

MINUTES OF
CITY OF CREEDMOOR – BOARD OF COMMISSIONERS
AUGUST 8, 2007
7:00 P.M.

PRESENT:

Mayor Darryl D. Moss, Mayor Pro-tem Tim Karan, Commissioner Otha Piper, Jr., Commissioner Larry Robinson and Commissioner Kent Ray. Also present was Robert A. Schaumleffel, Jr., City Manager, Sandra Harper, City Clerk and Attorney Tom Currin. Absent was Commissioner Angela Mangum

QUORUM:

Mayor Moss welcomed everyone and called the meeting to order at 7:00 p.m. in the Commissioner's Room at City Hall.

Mayor Moss announced that Commissioner Mangum was out of town this week.

INVOCATION:

Mayor Moss

PLEDGE OF ALLEGIANCE:

Commissioner Ray

PUBLIC COMMENTS:

Mayor Moss said that anyone wishing to speak to come forward.

Mr. John Wilkerson, 308 S. Main Street addressed the Board and said that he and his family attended the National Night Out and expressed that it was a positive event for the City. He said that he appreciated seeing the amount of Board members and City staff at this event and hopes to see more family activities in the future. Mr. Wilkerson suggests having an Open House on a Sunday afternoon to welcome the new Chief.

SPECIAL ACTION ITEMS:

Tax Probe:

Mr. Robert A. Schaumleffel, Jr., City Manager gave an update on the tax probe. He said that the Local Government Commission has been in and we hope to have the informational results by the end of August. Mr. Schaumleffel, Jr., City Manager said that there will be internal meetings with the IRS, which includes the LGC, auditor and City

Attorney, City Manager, Finance Director and Tom Mercer, Administrative Service Director. Mr. Schaumleffel, Jr., City Manager advised that as soon as the information is available there will be an open Board meeting. He said that staff has spoken with the League of Municipalities, Local Government Commission and the City's auditor and even though there are some issues he was advised that it is appropriate to sign off on the initial IRS comments for the years 2003, 2004 and 2005. Mr. Schaumleffel said that the City will make the compensation agreement needed to put this to rest. He said that the auditor will need to make amendments to last year's 2006 audit based upon the liabilities that were shown in the report and the remaining Fund Balance. Mr. Schaumleffel reiterated that by the end of this month staff anticipates this issue will be resolved.

Commissioner Ray asked that the Board be given a copy of the report.

Mr. Robert A. Schaumleffel, Jr., City Manager said that he will place a copy in the Commissioner's mail boxes.

Resolution of Support for The Newly Incorporated Town of Butner:

Mayor Moss said that this is a resolution showing support and congratulations to Butner on their incorporation, which took place July 27, 2007.

Moved by Commissioner Piper and seconded by Commissioner Ray to adopt the Resolution of Support For The Newly Incorporated Town of Butner. The motion received a unanimous vote.

Mayor Moss said that he plans to present this resolution to the Board at their upcoming meeting scheduled for Wednesday, August 15, 2007.

Resolution – Kerr Tar Regional Council of Governments:

Moved by Commissioner Ray and seconded by Commissioner Robinson to adopt the Resolution Of The Kerr-Tar Regional Council Of Governments Supporting The Workforce Development Board and Consortium's Request For Financial Support And Advocacy From State And Local Government Agencies. The motion received a unanimous vote.

CITY MANAGER'S REPORT:

Mayor Moss said that it was not listed on the agenda; however, the City Manager has a few things for discussion:

Mr. Robert A. Schaumleffel, Jr, City Manager asked Mr. Dave Roesler, Planning Director to introduce a new Petition for Voluntary Annexation. He expressed that this is one of several potential Volunteer Annexations and they have all been told that the City is not going to guarantee any long term water/sewer commitments at this time.

