Otha Piper, Jr., Commissioner John Stallings, and Commissioner Herman Wilkerson. Also present were Mr. Tom Mercer, City Manager, Ren Wiles, Finance Officer/City Clerk and Korena Weichel, Deputy City Clerk.

INVOCATION and PLEDGE OF ALLEGIANCE

Mayor Moss called the meeting to order and offered the invocation. Commissioner Piper led the Pledge of Allegiance.

ADOPTION OF AGENDA

Moved by Commissioner Stallings to adopt the meeting agenda; seconded by Commissioner Minor. The motion received a unanimous vote.

PROCLAMATION 2010-P-02: Official International Walk to School Month

Business and Transportation Manager Wilkins introduced the proclamation for Official International Walk to School Month in October 2010-P-02. A motion was made by Commissioner Wilkerson to adopt the Proclamation adopting October as International Walk to School Month and was seconded by Commissioner Stallings. The motion received a unanimous vote.

RESOLUTION 2010-R-15: NCDOT Municipal Reimbursement Agreement

Business and Transportation Manager Scottie Wilkins addressed the Board about the grant awarded the City for pedestrian transportation planning purposes. The grant is for \$24,000, with a \$6,000 match from the City. A formal acceptance of the grant is required by the NC Dept. of Transportation. A motion was made by Commissioner Minor to accept the NCDOT Municipal Reimbursement Agreement and was seconded by Commissioner Piper. The motion carried with a unanimous vote.

CITY MANAGER'S COMMENTS

- Manager Mercer submitted the Rate & Fee Schedule changes to the Board. One to allow a \$4.00 charge for accepting remote payments by credit or debit cards and the other for fees monitoring and processing merchants dealing in precious metals. Police Chief Benware clarified that this is a background check and more extensive than just fingerprinting. Motion by Commissioner Karan to accept and adopt the revisions in the 2010-11 fee and rate schedule and seconded by Commissioner Stallings. The motion received a unanimous vote.
- Manager Mercer presented Budget Amendment 2-FY11 to update the estimated spending in the Joe Peed Booster Pump Station project due to the rock encountered in construction. Manager Mercer provided an overview of the situation and flow of the numbers. Motion made by Commissioner Stallings to adopt Budget Amendment 2 -FY11. Seconded by Commissioner Wilkerson. The motion received a unanimous vote.
- Manager Mercer reported the City is waiting for final certification of the water quality from The Wooten Company and the State on the Hester Road project, The City hopes to accept the water line within two weeks.

- He also indicated he received the proposed contract and rate revisions from Waste Industries. There will be no fee increase in the first and third years. A motion was made by Commissioner Piper to accept the contract modifications from Waste Industries for solid waste and recycling services and seconded by Commissioner Minor. The motion carried with a unanimous vote.
- Planning and Zoning Administrator Rick Flowe provided an update on the Paddington subdivision recreation facilities issue. Mr. Flowe asked for the Board to take action to allow the required one contiguous playground facility to be broken up into multiple sites because there are 4 primary, interested parties and Timberstone has made a commitment to dedicate land for recreation purposes, behind the pool. He intends to seek financial guarantee before building permits are issued. Motion by Commissioner Minor to allow multiple playground sites in the Paddington subdivision to be accepted in lieu of the one contiguous playground specified in city ordinances. It was seconded by Commissioner Stallings. The motion received a unanimous vote.
- Mr Flowe informed the board that Granville County has been awarded a CDBG grant for housing rehabilitation. Creedmoor citizens may be eligible for housing rehabilitation funding.
- The Mayor raised a question about new tree/wetland/natural area mitigation standards which are expected to affect the new capital projects of the City. Manager Mercer responded that the City is looking at what options it has and the different types of wetlands/natural areas which may be affected by the City's capital projects. Many of these options involve fees paid to the NC Dept of Environment and Natural Resources for changes affecting the wetlands. Currently any fees assessed for these standards are assessed against the contingency line item in Creedmoor's capital projects. The current fees are expected to be approximately \$32,200.

COMMITTEE REPORTS

1. Finance, Administration, & Intergovernmental

Nothing to report at this time.

2. Energy, Environment, & Natural Resource

Commissioner Minor encouraged Manager Mercer to address force main liability in future contracts. Commissioner Minor also asked if Manager Mercer has looked into electronic appliances recycling requirements. Commissioner Karan raised the possibility of grant funding for this. This is a new requirement and Manager Mercer promised an update next meeting. The Mayor cited Metech operation as a resource for this.

3. Public Safety

Police Chief Benware gave a report on the Citizen's Police Academy. They had 13 participants for the first meeting from inside and outside the city. Commissioner Stallings asked questions about the reported criminal activity on Pecan Hill and the follow up on those reports. Chief Benware reported that the citizen raising the issue came to City Hall last week to thank Captain Williams for the efforts at Pecan Hill.

4. Transportation Infrastructure

Commissioner Wilkerson asked Scottie Wilkins about the status of DOT work on the southern end of Highway 15. Commissioner Wilkerson asked Ms. Wilkins to arrange for a meeting with the DOT District Engineer from Durham. Commissioner Wilkerson expressed his desire to be in said meeting to see if there are any other "things" that could be done. Mayor Moss reported to Commissioner Wilkerson information for a citizen, Mr. Louis Coker, on Northside Road, that Northside Road is expected to be rehabilitated in 2011.

5. Community & Economic Development

Commissioner Stallings brought up support of the local merchants for discussion. Manager Mercer maintained that when practical and at an acceptable price, the City obtains goods and services from local merchants.

Commissioner Wilkerson indicated he was told Creedmoor staff instructed not to purchase supplies Dutchville Builders and to go to Ace Hardware where the City gets a 10% discount. Commissioner Minor asked Manager Mercer to look into it. The Mayor commented that purchasing records should quickly answer questions.

MAYOR'S COMMENTS

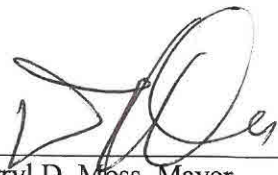
The Mayor returned to Transportation issues in his comments. He reported that there will be a Highway 50 corridor update at the Capital Area Municipal Planning Organization meeting. On October 4th, Granville County will be hosting a joint municipal update on the Highway 50 corridor study project. The Mayor reported his lobbying efforts for the Highway 50 study project during Friday's Chamber of Commerce update.

Commissioner Stallings asked about nuisance buildings in the condemnation process. City Inspector Colenda responded that the issue was to be addressed at the September 28th meeting. A lack of response from the owners of record is delaying the condemnation process.

Mayor Moss reports Creedmoor may be cited as an example in a press release of how the federal government is helping small municipalities at this time.

ADJOURNMENT

There being no further business before the Board, Commissioner Stallings moved to adjourn the meeting at approximately 6:45 p.m.; seconded by Commissioner Piper. The motion received a unanimous vote.



Darryl D. Moss, Mayor

ATTEST:



Ren E. Wiles, Finance Officer/City Clerk

