

MINUTES OF  
CITY OF CREEDMOOR – BOARD OF COMMISSIONERS  
REGULAR MEETING  
DECEMBER 16, 2008  
7:00 P.M.

**PRESENT:**

Mayor Darryl D. Moss, Mayor Pro-tem Tim Karan, Commissioner Jimmy Minor, Commissioner Otha Piper, Jr., Commissioner Larry Robinson and Commissioner Herman Wilkerson. Also present was Tom Mercer, City Manager, Sandra Harper, City Clerk and Attorney Tom Currin.

Mayor Moss called the meeting to order at 7:00 p.m. in the Commissioner's Room at City Hall and welcomed everyone.

**INVOCATION:**

Mayor Moss

**PLEDGE OF ALLEGIANCE:**

Commissioner Piper

**REQUESTS TO ADDRESS THE BOARD:**

**Jennifer Wilkerson:**

Ms. Jennifer Wilkerson, 308 South Main Street addressed the Board and wished everyone a Merry Christmas and presented the Board and staff with homemade candy.

Mayor Moss, the Board and staff thanked Ms. Jennifer Wilkerson for her thoughtfulness and she received a round of applause.

**Deuard Bowden – Business Advisory Council:**

Mr. Deuard Bowden was unable to attend this evening. Mayor Moss advised that he would invite him to speak at the January Retreat to give an update of the Business Advisory Council activities.

**MINUTES:**

Moved by Commissioner Karan and seconded by Commissioner Piper to approve the minutes of the November 20, 2008 Town Hall Meeting and the November 25, 2008 minutes. The motion received a unanimous vote.

**APPROVAL/ADDITIONS TO AGENDA:**

Moved by Commissioner Wilkerson and seconded by Commissioner Karan to approve the agenda as presented. The motion received a unanimous vote.

**PUBLIC COMMENTS:**

Mr. John Wilkerson, 308 South Main Street addressed the Board and said that he appreciated that the City was being conservative and turns the Christmas lights off at approximately 11:00 p.m.; however, he suggested that the lights be turned back on at 5:00 a.m. until 8:00 a.m. during morning traffic.

Mayor Moss said that this matter would be considered; however, the Police Department handles the lighting and this may be a challenge.

**MANAGER'S REPORT:**

The Manager's Report was enclosed in the Board's packet for their review. Mr. Tom Mercer, City Manager expressed that unless there were questions he would give his report under Old Business, item 9-e, AMR System.

**OLD BUSINESS:**

**Tax Resolution Update:**

Mayor Moss said that there was nothing further to report because the person handling the appeal was out of town until after the holidays.

Commissioner Minor asked if the bank statements had been reconciled.

Mr. Tom Mercer expressed that they were behind target; however they would meet the January deadline.

**Department Head Reports:**

Mayor Moss announced that Dave Roesler, Planning Director was out of the Country and he would give an update of the junk car violation at Creedmoor Crossings at a later date.

**January Board Retreat:**

Mayor Moss advised that he and the City Clerk were researching pricing for food vendors for the upcoming retreat. He noted that one possibility was Jon's Restaurant on Main Street, which has a side room to accommodate the retreat. Mayor Moss said that his thought was to support our local businesses during critical economic times. He said that also as an option he made arrangements to use the Hawley Middle School cafeteria and food would be catered.

Mayor Moss asked that the Board be thinking of projects that they would like to see funded for the community and send an e-mail to share with the other Board members and the City Manager. He said that he personally sent an e-mail to President Elect Obama in reference to the water/sewer issues of Creedmoor. Mayor Moss referenced recreation, the new Public Safety Building and energy programs as examples for needed funding.

Commissioner Minor expressed that Representative Brad Miller has promised appropriations for the new Public Safety Building.

**2007-2008 Auditor's Contract:**

Ms. Lenessa Hawkins, Finance Director expressed that only \$17,000 was appropriated and the contract was for \$54,000; therefore, the balance of \$37,000 needed to be appropriated.

Moved by Commissioner Robinson and seconded by Commissioner Minor to appropriate \$37,000 from the General fund for the Auditor's contract. The motion received a unanimous vote.

**Automated Meter Reading System (AMR):**

Mr. Tom Mercer, City Manager expressed that the City did a pilot study of thirty (30) AMR systems and it was a great success. He noted that Steve Colenda and Philip Howell used the lap top for downloading the information, which ties into the City's logics system. As previously stated he and staff visited Mt. Olive, which uses Hersey and also uses logics software and they were very impressed with the outcome. Mr. Mercer, City Manager advised that the City budgeted \$350,000 for the project and the total purchase price is \$316,746.33, which includes the GPS collection system.

He introduced Mr. Brian Eaton of Main Line Supply and Mr. Jimmy Hendricks of Hersey Meters and they gave a detailed power point presentation on the Hersey AMR system.

Mr. Tom Mercer, City Manager said that upon approval, the project is scheduled to begin in mid January, 2009 with an estimated completion date of April 20, 2009.

Commissioner Karan advised that the AMR system would be paid for by the capacity fees that have been received from new development.

Moved by Commissioner Piper and seconded by Commissioner Karan to approve the proposal of \$316,746.33 for supplying the Automatic Meter Reading System as presented at tonight's meeting including the recommended agreement with Atlantic Utility Solutions for installation of the meters, radio transmitters and other equipment for a total project price of \$47,320.00 but subject to approval by Manager Tom Mercer of the contract documents including warranties and schedules and method of billing and payment. The motion received a unanimous vote.

**NEW BUSINESS:**

**Scheduled Dates for All Board's Regular Meetings for 2009:**

Commissioner Wilkerson requested that the Wednesday night meetings be moved to another evening.

This schedule was deferred until the January 10, 2008 Board Retreat for further discussion.

**MAYOR'S REPORT:**

Mayor Moss reminded everyone about the staff Christmas luncheon scheduled for Thursday, December 18, 2008 at 11:30 a.m. until 1:30 p.m.

Mayor Moss announced that The Creedmoor Collaborative (TCC) was not scheduled to meet for the month of December. He advised that Mr. Dave Roesler, Planning Director and Mr. Tom Mercer, City Manager planned to reference the Johnston County strategic plan at the forthcoming January TCC meeting.

Mayor Moss asked if the City Manager had a chance to review the gym rental issue.

Mr. Mercer, City Manager replied that he had not; however it was on the list of things to do.

Mayor Moss asked that the City Clerk place the Mayor's State of the City Address on the January 27, 2009 agenda.

Mayor Moss announced that there would be a meeting in February, 09 to begin planning the Annual Creedmoor Fun Festival.

Mayor Moss announced that the U.S. Census Bureau would be filling 15,000 jobs in Kentucky, North Carolina, South Carolina, Tennessee and Virginia. This information will be placed on the City website.

Mayor Moss announced that he would be attending the Presidential Inauguration.

Mayor Moss wished everyone a Merry Christmas.

**COMMISSIONER REPORTS:**

Commissioner Minor said that he met with Chief Benware and Tom Mercer, City Manager in reference to the Traffic Schedule. He said that this was a more in-depth document than anticipated and they plan to meet with the Transportation Committee.

Commissioner Minor expressed that he was reviewing the numbers for the proposed Public Safety Building.

Commissioner Minor asked for an update of the dredging of Lake Rogers.

Mr. Tom Mercer, City Manager said that the physical dredging was 25% complete. He has talked with the on-site engineer and within the next three weeks the project would be within a visible area. Mr. Mercer said that he ran the numbers and is questioning the timeframe of completion.

Commissioner Minor said that he would like to be included in the next meeting of the dredging of Lake Rogers and the City Manager said that he would notify him.

Commissioner Wilkerson expressed that at the January Retreat he would like to discuss street infrastructure and prioritization so that a report can be forwarded to Granville County.

Commissioner Wilkerson said that he received a proposal package in reference to the July 3, 2009 fireworks. He said that he would forward a copy to the Board of Commissioners.

Mayor Moss announced that Ms. Diane Wilson of CAMPO has scheduled a public meeting to present the Long Range Transportation Plan (LRTP) to be held at City Hall on Wednesday, December 17, 2008 from 4:00 p.m. until 6:30 p.m.

Commissioner Karan expressed that Commissioner Minor was sworn in as a South Granville Water Sewer Authority (SGWASA) representative for Creedmoor. He said that they were reviewing I&I problems and alternatives.

Commissioner Karan wished everyone a Merry Christmas and safe travels.

Commissioner Robinson said that he had nothing further to report and wished everyone Happy Holidays.

Commissioner Piper expressed that he was happy to hear that Commissioner Wilkerson was making plans for the Fourth of July fireworks. He said that citizens have enjoyed the evening of fireworks in the past.

Commissioner Piper said that he represented the City of Creedmoor in the Grassy Creek Christmas Parade last Saturday. He said that it was a two hour parade and for a small community it was a great event.

Commissioner Minor inquired about the Parkway Project, which seems to have ceased and the status of the Paddington Recreation. Mr. Dave Roesler, Planning Director will give an update upon his return after the holidays.

Mayor Moss announced that he planned to schedule a meeting before January in reference to the Clean Water Management Grant. He said that the transfer of funds was in progress.

Moved by Commissioner Wilkerson and seconded by Commissioner Karan to go into Closed Session on the matter of Attorney/Client Privilege in accordance with GS 143-318.11. The motion received a unanimous vote.

Upon return to regular session, moved by Commissioner Minor and seconded by Commissioner Piper to adjourn. The motion received a unanimous vote.

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Mayor

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City Clerk