Mr. Dave Roesler, Planning Director addressed the Board and said that the City received a petition requesting Voluntary contiguous annexation for 48.55 acres of land located on the south side of NC Hwy. 56 and Hayes Road, SR1702. The applicant and property owners are Mr. James Edward Averett, Jr. and Mr. John Paul Averett. He advised that this property is adjacent to Golden Pond and south of Paddington. Mr. Roesler said that they inquired about what they could possibly do with this property and if it would be beneficial to be in the corporate limits of Creedmoor. He said that they have indicated that they have no development plans and do not have any potential buyers. Mr. Roesler said that they felt it may be best to annex into the City for future marketing of the property. He said that it appears to make good logical orderly development because we do not have any ETJ to the east of Creedmoor. Mr. Roesler said that the first step would be for the Board to direct the City Clerk to investigate the sufficiency thereof and to certify the result of her investigation. Upon receipt of the certification by the Clerk, the Board shall fix a date for a public hearing on the question of annexation and a notice shall be published in a newspaper having general circulation in the municipality at least ten days prior to the date of the public hearing.

Moved by Commissioner Ray and seconded by Commissioner Karan directing the Clerk to investigate the Certificate of Sufficiency for the petition. The motion received a unanimous vote.

Mr. Robert A. Schaumleffel, Jr., City Manager said that he was in the process of negotiating the fourth agreement for wireless cellular tower on the water tank. He said that those dollars are appropriated for recreational purposes.

Mr. Robert A. Schaumleffel, Jr., City Manager said that he has the Human Resource Director researching the State Retirement that needs to be modified.

Mr. Robert A. Schaumleffel, Jr., City Manager said that the lake level at this time is down to 21½". He said that the Water Plant Superintendent and Dan Boone of the Wooten Company said that the marginal line is 24" and we are getting very close. Mr. Schaumleffel said that the City is blending the water with the City's other source.

Mayor Moss asked that the City Manager notify Commissioner Karan and Commissioner Ray if the decision is made to go to Mandatory Water Restrictions.

Commissioner Ray inquired about the algae activity at the lake a few weeks ago.

Mr. Robert A. Schaumleffel, Jr., said that he was notified by the Water Plant Superintendent that there seemed to be a green milky substance in the lake. He advised that a chemist was brought in and determined that it was a severe case of algae because of the low water level. Mr. Schaumleffel, Jr., City Manager said that the aeration unit was refitted and the lake looks much better.

Commissioner Ray thanked Mr. Schaumleffel, Jr., City Manager for his promptness in contacting everyone that needed to be involved and for taking control of the problem.

Mr. Robert A. Schaumleffel, Jr., City Manager gave the Board a handout that was e-mailed to Tom Mercer, Administrative Services Director from Mr. David Duke, Waste Industries Municipal Contract Manager in reference to the Waste Contract. There are three items as follows:

- Page 9, start time change from 7:30 to 7:00 a.m.
- Page 13, Changes in regard to the new index from 90% to 100%
- Page 16, rate adjustment (CPI)

By consensus of the Board, 7:00 a.m. for a start time is fine.

Mr. Tom Mercer, Administrative Services Director advised that at one point during discussion of negotiations they mentioned 100%; however, this was not documented. He feels that since they noticed there was no other competition they are trying to take advantage.

Mr. Robert A. Schaumleffel, Jr. City Manager said that it should be mandatory that the contract be re-bid every five years.

Commissioner Ray said that he is happy that he can roll his garbage and recycle out to the street, however, last month they talked about mixed paper and magazines and that has changed. He noted that after approving the contract last month there are negotiations. Commissioner Ray said that he does not want the citizens to have to pay more for something that has already been finalized.

Mr. Robert A. Schaumleffel, Jr., City Manager said that he talked with the City Attorney today and he said that the contract has been accepted and does not have to be changed.

Moved by Commissioner Ray and seconded by Commissioner Karan that the contract remain at the 90% CPI. The motion received a unanimous vote.

Mr. Robert A. Schaumleffel, Jr., City Manager said that the language that he used from another community in the document stated that the City was going to pay the tipping fee at the landfill. He said that there is no fee in this case because our hauler owns the landfill and it does not apply. Therefore, that language will change.

Mayor Moss clarified that this language change is to make the contract consistent.

Moved by Commissioner Karan and seconded by Commissioner Piper to approve the language change in regard to the rate adjustment not being applicable to disposal. The motion received a unanimous vote.

