



MINUTES OF
CITY OF CREEDMOOR
BOARD OF COMMISSIONERS MEETING
APRIL 8, 2019
6 P.M.

PRESENT

Mayor Bobby Wheeler, Mayor Pro Tem Archer Wilkins, Commissioner Del Mims, Commissioner Herman Wilkerson, Commissioner Neena Nowell, Commissioner Ernie Anderson. Also present were City Manager Korena Weichel, Finance Director Jamison Crampton, Public Works Director Steve Edwards, Community Development Director Mike Frangos, Administrative Services Director Nancy Riegel, City Clerk Kathleen McCorkle, Chief Keith King, and Attorney T.C. Morphis Jr.

ABSENT

None.

CALL TO ORDER

Mayor Bobby Wheeler called the meeting to order at 6:00 p.m. and Commissioner Mims offered the invocation. Commissioner Nowell led the Pledge of Allegiance.

ROLL CALL

Roll call by the city clerk determined a quorum was present.

APPROVAL OF AGENDA

Moved by Commissioner Wilkins to approve the agenda; seconded by Mayor Pro Tem Anderson. The motion received a 5-0 vote.

CONSENT AGENDA

- a. Approval of Minutes: March 5, 2019
- b. Approve Records Retention and Disposition Schedule as Amended by NCDRC
- c. Resolution 2019-R-02: Approval of Beer and Wine Sales at Music Festival
- d. Adopt Volunteer Mileage Reimbursement Policy
- e. Approval of Professional Services Agreement with Raftelis Financial Consultants, Inc.

Moved by Commissioner Wilkerson to approve the consent agenda; seconded by Commissioner Wilkins. The motion received a 5-0 vote.

EMPLOYEE RECOGNITION

Mayor Wheeler presented a 20-year service recognition award to Detective Eugene Harris.

PROCLAMATIONS

Mayor Wheeler presented a proclamation recognizing National Public Safety Telecommunicators Week (April 14-20) to telecommunicator Mary Jo Clark.

He also read a proclamation honoring the memory of former Mayor John T. Stallings, Jr. and later in the meeting presented it to Mr. Stallings' daughter Lynda.

PUBLIC COMMENT

Ed Mims, 2204 Regent Court, Creedmoor

Mr. Mims, as District 5 representative for Granville County Board of Education, announced that the BOE video streams all the meetings with closed captioning, and the meetings are searchable. He provided access information to the clerk for distribution.

Thomas C. Jackson, 302A Park Avenue, Creedmoor

Mr. Jackson spoke regarding his thoughts about potential funding for SGWASA maintenance.

Amore Agdeppa, 815 N. Main Street, Creedmoor

Mr. Agdeppa offered appreciation for former Mayor Stallings' service to Creedmoor. He also commented on city signs that are leaning on NC Highway 15 and 50.

RECOGNIZE REVENUE EARNED BY THE CAPITAL RESERVE FUND

Ordinance 2019-O-01 transfers \$231,523 in investment earnings not included in the funds budget into the budget for allocation to current and future capital projects.

Mayor Pro Tem Anderson moved to adopt ordinance 2019-O-01; seconded by Commissioner Wilkins. The motion received a 5-0 vote.

CAPITAL PROJECT -- CROSS CITY TRAIL

NCDOT has concurred with the City of Creedmoor's selection of the Fred Smith Company as the lowest responsive and responsible bidder. The bid total, including alternate #1 is \$4,792,967.

Commissioner Mims moved to authorize the City Manager to enter into the construction contract for the Cross City Trail project with the Fred Smith Company for the bid total of \$4,792,967 and issue a Notice to Proceed once all contract award requirements are met; seconded by Commissioner Nowell. The motion received a 5-0 vote.

Required Construction Engineering & Inspection (CEI) services are to be provided by SEPI Engineering and Construction in an amount not to exceed \$412,182.99.

Commissioner Mims moved to authorize the City Manager to enter into a contract with SEPI Engineering and Construction Inc. for CEI services on the Cross City Trail project for an amount not to exceed \$412,182.99 once all contract requirements are met; seconded by Commissioner Nowell. The motion received a 5-0 vote.

Capital Project Ordinance 2019-O-02 amends \$3,293,986 to Capital Project Ordinances 2013-O-01 and 2016-O-11 for a new project ordinance amount of \$6,213,486 with appropriation from the Capital Reserve Fund of \$973,455.

Commissioner Wilkerson moved to adopt Capital Project Ordinance 2019-O-02, an ordinance to amend Ordinances 2013-O-01 and 2016-O-11 to account for cost increases and fund CMAQ 2, 3 and US-15 sidewalk projects through completion; seconded by Commissioner Wilkins. The motion received a 5-0 vote.

CAPITAL PROJECT -- CREEDMOOR COMMUNITY CENTER

Harrod & Associates Constructors, Inc., was identified as the lowest responsive/responsible bidder for construction services in the amount of \$5,400,200 including Alternate No. 3 (metal roof at existing Senior Center and new porte cochere) and Alternate No. 4 (cushioned backed flooring in fitness room in lieu of VCT flooring).

Commissioner Wilkins moved to approve the contract between the City of Creedmoor and Harrod & Associates in the amount of \$5,400,200 for renovation and construction of the Creedmoor Community Center, and to issue a Notice to Proceed once all building permit requirements are met; seconded by Mayor Pro Tem Anderson. The motion received a 5-0 vote.

