

MINUTES OF  
CITY OF CREEDMOOR – BOARD OF COMMISSIONERS  
REGULAR MEETING  
SEPTEMBER 23, 2008  
7:00 P.M.

**PRESENT:**

Mayor Darryl D. Moss, Mayor Pro-tem Tim Karan, Commissioner Otha Piper, Jr., and Commissioner Herman Wilkerson. Also present was Mr. Tom Mercer, City Manager, Sandra Harper, City Clerk and Attorney Tom Currin. Absent were Commissioner Jimmy Minor and Commissioner Larry Robinson.

Mayor Moss called the meeting to order at 7:00 p.m. in the Commissioner's Room at City Hall.

**INVOCATION:**

Mayor Moss

**PLEDGE OF ALLEGIANCE:**

Commissioner Karan

**APPROVAL/ADDITIONS TO AGENDA:**

Moved by Commissioner Wilkerson and seconded by Commissioner Piper to adopt the agenda. The motion received a unanimous vote.

**REQUESTS TO ADDRESS THE BOARD:**

Mayor Moss announced that no one was scheduled to address the Board; however, Mr. Carl Norgaard of the Creedmoor Volunteer Fire Department was present for an annual presentation and Commissioner Karan would like to give an update on Playful City, USA.

Mr. Carl Norgaard addressed the Board and on behalf of Chief Bobby Ray and the members of the Creedmoor Volunteer Fire Department he invited the Board and their spouses to the Annual Fireman's Day Dinner scheduled for Saturday, October 11, 2008 and presented them with tickets. Mr. Norgaard expressed that the CVFD was thankful for the generous support of the Board.

Commissioner Karan gave a brief presentation on the press release naming the City of Creedmoor as a Playful City USA for the second year. He noted that this information was available on the City website [www.cityofcreedmoor.org](http://www.cityofcreedmoor.org). He encouraged everyone to visit the website and click on the link to make a comment. Commissioner Karan said that the City

with the most comments wins an imaginary playground in a box. He gave a power point presentation showing children at play creating their own play space with the imaginary playground in a box. Commissioner Karan also advised that he and the City Manager met with the playground equipment vendor and they have come up with a proposal for GT Jams by Gametime; which consists of 16 plastic musical instruments. These instruments provide rhythmical, tonal and vocal options to create musical expressions while at play.

**MINUTES:**

Moved by Commissioner Piper and seconded by Commissioner Karan to approve the August 26, 2008 and the September 10, 2008 minutes. The motion received a unanimous vote.

**APPROVAL/ADDITIONS TO AGENDA:**

Moved by Commissioner Karan and seconded by Commissioner Wilkerson to approve the agenda. The motion received a unanimous vote.

**PUBLIC COMMENTS:**

Mr. John Wilkerson, 308 S. Main Street addressed the Board and asked that they consider purchasing a better sound system for the Commissioner's Room.

Mayor Moss referred this issue to the Finance and Administration Committee.

Mr. Samuel Bratsher, 102 Allen Street addressed the Board and reported that a transfer truck with a 53' trailer was backing up on Lyon Street and tore limbs off a tree while making a delivery last week. Mr. Bratsher also asked about the status of the dredging of Lake Rogers.

Mayor Moss said that trucks are allowed on City streets to make deliveries. He noted that the City would send Mr. Bratsher a letter and include a copy of the City's Truck Ordinance. Mayor Moss also advised Mr. Bratsher that the City Manager would be giving an update on Lake Rogers this evening.

Ms. Deborah Brogden, 1254 Dove Road addressed the Board and said that she participates in the Farmers Market located on the corner of Main Street and Highway 56. She advised that the Farmers Market had grown this past year from 8 vendors to 18 vendors and asked the City to help them find a new location before construction of the CVS.

Mayor Moss said that he had already been looking and the City would help find a home for the Farmers Market.

**MANAGER'S REPORT:**

Mr. Tom Mercer, City Manager gave an overview of the report that was in the Board's packet in reference to water, sewer, refuse collection, roads and miscellaneous.

Mr. Tom Mercer gave an update on the Lake Rogers dredging project and said that they are assembling the piping that would deliver the sediment to the dewatering site. The dredging is scheduled to begin next week. Mr. Mercer said that he would be issuing a press release to update citizens on the status.

Mr. Mercer advised that the attentive date for the Surplus Auction was scheduled for November 8, 2008.

Mr. Mercer gave an overview of the Financial Summary Report for month ending August 31, 2008.

Commissioner Wilkerson asked if the Prison had been called to schedule a date for Litter Sweep and Mr. Mercer replied that it had been discussed with staff and he would do so as soon as possible.

#### **OLD BUSINESS:**

##### **Tax Audit Update:**

Mayor Moss advised that the IRS Appeal had been forwarded to the Appeals Division. He expressed that the 2006-2007 audit had been completed and forwarded to the LGC. Mayor Moss said that Winston, Williams and Creech would be giving a presentation on the audit results at the October 8, 2008 Board of Commissioner's Work Session.

Mayor Moss said that the Finance Director had been directed to prepare a recommendation for either a Budget Amendment for the Fire Department contribution or as a Budget item for the 2009-2010 Budget. Mayor Moss said that this was to address the request for the Retired City Firemen discount. The Finance Director will give her recommendation on this matter at the October 28, 2008 meeting.

Mr. Tom Mercer, City Manager said that he met with Steve Colenda, City Inspector and Dave Roesler, Planning Director to look at what had been done in the past as far as allocation and the different build-outs of lots and subdivisions and their current status. He expressed that they are putting together a comprehensive analysis as to where we are today and what we think that build out will be based upon the latest information. Mr. Mercer said that he had concerns of subdivisions that have been allocated water/sewer and are currently sitting dormant. He expressed that a forthcoming recommendation would be made to the Board.

##### **Department Head Reports:**

Chief Tim Benware gave the Board a handout of a summary report and also gave a brief presentation on the vehicle counter and speed monitoring device at Southerby's Subdivision.

Commissioner Wilkerson said that there are citizens requesting speed bumps at Pine Valley and inquired about moving the device to that location.

Chief Benware said that would not be a problem; however, they may have to put up a pole to place the device. He said that he ran the base line for one week and planned to keep it at Southerby's for another week to compare the data. Chief Benware said that they are looking at the process and plan to move the device to several different areas. He said that he should have the data available by the October 28, 2008 meeting.

## **NEW BUSINESS:**

### **Parking:**

Mayor Moss expressed his concern of cars parking the wrong way with the left wheels to the curb. He said that he felt this was very unsafe.

Chief Tim Benware said that the ordinances are in place and no action needed to be taken by the Board. He said that this has been allowed to happen and the City would be receiving complaints. He expressed two choices; 1) the Police Department could enforce immediately; or 2) give courtesy notices.

Mayor Moss referred this issue to the Transportation Infrastructure Committee.

## **MAYOR'S REPORT:**

Mayor Moss thanked Commissioner Piper, Deuard Bowden, Tommy Keith and staff for a successful Music Fest and Car Show. He advised that there would be a team meeting to debrief the festival.

Mayor Moss said that there are twenty-two participants for The Community Collaborative (TCC). He said that he would be sending out a letter this week to participants.

Mayor Moss expressed that last month the first "From the Mayor's Desk Newsletter" went out with the water bill in reference to The Community Collaborative. The second edition "From the Mayor's Desk Newsletter" will be in reference to the Digital TV Initiative; which will also be on the City's Website with a link to the [www.dtv.gov](http://www.dtv.gov). Mayor Moss said that there will also be a press release and fact sheets to be distributed.

Mayor Moss announced that the Kerr Tar Regional Council of Government Annual Banquet was scheduled for Thursday, September 25, 2008.

Mayor Moss advised that Mr. Randy Newton, Woodland Drive of the old section of Pine Valley requested speed bumps for Woodland Drive and referred this issue to the Transportation and Infrastructure Committee.

## **COMMISSIONER REPORTS:**

### **Community and Economic Development:**

Commissioner Piper advised that Ms. Eleanor Fowler, Tourism Development Committee Representative would be giving a presentation at the October 28, 2008 meeting.

### **Finance, Administration & Intergovernmental:**

Moved by Commissioner Karan and seconded by Commissioner Piper to purchase the GT Jams by Gametime equipment for the playground at Lake Rogers for a total of \$7,613.70 contingent upon budget approval. The motion received a unanimous vote.

Commissioner Karan advised that there are several grants available for playground equipment and he will be asking the Board for approval to apply for these grants in the near future.

Commissioner Karan expressed that there was a newly formed organization called the Falls Lake Stakeholders Group that is affiliated with the UNRBA, Triangle J Council of Government and Kerr-Tar Council of Government. The purpose of this organization is to protect Falls Lake through decreased development or pre-treatment of the stormwater, which will be costly to tax payers.

Commissioner Karan expressed gratitude to the Board for giving the children another nice place to play in the City of Creedmoor.

Commissioner Karan said that he felt the Music Fest was a great success and recognized staff for their help.

### **Transportation Infrastructure:**

Commissioner Wilkerson said that Legion Street needs repair. He asked if there was a way to prevent the garbage trucks from turning around on Legion Street.

Mr. Tom Mercer said that he will discuss this issue during the meeting with the Waste Industries General Manager.

Commissioner Wilkerson inquired about the status of the additional two speed bumps at Whitehall Subdivision.

Mr. Tom Mercer, City Manager said that they have been discussing what type of speed bumps and where they should be located. He referred to Chief Benware's presentation and said that he would like to use the speed counter to gather data to see where the speed bumps are most needed.

Mayor Moss said that the Booster Club was in the process of placing a sign at South Granville and they were unhappy that their project had been delayed. The City received the plans on Friday and was waiting to receive approval from Granville County Schools. The work actually started without a permit and they could receive a fine; however the City was not planning to pursue. The approval has been received, the permit has been prepared, the fees have been calculated and the contractor has been notified that they can proceed.

Mayor Moss announced that on Election Day, November 4th there will be a Bond Issue on the ballot for Granville County Libraries. He asked that as everyone is looking for a new location for the Farmer's Market to also be looking for a location for a Library in Creedmoor.

Moved by Commissioner Wilkerson and seconded by Commissioner Piper to go into Closed Session on the Matter of Personnel in accordance with GS 143-218.11. The motion received a unanimous vote.

Upon return to regular session, moved by Commissioner Robinson and seconded by Commissioner Piper to adjourn. The motion received a unanimous vote.

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Mayor

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City Clerk