Mr. Robert A. Schaumleffel, Jr. said that he, Mayor Moss and Mr. Dan Boone of the Wooten Company represented the City today at a meeting with the representatives of Granville County, Utility Authority, Granville County Manager and the City of Oxford in

reference to the Hester Road water line to assist twenty-eight families that are in need of water. He said that he sent a support letter to the State communicating that the City would only agree to help these twenty-eight families and not development. Mr. Schaumleffel said that it was made very clear at the meeting today that the City of Creedmoor and the City of Oxford is not going to contribute the line to new development. He said that there was also discussion of the Wilton line situation and having to flush because of the limited number of customers.

Mayor Moss said that the State has awarded the County a \$700,000 grant for an 8" line that will extend from the City's line at Georgia Pacific up to the Hester Road area. The plan is to extend 8,000 feet west, 3,000 feet East and 600' north of the intersection of Hester Road/Highway 15. Mayor Moss said that when Creedmoor was first approached with the request the Board was in support of assisting the families at Hester Road as we did the Wilton School. He said that the County is now looking at options to loop the line to eliminate the problems at Wilton School. Mayor Moss said that the County is going to move forward with helping the Hester Road families. He said that the City has concern of the County allowing development to tap onto the line and did not make a commitment at this time. Mr. Tommy Marrow, Manager of Oxford also made it very clear that the City of Oxford is not interested in helping with development.

Commissioner Ray said that as it proceeds the understanding is that the twenty-eight families can tap onto the line and the line will belong to the City.

Mayor Moss said that the grant application shows an 8" line and the preliminary design from the Wooten Company shows a 14" line.

Mr. Robert A. Schaumleffel, Jr., City Manager said that he asked the Wooten Company to change the design to show a 14" line knowing that if the two communities put the line together there will be tremendous pressure to develop in the area between Creedmoor and Oxford. He noted that this would be part of the permanent solution to serve a purpose other than Hester Road. Mr. Schaumleffel said that there is still not 100% consensus among the twenty-eight residents on Hester Road.

Commissioner Ray asked if the loop was part of the grant.

Mayor Moss said that is outside of the scope. He said that the City is encouraging the County to move forward with the project to make sure the twenty-eight families have clean drinking water.

Commissioner Ray asked if the County is planning to pursue the loop.

Mayor Moss said that they are considering applying for an additional grant or some type of loan. Mayor Moss said that the line will have the same problem as Wilton and will have to flush the line. He said that the loop would be around the Country Club on Sam Moss Hayes Road.

Commissioner Robinson asked if the line would help the Brogden Road improvements.

Commissioner Ray said that if the line comes off of Highway 15 and Hester Rd. this would be the most direct route to run a line to Brogden Road.

Mr. Robert A. Schaumleffel, Jr., City Manager said that other than supplying water to the twenty-eight families, the concerns are how much water we can supply and how much do we want to supply outside of the City limits.

Mr. Robert A. Schaumleffel, Jr., City Manager gave an update of the Capital Improvement Projects. He said that there are three things that the City has been working on in reference to Lake Rogers.

- Environmental Assessment – to be completed by mid August
- Easements
- Permitting

Mr. Schaumleffel said that the attorney is communicating with the County in reference to placing the sediment onto conservatory property owned by the City. He said that the City needs to explore the possibility of annexing that land into the corporate limits.

Attorney Currin advised that the County Planning Department has agreed to defer to the State any questions that they had.

Attorney Currin said that in regards to the easements it was discussed several months ago the consideration of the dollar amount to pay property owners for the use of their land. However, it was not concluded because until the issue with the County is resolved about the placement of the sediment no permits will be issued.

Attorney Currin advised that he and Mayor Moss met with Ellis Hankins and representatives of Butner about this property being left out of the Butner Incorporation. He said that the property was left out of the newly incorporated Butner and therefore, he suggests that the City do a Satellite Annexation.

Commissioner Ray said that this is the City's land and the process needs to begin to annex this property into the corporate limits. He said that in regards to the easements he understands that the easements can not be purchased until the permitting process is complete and inquired about draft contracts.

Attorney Currin said that he and staff has met with the property owners and when it gets to the point where the permits are issued and the City is unable to secure the easements voluntarily it will be necessary to file an action to condemn for a temporary easement. In this case it would have to be stated what the City feels the property is worth and it would need to be deposited in the Clerk's Office. He added that there is a minimum of a thirty day notice period requirement so that if the City is not successful in negotiations the City might have to condemn it.

Mr. Robert A. Schaumleffel, Jr., City Manager said that the Wooten Company is planning to bid by October and begin the construction in December to be completed by February.

Commissioner Ray asked if the property owners realize that their property can be condemned.

Attorney Currin said that this was discussed with the property owners and to be fair he told them that this is not what they want to do.

Commissioner Ray said that this issue came before the Board 3½ years ago and the money was in place and the dredging is still being discussed. He expressed that should he not go back into office he wants to make sure that the dredging begins within the four year period. Commissioner emphasized that this project needs to be expedited as soon as possible.

Attorney Currin said that the original proposal was to place the material over a much wider area and during the design the scope changed.

Commissioner Ray said that he understands all the scope changes that took place from time to time, however, he feels that the City needs to have something in place to move forward before the money is lost.

Mr. Robert A. Schaumleffel, Jr., City Manager referred to the Joe Peed booster station. He said that the City hopes to bid in December with construction to begin in January. He said the design is completed and there was re-surveying of the lines. He advised that there is a question about discharge. He said that the City is constantly helping our neighbors with projects and when we ask for cooperation we do not seem to get it. He said that the Wooten Company made a proposal to tie into a 16" force main at Mt. Hope; however, SGWASA wants the City to spend approximately \$120,000 of additional money to lay another line.

Commissioner Karan said that his understanding is that the Executive Director of SGWASA had redacted his comments that were made to the engineering firm about any additional outlay of financial contributions from the City. He added that the City will continue to put in up to 550,000 gallons that has been permitted into the same spot that we are currently using. He expressed that the suggestion to put it into another spot was completely unnecessary. Commissioner Karan expressed that under the contract the City is under no obligation to upgrade the SGWASA system and we can send our waste to that location by whatever means the City feels necessary.

Mr. Robert A. Schaumleffel, Jr., City Manager said that he will get this issue resolved within the next 48 hours. He said that if he hears anything different he will contact Commissioner Karan and Commissioner Ray, Creedmoor's SGWASA representatives.

Commissioner Ray said that the contract indicates that it is the City's responsibility to get it to that point and from that point it becomes Butner's responsibility.

Mr. Robert A. Schaumleffel, Jr., City Manager advised that Mr. Dan Boon of the Wooten Company has had discussions with USDA and there seems to be a larger amount of money available in the near future. He said that it looks as though there will be financing available for water/sewer alternatives, however, the City will also need to do a bond referendum. Mr. Schaumleffel said that as Creedmoor gains customers the liability to the citizens will be reduced. He advised that the earliest for a bond referendum would be January, 2008.

Mr. Robert A. Schaumleffel, Jr., City Manager said that he and Mr. Dan Boone of the Wooten Company talked with the City's Water Plant Superintendent about one-quarter million dollar improvements to the Water Treatment Plant. He said that the City will use the existing contract with the Wooten Company and hopefully construction will begin in January, 2008.

Commissioner Karan asked about the Management Contract with SGWASA.

Mr. Robert A. Schaumleffel, Jr., City Manager said that he sent information along with a cover letter to the Executive Director of SGWASA and he is anticipating communication from Mr. Mize within the week.

Commissioner Ray said that he spoke with the Executive Director yesterday and his understanding is that there is a tentative contract with blanks in it and he does not know if it will be presented at this month's SGWASA meeting. He added that hopefully he will be able to present a draft contract to this Board at the August 28th, 2007 meeting.

Commissioner Robinson asked that the Board be given a copy of the contract,

Commissioner Ray said that the attorney has drafted a contract and left the information requested from the City blank and as soon as it is presented to him he will give the Board a copy for review.

COMMITTEES:

Finance Administration & Intergovernmental:

Commissioner Piper said that he talked with the LGC today and they are continuing to work on the tax probe. He expressed appreciation for staff and the way that they are assisting the LGC. Commissioner Piper said that hopefully he will have some information to present to the Board at the August 28, 2007 meeting.

Public Safety:

Commissioner Robinson reiterated what Mr. John Wilkerson said about National Night Out. He said that there was a good turnout and everyone had a good time. He said that the Police Chief seemed to be having a very good time even though he was in the dunking booth and was dunked a few times. Commissioner Robinson commented that Mayor Moss did a good job at jumping rope. He said that the Volunteer Fire Department participated in the National Night Out along with the City of Durham, Butner Public Safety and the Army.

Commissioner Robinson said that he agrees that there should be a Meet and Greet night with the Police Department and also invite the Volunteer Fire Department as well. He said that he would speak with the Police Chief about scheduling a date and time for the event after the weather cools down.

Commissioner Robinson suggests that there SGWASA participate in giving monthly reports.

Transportation Infrastructure:

Commissioner Karan referred to his previous report about speed bumps. He previously suggested that the City consider traffic calming devices by Traffic Logics. Commissioner Karan said that his thought is to do this for three streets as a trial basis based upon citizen complaints. He used Morrisville as an example of a municipality that uses traffic calming devices by Traffic Logics and they did so by ordinance. Commissioner Karan said that there are guidelines and he suggests that they do so by evaluating the following:

- Number of people served
- The length of the street
- A local cut-through street

Commissioner Karan suggests the following streets:

- Whitehall Drive
- Darden Drive
- Golden Pond

Attorney Currin advised that no hearing is necessary nor is an ordinance necessary. He said that the primary problem with calming devices is during inclement weather.

Commissioner Karan said that is an excellent point and goes back to removal availability. He said that one of the things that the literature suggests is removal of the devices for the months of October through February.

Mr. Dave Roesler, Planning Director said that there are different types of traffic calming devices that can be used.

Commissioner Karan suggests calling for a Public Hearing.

Commissioner Robinson said that he is in favor of traffic calming devices especially in the Whitehall Subdivision. He said that they have been expressing concerns of their subdivision being used as a cut-through street.

Commissioner Ray expressed that he is not opposed to a public hearing; however, he suggests incorporating this issue during the Meet and Greet as a Public Safety issue. He said that the City may receive more feedback this way.

Commissioner Robinson said that part of his thought is in line with what Commissioner Ray is saying. He said that if you place a traffic calming device in a neighborhood people are going to comment both positively and negatively. He expressed that there will be citizens that say that they would love for the City to place a traffic calming device on their street.

Commissioner Karan said that he was trying to prevent the previous Main Street sidewalk issue. He said they talked and planned the sidewalk for three years and people said that they did not know.

Mayor Moss asked Mr. Dave Roesler, Planning Director to gather information that could be placed in the newspaper to promote awareness.

Mr. Dave Roesler, Planning Director said that there was a lot of good graphic information that he can pull from the website that he feels would be appropriate for Creedmoor.

Commissioner Robinson said that staff can e-mail Home Owner's Associations to let them know that the City is considering traffic calming devices and they can relay feedback of their thoughts. He said that there have been several comments from citizens of Golden Pond about speeding in their neighborhoods. He feels that there will be feedback from the community associations both negative and positive.

Commissioner Ray said that he is agreeable to anything that will educate the public.

Commissioner Karan suggests having a Public Information Session instead of a Public Hearing.

Commissioner Robinson said that he wants to make sure the public is aware that the City is considering traffic calming devices. He added that he is not against having a Public Hearing. Commissioner Robinson said that Whitehall has been before the Board to request a speed bump in the past and he also has friends that live in Golden Pond that have made comments about speeding in their neighborhood.

Commissioner Ray said that most of the complaints he has heard were from the residents of Darden Drive by the new Food Lion and Whitehall Subdivision.

Commissioner Karan, Transportation Infrastructure Chairman said that he will plan to schedule the Public Information Meeting for the Work Session meeting date of Wednesday, September 12, 2007.

Mayor Moss referred this issue to the Transportation Infrastructure Committee to develop a strategy for the Public Information Session.

Commissioner Karan said that the Public Service Director had been instructed to place two crosswalks on Main Street at two locations and the last he heard the paint was on order and the installation would be July 1, 2007. He noted that the Public Service Director resigned before this could be accomplished.

Commissioner Karan said that the two locations for the crosswalks are Lyon Street by the BP Station and in front of the First National Bank Building. He expressed that Mr. Dave Roesler, Planning Director mentioned previously some good ideas about heat applied decals rather than white lines.

Mr. Dave Roesler, Planning Director addressed the Board and said that there are two processes that he has worked with in the past as follows:

- Decal placed on asphalt with a heat machine and it looks like cobblestone/brick with color and texture. He said that you can also place a City Seal on the street. He said that this process is almost maintenance free.
- Indented pavement and burned in, which is more permanent.

Mr. Roesler said that he spoke with a representative and the cost for the simple decal 6' wide is \$4.00 to \$7.00 per square foot. He said that the pricing is based upon local labor costs and the condition of the pavement.

Mr. Roesler, Planning Director said that he has brochures available for the Board's review.

Mayor Moss asked that Commissioner Karan, Transportation Infrastructure Chairman, Commissioner Robinson, Vice Chair, Robert Schaumleffel, Jr., City Manager and Mr. Tom Mercer, Administrative Services coordinate on this issue.

Commissioner Karan said that there is an issue with the proposed Granville Downs Subdivision, which is located at Cash Road and Highway 15. He said that the developers have gone before SGWASA six months ago to ask for water/sewer allocation and were denied because there was no residential allocation remaining. Commissioner Karan said that the developer has now been placed on the agenda for the next meeting to ask that the allocation be removed from the commercial/industrial and set aside to develop this project. He said that it is approximately a 450 unit development proposed at 97,000 gpd of usage. Commissioner Karan said that he feels that the Board will reject the removal of the allocation from commercial/industrial. However, this is being pushed through the

county and he is concerned. He noted that the Granville County Planning Board is going to meet on August 16th on this issue for a Special Use Permit for town home/multi-family/ single family detached housing. Commissioner Karan said that he would like for this Board to send a representative to that meeting, perhaps the Creedmoor Planning Board member that will be attending. The representative will present a letter stating that the Creedmoor Board of Commissioners feel that with the County's failure to act on our ETJ Expansion, problems facing the overcrowding of Granville County Schools, overburdening of the Sheriff's Department and the stress placed upon the Creedmoor Volunteer Fire Department that this additional home community will place a strain on Southern Granville County in addition to the water/sewer issues.

Commissioner Ray said that he supports such a letter and feels that the Creedmoor Planning Board member should present the letter.

Mayor Moss asked if the proposed subdivision was located in Butner or their ETJ.

Commissioner Karan replied no, it is not.

Mr. Guy Smith was present and said that he is the Planning Board member that will be attending the meeting next week and noted that the property is located on 187 acres and 450 homes are proposed.

Moved by Commissioner Karan and seconded by Commissioner Ray to approve the drafting of a letter to the Granville County Planning Board in opposition to the Granville Downs Subdivision. The motion received a unanimous vote.

Commissioner Karan presented the new playground equipment to be installed at Lake Rogers. He said that Creedmoor is also going to become a Playful City USA. The playground he presented has an integrated sunshade, uses rubber mulch, the main piece is called an event, which has three slides, a crawl to, cloverleaf climbing device, a simulated rock climbing wall, ADA compliant with a transfer pivot point in the step mechanism, tilted sky runner, a balance pod, spring pod and a four bay swing set. He asked that the Board approve said playground, order it and have it installed.

Commissioner Robinson asked what material the playground equipment was made out of.

Commissioner Karan said the main supports are of six stage iron phosphate bathed, electrically applied lead-free powder coated durable finish. He noted that the plastics have a thirty-year warranty, impact resistant low density poly-vinyl material with UL stabilizer and solid pigmentation.

Moved by Commissioner Ray and seconded by Commissioner Piper to approve the disbursement of funds for the playground. The motion received a unanimous vote.

Commissioner Karan gave the proposal for the playground equipment to the City Manager to process. He commented that Mr. Schaumleffel, City Manager has been

actively meeting with the Game Time representatives. Commissioner Karan said that Game Time is the world's largest supplier of playground equipment and have the contract for Wake County School System. He said that they are considered the best.

Community & Economic Development:

Commissioner Mangum was not present so Mayor Moss reported that the Music Festival is moving along. He said that they already made arrangements for the stage, sound system and chairs. The Music Festival is scheduled for Saturday, September 15, 2007.

Mayor Moss announced that the Embers will be at Kayser Roth for Alive After Five beginning at 5:00 p.m. on Thursday, August 23, 2007. He said that the City Inspector has made arrangements with Duke Energy for the power pole and the Finance Director has processed the funds.

Mayor Moss said that he wants to schedule a Town Hall meeting for Monday, September 17, 2007 at 7:00 p.m. This will be a Town Hall/Candidates Forum.

Mayor Moss said that he has asked Commissioner Mangum to facilitate.

Moved by Commissioner Ray and seconded by Commissioner Robinson to schedule a Town Hall/Candidates Form for Monday, September 17, 2007 at 7:00 p.m. at City Hall in the Commissioner's room. The motion received a unanimous vote.

Mayor Moss said that there was an incident at City Hall where there was a Spanish speaking couple trying to open a water account last Friday and they had a problem communicating. He advised that he has forwarded information to Tom Mercer, Administrative Services Director to schedule a class designed to help personnel communicate with the Spanish population.

Energy, Environment & Natural Resources:

Commissioner Ray said that the dredging of Lake Rogers was previously discussed under Mr. Schaumleffel's report.

Commissioner Ray said that he has received numerous calls about water bills. He said there was a case where it was indicated that some of the meters had not been read. Commissioner Ray said that he has concerns that the meters are not being read. Commissioner Ray expressed that the case he is speaking of involved the filling of a pool and the citizen was advised to take a reading at the start and a reading after the pool had been filled to adjust the sewage off the bill. He said that the pool fill up took place on the first of the month and there were 3,980 gallons of use. He noted that there was a credit adjustment for sewage. The usage for the month according to the billing statement was 2,360 gallons and at the last reading they received a 12,800 gallon usage for the month. He said that for the representation of the citizens he wants clarification of what is being done to address this issue. Commissioner Ray said that he understands that there has

been a turnover of personnel and there have also been problems with reads and re-reads. Commissioner Ray said that there needs to be a system to assure the citizens that this is not going to continue.

Mayor Moss said that he has had several phone calls on this issue also and the answer is that they have had problems with the readings. He said that first, staff has been taking these issues on a case-by-case basis and they have encouraged citizens to bring their bills to City Hall for review. Secondly, as it relates to staff, they have been asked to take more pride in their work and staff has taken the challenge. Mayor Moss said they understand that the Board is being hammered over the meter reading issue.

Commissioner Ray said that he is asking for reassurance for the citizens that there is accuracy in the readings.

Mayor Moss said that he has been encouraging the one-on-one basis and staff is going back two years to review the history of the readings.

Mr. Robert A. Schaumleffel, Jr., City Manager advised that within a month the bids will take place for the AMR system. He said that once the system is in place this will eliminate the human error and we will no longer have this problem. He added that this will standardize the readings with new meters.

Commissioner Ray requests that a letter be sent to the citizens once this AMR system is in effect so that they will be aware that there may be a drastic change in the readings.

Commissioner Ray encouraged citizens to be resourceful with water because it is a limited resource.

Commissioner Ray inquired about action taken at the last meeting in regards to awarding monies for salaries.

Mayor Moss said that the evaluations will be disclosed at the August 24, 2007 meeting. He said that the evaluations are moving towards completion.

Commissioner Ray inquired about an e-mail that was received in regards to maintenance issues that need to be addressed.

Mayor Moss said that this was a list that was sent before Chris left employment with the City. He said that everything is being taken care of.

Moved by Commissioner Ray and seconded by Commissioner Piper to adjourn. The motion received a unanimous vote.

Mayor

Clerk