Capital Project Ordinance 2019-O-03 amends \$2,616,150 to Capital Project Ordinance 2017-O-13 for a new project ordinance amount of \$6,016,150 with appropriation from the Capital Reserve Fund of \$5,166,150.

Commissioner Wilkins moved to adopt Capital Project Ordinance 2019-O-03, an ordinance to amend Ordinance 2017-O-13 to fund additional construction costs for the Creedmoor Community Center Project; seconded by Mayor Pro Tem Anderson. The motion received a 5-0 vote.

CAPITAL PROJECT -- LAKE ROGERS PARK PHASE II [BOARDWALK]

In response to an informal bid proposal request, TJ's Marine Construction was identified as the lowest responsive/responsible bidder at \$253,595 for construction of a traditional-style wooden boardwalk at Lake Rogers Park.

Due to uncertainties regarding rock at the lake bottom, consideration in the amount of \$20,000 is included in the contract as due and payable in the event the contractor encounters solid granite rock and is unable to drill the boardwalk piles to a depth required by the project specs. This consideration will serve to cover the mobilization/demobilization expenses incurred by the contractor. Timeline for start of construction is late June and completion in late July 2019 (weather permitting).

Mayor Pro Tem Anderson moved to approve the contract between the City of Creedmoor and TJ's Marine Construction in the amount of \$253,595 for Lake Rogers Park Phase II boardwalk construction and to issue a Notice to Proceed once all contract and building permit requirements are met; seconded by Commissioner Wilkins. The motion received a 5-0 vote.

Capital Project Ordinance 2019-O-04 amends \$23,425 to Capital Project Ordinance 2017-O-12 for a new project ordinance amount of \$698,580 with appropriation from the Capital Reserve Fund of \$608,580.

Commissioner Wilkins moved to adopt Capital Project Ordinance 2019-O-04, an ordinance to amend Ordinance 2017-O-12 to fund additional construction costs in the amount of \$23,425 to total \$698,580, for Lake Rogers Park Improvements Project; seconded by Mayor Pro Tem Anderson. Commissioner Mims requested an amendment to the motion to add the amended amount and project total, which was accepted by Commissioners Wilkins and Anderson. The motion received a 5-0 vote.

CITY MANAGER'S REPORT

Ms. Weichel provided an update on the Cross City Trail and community center pre-construction meetings, and noted that the senior center and DMV mobile unit have relocated. The community center groundbreaking is scheduled April 12, and phase 1 of the Lake Rogers Park project should be completed April 13, in time to open park concessions. A ribbon cutting celebration is scheduled May 1. She also updated on geese management, and announced the budget meeting for the FAIR committee is scheduled April 16.

Ms. Weichel then introduced new employees planning technician Mike Malecek, and administrative services director Nancy Riegel, and announced the upcoming departure of city clerk Kathi McCorkle and finance director Jamison Crampton.

COMMISSIONER REPORTS

Commissioner Mims reported on her experience at the National League of Cities conference and her attendance at numerous meetings and events.

Commissioner Nowell noted her attendance at UNRBA and CAMPO meetings and several other local events. During the CAMPO meeting, options were presented from the TCC, including temporarily suspending the current 50/50 fund match in favor of an 80/20 match. Commissioner Nowell's motion led to a unanimous vote to apply this change to the CMAQ project and resulted in approximately \$800,000 in additional funds for the city.

Commissioner Wilkerson noted he attended the pre-construction meeting for the community center. He again went looking for the pipe under NC Highway 85 and couldn't find it, but NCDOT said they would help. He said he has found someone to fill the finance director job on a temporary basis and will talk to the manager about it. He also noted that the signs mentioned earlier were likely knocked over by NCDOT. He noted later that he wanted Chief King to know that someone tried to steal his blower out of his truck but failed.

Commissioner Wilkins reported on his attendance at the Granville County Human Relations Commission meeting and said he supports the request from CVFD for a ladder truck.

Mayor Pro Tem Anderson reported on his attendance at the Kerr Tar COG meeting, at which NCDOT representative Joey Hopkins told the city to call for help in locating the lost pipe. He also mentioned his aggravation at the small cities meeting at the NLC conference in Washington, DC.

MAYOR'S REPORT

Mayor Wheeler congratulated Chief King on his employment of Detective Harris. He also thanked Mike Malecek and Nancy Riegel for joining the team and offered farewells to Kathi McCorkle and Jamison Crampton. He then asked commissioners to be in contact with elected officials regarding need for money for SGWASA, and he mentioned his attendance at the Sheriff's office/animal control building groundbreaking.

CLOSED SESSION

Moved by Commissioner Wilkerson to enter closed session pursuant to NCGS 143-318.11(a)(5) Acquisition of Real Property and (6) Personnel Matters; seconded by Commissioner Nowell. The motion received a 5-0 vote.

ADJOURN

Upon return from closed session, there being no additional business before the Board, it was moved and seconded to adjourn the meeting. The motion received a unanimous vote and the meeting was adjourned at 8:15 p.m.


Robert V. Wheeler, Mayor

ATTEST:


Nancy Riegel, Interim City Clerk

