

MINUTES OF  
CITY OF CREEDMOOR – BOARD OF COMMISSIONERS  
REGULAR MEETING AND PUBLIC HEARING  
JULY 24, 2007  
7:00 P.M.

**PRESENT:**

Mayor Darryl D. Moss, Mayor Pro-tem Tim Karan, Commissioner Angela Mangum, Commissioner Otha Piper, Jr., Commissioner Kent Ray and Commissioner Larry Robinson. Also present was Robert A. Schaumleffel, Jr., City Manager, Sandra Harper, City Clerk and Attorney Tom Currin.

**QUORUM:**

Mayor Moss welcomed everyone and called the meeting to order at 7:00 p.m. in the Commissioner's Room at City Hall.

**INVOCATION:**

Mayor Moss

**PLEDGE OF ALLEGIANCE:**

Commissioner Robinson

Mayor Moss asked that Commissioner Ray give an update on Lake Rogers. He expressed that the City of Creedmoor is under draught conditions and it is affecting our water production capability at Lake Rogers.

Commissioner Ray deferred this issue to the City Manager because he has been out of town.

Mr. Robert A. Schaumleffel, Jr., City Manager advised that there has been cloudiness to the water. He noted that he has spoken to the Water Plant Superintendent about this issue and he is adding chemicals to help eliminate the problem. Mr. Schaumleffel said that this problem appears when the water level goes down and the lake is currently 20" low. Mr. Schaumleffel expressed to the public that the water is suitable for drinking and there is no health risk. He added that he has talked with the Wooten Company and they have contacted the Water Plant Superintendent to offer assistance. Mr. Schaumleffel advised that the Board has approved approximately one-quarter million dollars for capital improvements to the water plant and he has a meeting scheduled with the Wooten Company this Thursday. He said that his number one priority is the dredging of the lake and the number two priority is to solicit construction bids for the job of replacing the

filters to improve the water quality. Mr. Schaumleffel said that the water plant was shutdown today to clean the basins and during that time water was drawn from Butner. He advised that if the problem worsens, the water plant will be completely shutdown and the City will have to draw water from Butner. Mr. Schaumleffel said that he is reluctant to do so because it is more expensive. He expressed that the chemicals that Butner uses counteracts with the chemicals that are used in Creedmoor. He said that the Water Plant Superintendent feels that the problem will be resolved quickly.

Mayor Moss said that providing clean drinking water is very important. He expressed that Creedmoor desperately needs rain. Mayor Moss said that this Board and staff are doing everything humanly possible to make sure that the City's water remains clean and safe.

Mayor Moss referred to last weeks Letter to the Editor in the Butner-Creedmoor Newspaper about employee situations at the lake. He said that he will not discuss personnel matters but he feels the intent of this letter was to instill fear, uncertainty and doubt about the operations at the water treatment plant. He encouraged citizens to go to the website to look at the historical perspective of the violations of the water treatment plant.

## **PUBLIC HEARING:**

### **Special Use Permit – Parkway Road:**

Mayor Moss opened the Public Hearing.

Mr. Dave Roesler, Planning Director was sworn in by Mayor Moss.

Mr. Dave Roesler, Planning Director addressed the Board and said that the City received an application for a Special Use Permit for the construction of a road within the 29 acre Parkway development off of NC Highway 56. Mr. Roesler said that he would like to enter into the record the staff report, Planning Board's recommendation and Certification of Notification of property owners. He said for the record, staff notified all property owners within 500 feet of the subject property by certified mail and staff also posted two signs on the property.

Mr. Roesler said that this property is zoned Special Use District Business-2. This requires the issuance of a Special Use for any type of development and land disturbing activity. The applicant desires to build this road to access a parcel of the Highland Trails which is a residential development that is in the County's jurisdiction, however, abuts Creedmoor's corporate limits. The Planning Board held two meetings to consider this roadway. Mr. Roesler said that this is an important road because it is a portion of the Creedmoor Connector. He noted that this is an extension of Brassfield Road and would run east to west, run along Joe Peed Road and intersect where this road is designed into NC Highway 56. Mr. Roesler advised that by a 5-0 vote the Planning Board

recommended that the Board of Commissioners approve the application with the conditions contained in Resolution A. Mr. Dave Roesler, Planning Director gave an overview of Resolution A. Mr. Roesler said that staff also recommends approval with the conditions contained in Resolution A.

Commissioner Ray said that his understanding is that all of the residential section is in the County.

Mr. Dave Roesler, Planning Director said that he has spoken with the County's Planning Director and hopefully they will monitor. The Planning Department is in agreement that if after the 150th permit there is not an upgrade of the road that Rockland Partners will be in violation of the Special Use Permit and there are a number of actions that the City can take.

Commissioner Mangum asked what type of actions.

Mr. Dave Roesler, Planning Director replied that the City can issue stop work orders, close the road or fine them \$300.00 to \$500.00 per day.

Commissioner Ray asked if there are requirements from the State for the grading plan to be reviewed by DENR.

Mr. Dave Roesler, Planning Director replied yes. Mr. Roesler said that he has a checklist and once everything has been checked off a land use permit will be issued and they can begin grading.

Commissioner Mangum said that one of her major concerns has been that they are going to be right here on the City's door step and are not willing to come into the City. She asked if there has been any movement towards annexation.

Mr. Dave Roesler, Planning Director said that staff has encouraged them to do so. Mr. Roesler said that staff has talked to them about certain compromises on their design standards but they have not given the City a commitment.

Commissioner Mangum expressed that it is frustrating to look at this project and generalize that there is \$1,000 per lot tax revenue, which is \$350,000 that the City will not receive to help all the people living at our doorstep.

Mr. Dave Roesler, Planning Director said that it will cause a lot of problems for the residents because they will be living in three different jurisdictions; which are Butner, Granville County and the City of Creedmoor.

Mr. Dave Roesler, Planning Director advised that the rest of this property is still encumbered by the Special Use Zoning District. Therefore, the road bisects the 29 acres and if a developer comes in for a portion or all of the property they must apply for a

Special Use Permit. He said that the Board can revisit the road improvements based on the impact of what is being proposed at that time.

Mayor Moss acknowledged that the City was served with a complaint from the Housing and Urban Development about this matter. Mayor Moss expressed that the City has complied with the requirements of the complaint and the last communication received from HUD was on May 8, 2007 indicating that the complaint was being transferred from the Atlanta office to the Chicago office.

Commissioner Ray said that the recommendation shows a 100' right-of-way and the drawing presented shows a 90' right-of-way.

Mr. Dave Roesler, Planning Director said he feels that it will take 100'.

Attorney Currin asked that it be clarified that the notifications were sent out certified to property owners and that a notice was placed in the newspaper not less than ten days and not more than twenty-five days before the public hearing.

Mr. Dave Roesler, Planning Director reiterated that the notices were mailed out by certified letter to all property owners within 500 feet and the legal publication was published two consecutive weeks in the local newspaper and not less than ten days and not more than twenty-five days before the public hearing.

Reverend Bernard Holliday, 1738 Lake Road, Creedmoor was sworn in by Mayor Moss.

Reverend Holliday addressed the Board and spoke in opposition to the Special Use Permit for the construction of a road within the 29 acre Parkway development off of NC Highway 56. He said he feels that Creedmoor is using public funds to advance a private development by using DOT to build an access road from Hwy. 56 across to East Lyon Station and this type of promotion is a conflict of interest. He said that he feels that it is a violation of the U.S. Fourteenth Amendment of Equal Protection Clause for displaced families most of whom are of African American Descent.

Mr. Joe Lyle of the Millridge Company, 818 S. White Street, Wake Forest was sworn in by Mayor Moss.

Mr. Joe Lyle addressed the Board and said that he has submitted plans and met with staff to review. He said that he has also met with NCDOT and have plans and applications ready for submittal to the DENR, Division of Water Quality, Division of Land Quality and the Core of Engineers. He noted that if the Special Use Permit is granted they will proceed to get the permits from the necessary agencies. Mr. Lyle said that the first step to the process in the development of this property is to receive the Special Use Permit to have access to the commercial as well as access to the residential. He noted that they do not have plans for the commercial property at this time. Mr. Lyle said that the commercial will be developed as one unified commercial center and they will be back

before this Board with those plans as soon as they possibly can. Mr. Lyle advised that the Millridge Company Engineer was present to answer any questions the Board may have.

No one else wished to speak so Mayor Moss closed the Public Hearing.

**REQUESTS TO ADDRESS THE BOARD:**

No one was scheduled to speak this evening.

**MINUTES:**

Mayor Moss advised that Ms. Lenessa Hawkins, Finance Director Spoke with him today about a statement in the minutes that was made by Commissioner Karan on page 11 of the July 26, 2007 minutes and read the following: “Commissioner Karan said that once the new Finance Director was given access to the checkbook the numbers were not adding up.” Ms. Hawkins said that those were not her words.

Commissioner Karan said that he did not intend for the words to be interpreted as her words and asked that the minutes be changed to say “in his opinion the numbers did not add up.”

Commissioner Mangum asked that a statement be added to the minutes on page 6 of the July 11, 2007 minutes as “Commissioner Mangum illustrated that proximity to the microphone would be an inexpensive fix.”

Moved by Commissioner Piper and seconded by Commissioner Ray to approve the minutes of July 11, 2007 and July 26, 2007 with the requested language changes. The motion received a unanimous vote.

**APPROVAL/ADDITIONS TO AGENDA:**

Moved by Commissioner Karan and seconded by Commissioner Piper to approve the agenda with the addition of 11-b Special Use Permit – Parkway Road under New Business. The motion received a unanimous vote.

Moved by Commissioner Ray and seconded by Commissioner Robinson to adopt the agenda. The motion received a unanimous vote.

**PUBLIC COMMENTS:**

Police Chief Benware addressed the Board to make a public invitation to the Council, City staff and the citizens of Creedmoor to attend National Night Out. He said that National Night Out is designed to heighten crime and drug prevention awareness, to generate support for participation in local anticrime programs, strengthen our

neighborhood spirit and our police community partnerships and to send a message to criminals letting them know that our neighborhoods are going to be organizing and fighting back. He said there are several events planned for the National Night Out. He said that there will be free food which will consist of hotdogs and soda. Police Chief Benware said that they are hoping to have Woolly Bully, mascot for the Durham Bulls, magicians and other performances. He said that the Police Department will be in attendance except for the officers on duty. Police Chief Benware advised that the Police Department will be wearing National Night Out shirts, have a booth set up to communicate with the citizens of Creedmoor and answer any questions and address any concerns they may have. Chief Benware said please spread the word that National Night Out is scheduled for August 7th, 2007 beginning at 6:00 p.m. and ends at 9:00 p.m. He said that anyone interested in volunteering to help cleanup afterwards would be appreciated.

Mayor Moss said that the parade will begin at the City Hall building and there will be someone dressed up in a prison uniform and they will be chased out of town. The big event will be at the Sr. Center in the gym.

Mr. John Wilkerson, 308 S. Main Street addressed the Board to say that he and his family is enjoying the new sidewalk and are enjoying meeting new people that are also using the sidewalk. He said that he has concerns with the landscaping. He advised that there is concrete and roots still in the ditches. Mr. Wilkerson noted that Commissioner Robinson addressed this issue at the last meeting and a month has gone by. He said that there is a limb broken off of one of the trees in his yard that has not been removed and requests that the City have someone come out to cleanup the debris.

Mr. John Green, 204 Lyon Street addressed the Board and said that he requested a couple of months ago that the City have NCDOT come out to investigate the drainage problem on North Street and he has not heard back from anyone. He said that there is corrosion on his property. Mr. Green said that in his community Public Works does not come out to clean the ditches. He noted that several years ago the Fire Department used to clean out the drains but that was eliminated. Mr. Green asked when the City would send the Public Works Department out to cut the trees and clean the ditches in the Lyon Street community.

Mayor Moss expressed that the City is required by State law to implement a Storm Water Management Ordinance. He said that the plan does not exist at this time. Mayor Moss added that once this ordinance is implemented there will be an additional cost to the utility bills. He said that for liability purposes a previous Board made the decision to no longer cut the trees on private property. Mayor Moss expressed that they cut trees in the right-of-way only. Mayor Moss said that he would take a look at the trees in question with Mr. Green.

Commissioner Karan said that the previous Public Service Director was directed to contact Mr. Green and look at the ditches in question. Commissioner Karan apologized on behalf of the City that this did not happen in a timely manner.

Mayor Moss said that the City would get the drainage problem taken care of.

### **MANAGER'S REPORT:**

Mr. Robert A. Schaumleffel, Jr. advised that he has opened the bids on the refuse collection and there was only one bid received. Mr. Schaumleffel said that Mr. Wynne gave him a letter thanking the City for the opportunity to bid but with regret he did not submit a bid. Mr. Schaumleffel said that the bid came from the City's current provider, Waste Industries, LLC. He expressed that the bid was very competitive. Mr. Schaumleffel said that the monthly charge for curbside garbage collection will be \$9.65 and the curbside recycling will be \$3.14 totaling \$12.79. He added that assistance will be provided to senior citizens that can't place their refuse to the curb. The commercial collection rate is \$16.78. He advised that the only noticeable language change is using the CPI to reflect changes in cost of operations. He noted that in the past they used Urban Wage Earners and Clerical Workers published by the US Department of Labor, Bureau of Labor Statistics. He added that under this contract the vendor is proposing the Water, Sewer and Trash Index for the yearly CPI Index. Mr. Schaumleffel said that the refuse collection should be re-bid every five years.

Mr. Billy Williams expressed that this index was used because they are running trucks that involves fuel and oils and this is what most municipalities are using. He said that this dictates the CPI as Waste Industries' rising costs and also rising costs for Creedmoor.

Commissioner Mangum asked about the materials that Waste Industries will recycle.

Mr. Billy Williams of Waste Industries, LLC addressed the Board and said that they will recycle plastics, glass, newspaper and metal cans. Mr. Williams said that he prefers not to have green glass and he will not accept cardboard. Mr. Williams also noted that the metal cans must be rinsed out before recycling.

Commissioner Mangum asked about other options for recycling of cardboard.

Mr. Schaumleffel, Jr., City Manager said that it should be taken to the refuse center on Hwy. 56.

Commissioner Piper asked about the assistance for Sr. citizens.

Mr. Billy Williams said that approval by City staff and a medical note from a doctor Waste Industries will make adjustments to help the handicapped and disabled up to 3% of the total count. He said that the items for recycling are on page 17 of the bid.

Commissioner Ray said currently the City has side door service and asked about communication between the City and Waste Industries to continue this for the elderly and disabled. He also asked about educating the public as to the changes and what date this will take affect. Commissioner Ray inquired about the transition for the citizens that do not currently have a roll cart.

Mayor Moss advised that the communication will be via letter, website and the newspaper. Mayor Moss also advised that the recycling will be affective September 1, 2007.

Mr. Billy Williams said that he will coordinate with the City Manager a scheduled date for cart delivery. He said that it takes four to five weeks for the carts to be built and processed. Mr. Williams said that the bins and carts will be delivered by the same carrier.

Commissioner Mangum inquired about the recycling bins.

Mr. Robert Schaumleffel, Jr., City Manager said that each customer will receive a new 96 gallon roll cart and an 18 gallon recycle bin.

Mr. Billy Williams said that the carts will have to be rolled to the street on pickup day. He advised that they may modify the garbage pickup schedule and they still have to choose a recycle pickup date.

Commissioner Ray said that the customers are currently paying extra for the roll cart and his understanding is that the carts will be included in the \$12.79.

Mr. Billy Williams said that is correct.

Commissioner Mangum asked if the City could receive a report on the tonnage that is used by comparing our trash to recycling. Commissioner Mangum said that she would like to monitor a trend and see if there is less going into the trash and more into the recycling. She said the purpose of this report will be to see if the City needs to continue educating citizens on recycling. Commissioner Mangum asked if the cans are not rinsed out will they be left behind.

Mr. Billy Williams said that if the recycling is not handled properly it will be left behind. He said that Waste Industries may still have brochures that can be distributed to the public along with a date for pickup. Mr. Williams said that the City is in a growing mode and as time moves on the trash is probably going to get heavier and heavier.

Commissioner Robinson said that if there are two tons of recycling that means there are two tons that is not going into the landfill.



Mr. Billy Williams said that he provides the City with a report at the end of June that is sent to the State on the tons of garbage that has been picked up from Creedmoor.

Commissioner Mangum requested a monthly report so that the trend can be monitored.

Mr. Bill Williams said that he would be glad to oblige.

Commissioner Karan inquired about the current rates for pickup and roll carts.

Mr. Billy Williams said that currently it is \$10.40 plus \$1.50 per roll cart.

Moved by Commissioner Karan and seconded by Commissioner Robinson approval of the Waste Industries bid. The motion received a unanimous vote.

Attorney Currin said that the collection schedule is to be maintained in the Clerk's office and there is currently no requirement that the carts are to be rolled to the curb. Attorney Currin suggests that the Board adopt the acceptance of a bid and authorizing signature of the contract along with modification to the section of the Collection Schedule.

Moved by Commissioner Karan and seconded by Commissioner Robinson to amend the motion to approve the Waste Industries bid, authorize the Mayor's signature and adopt the following resolution with the amended changes:

Resolution  
Regarding Refuse Collection and Recycling

WHEREAS, the City of Creedmoor Board of Commissioners hereby approves and accepts the bid of Waste Management for refuse and recycling and authorizes the Mayor to execute the contract pursuant thereto; and

WHEREAS, the City Code is amended to read as follows:

Section 50.17 Collection Schedule and Rules:

Garbage and refuse will be collected by the City according to a collection schedule and rules maintained in the Clerk's Office. The schedule and rules may be periodically revised and amended by action of the Board.

BE IT FURTHER RESOLVED that the Board hereby adopts the conditions set forth in the bid documents as the Collection Rules effective September 1, 2007.

Adopted this 24th day of July, 2007.

The motion received a unanimous vote.

Mr. Robert A. Schaumleffel, Jr. City Manager advised that several personnel changes have been taking place in the Public Service Department. He said the advertisement has been placed for the Public Service Director. Mr. Schaumleffel advised that the crew leader has resigned and his last day will be Thursday. He said that he has rehired two former employees and this puts the Public Service Department back to full staff other than the Public Service Director. He added that he filled the operator position at the Water Treatment Plant today.

Mr. Robert A. Schaumleffel, City Manager advised that he and Commissioner Karan began the process of seeking proposals for playground equipment at Lake Rogers and has recently met with one of the recreational equipment vendors.

Commissioner Karan said that they hope to have a proposal prepared for the next Wednesday night meeting. He said that it takes approximately four weeks for the playground equipment to arrive and an additional four weeks for installation.

Mr. Robert A. Schaumleffel, Jr., City Manager said that he met with a representative from BidNet.Com, which is a state and national local government e-bid Network. They discussed placement of a bid for the AMR system.

Mr. Robert A. Schaumleffel, Jr., City Manager said that the Board asked at the last meeting about the status of the audit.

Mayor Moss asked Commissioner Piper, Finance, Administration and Intergovernmental Chairman if he has any comments about the tax probe.

Commissioner Piper said that Ms. Lenessa Hawkins, Finance Director, the City Manager, City auditors and possibly some outside help as well as State Agencies will be working together on this issue.

Mr. Robert A. Schaumleffel, Jr., City Manager said that he will be meeting with Mr. