

MINUTES OF  
CITY OF CREEDMOOR – BOARD OF COMMISSIONERS  
WORKSESSION  
AUGUST 13, 2008  
7:00 P.M.

**PRESENT:**

Mayor Darryl D. Moss, Mayor Pro-tem Tim Karan, Commissioner Jimmy Minor, Commissioner Otha Piper, Jr., Commissioner Larry Robinson and Commissioner Herman Wilkerson. Also present was Mr. Tom Mercer, City Manager. Absent were Sandra Harper, City Clerk and Attorney Tom Currin.

**QUORUM:**

Mayor Moss called the meeting to order at 7:00 p.m. in the Commissioner's Room at City Hall.

Mayor Moss announced that Attorney Currin was absent due to a death in his family.

**INVOCATION:**

Mayor Moss

**PLEDGE OF ALLEGIANCE:**

Commissioner Minor

**SPECIFIC ACTION ITEMS:**

**Tax Audit:**

Mayor Moss announced that the Finance Committee met with the City of Creedmoor auditors last Thursday and they gave us a list of twenty-four items that will be addressed in a management letter from Winston, Williams and Creech. Mayor Moss said that he would give an update at the August 26, 2008 Regular Board meeting. Mayor Moss said that the Finance Director would be receiving an update from the IRS on Friday. He noted that the audit should be completed by September 15, 2008. Mayor Moss said that he plans to convene a special meeting early October for the purpose of Winston, Williams and Creech giving a presentation on the results of the audit.

**COMMITTEES:**

Mayor Moss announced that the Town Hall Meeting was scheduled for Thursday, August 14, 2008. He made reference to the restructuring of the Business Advisory Committee and gave

the Board a handout of his thoughts for review so that they could be prepared to make comments at the Town Hall Meeting.

Mr. Tom Mercer, City Manager addressed the Board and gave an update of the meeting with the contractor and the Wooten Company in reference to the Lake Rogers Dredging Project. He said that they have started clearing an area for placement of the sediment and they are approximately 60% finished with the cutting. He expressed that over the next two weeks the contractor will be placing the fencing at Lake Rogers to stage the equipment. Mr. Mercer said that they are also going to bring in a small barge to do soundings. He requested an ongoing update from the contractor to keep citizens informed.

Mr. Tom Mercer, City Manager said that he recently took a tour of the factory located in Cleveland, North Carolina where they manufacture automatic meter readers. He advised that they drove around at 35 mph and read 147 meters from a distance of 100 yards.

Mr. Tom Mercer, City Manager expressed that there was a meeting held this week with the Business Advisory Committee. He said that this was a positive meeting and presented the following:

FULL CIRCLE COMMUNICATIONS:

- Mission:
  - To efficiently provide local government services which support and provide a safe, healthy, and economically viable community having the flexibility to adapt to cultural, social, and economic change while effectively fostering growth.
  
- Core Values - The Five Functions of a Team
  - Trust
  - Healthy Conflict
  - Commitment
  - Accountability
  - Results
  
- Planning:
  - Short Term - 90 days
  - Mid Term - 1 year
  - Long Term - 5 years

Mr. Tom Mercer, City Manager gave a handout of a diagram of streetscape considerations for downtown Creedmoor.

Mayor Moss thanked Mr. Tom Mercer, City Manager for his presentation. He advised that there was a Downtown Development Fund originated by Commissioner Karan and there are funds available in the amount of \$15,000. Mayor Moss said that he has discussed with Duke Energy the possibility of relocating the power lines that are on Main Street. Mayor Moss

also advised that he was changing the name of the Citizen's Advisory Council to The Creedmoor Collaborative. He said that this committee would be a joint collaboration between this Board, staff, volunteer boards and the community.

Mr. Tom Mercer, City Manager gave the Board a handout and addressed the issue of parking. He said that this was a rough draft of a concept for twenty-four parking spaces for the gravel lot behind City Hall. He suggested that the City first use timber to develop an outline for the lot before laying asphalt. Mr. Mercer also made suggestions that would allow approximately nine more parking spots on Main Street.

Mayor Moss said that there had been previous discussions of purchasing additional property to accommodate extra parking.

## **COMMITTEES:**

### **Finance, Administration & Intergovernmental:**

There was nothing further to report at this time.

### **Public Safety:**

Commissioner Minor said that it was his understanding that the road for the Parkway Project was a City maintained road and inquired if someone had been on site to inspect the drainage pipes.

Mr. Tom Mercer, City Manager advised that Mr. Steve Colenda, City Inspector and Mr. Dave Roesler, Planning Director went to the site and was told that this was a state maintained road and the inspections would be made by NCDOT.

Mayor Moss expressed that there are three issues for this project 1) no City approvals in place at this time; 2) Millridge has not provided Steve Colenda with a contractor's license and 3) the City is not aware of NCDOT approval. Upon discussion, the decision was made to first receive confirmation from NCDOT that this road is or is not a state road. Mr. Tom Mercer, City Manager to inform the Board via e-mail tomorrow the status of the Parkway road issue.

Mr. Tom Mercer, City Manager gave an update of the joint meeting with SGWASA in reference to providing quality water. SGWASA has agreed to do a chlorine burnout. He noted that the City has been flushing the hydrants. Mr. Mercer expressed that the water is currently looking good; however, there is the ongoing problem of adding chemicals. He advised that the City is currently having discussions with SGWASA to provide personnel to add chlorine to the water. Mr. Mercer said that it was suggested by Mr. Michael Douglas to permanently close the plant which would designate the City as a purchaser and not a producer of water; therefore, the City would not be responsible for the regulations.

Commissioner Wilkerson had concerns of the amount of time SGWASA leaves the water on for the flushing of hydrants and the cost to citizens of Creedmoor. Upon discussion, it was determined that this issue could be negotiated in the contract.

Moved by Commissioner Piper and seconded by Commissioner Karan to close the Creedmoor Water Plant. The motion received a unanimous vote.

By consensus of the Board, Mr. Tom Mercer, City Manager is authorized to establish a MOU giving SGWASA the authority to enter the City to do what is necessary to maintain water quality.

### **Transportation Infrastructure:**

Commissioner Wilkerson gave an update of the request for lowering the speed limit to 10 miles per hour and speed bumps in Southerby's Subdivision. He expressed that he was in favor of lowering the speed limit to 15 miles per hour.

Commissioner Minor and Commissioner Wilkerson also recommended that the City purchase a movable speed limit monitoring sign. The cost of a 12 inch sign is \$3,695 plus shipping/handling and tax; approximately \$3,800.00. He expressed that this sign can be moved and used in various parts of the City.

Moved by Commissioner Wilkerson and seconded by Commissioner Minor to authorize the purchase of the movable speed limit monitoring sign subject to pre-audit approval and to lower the speed limit of Southerby's Subdivision to 15 miles per hour. The motion received a unanimous vote.

Commissioner Minor requested that the Maintenance Department be sent out to straighten the City limit signs.

### **Energy, Environment & Natural Resources:**

There was nothing further to report.

### **Community and Economic Development:**

Commissioner Piper thanked Mayor Moss for contacting News 17 to advertise the Music Fest and Car Show and also thanked Mr. Harry Coleman for the advertisement in the Butner-Creedmoor News. Commissioner Piper expressed appreciation to everyone that has helped coordinate the festival.

Mayor Moss said that the Music Fest and Car Show is scheduled for Saturday, September 20, 2008 from 9:00 a.m. until 3:00 p.m. The banners for advertising the Music Festival are to be placed in the community tomorrow. He said that he has four bands confirmed. The additional banners from Commissioner Wilkerson are in the process of completion.

Commissioner Wilkerson asked the status of the water tap for North Main Street by the American Legion.

Mr. Tom Mercer, City Manager said that the decision has not been made as to whether to run a two inch line and tap in or run two 3/4 inch lines to the residence and another one to the American Legion.

Moved by Commissioner Karan and seconded by Commissioner Wilkerson to go into Closed Session on the matter of Attorney/Client Privilege in accordance with GS 143-318.11(3). The motion received a unanimous vote.

Upon return to Regular Session, moved by Commissioner Minor and seconded by Commissioner Piper to adjourn. The motion received a unanimous vote.

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Mayor

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City Clerk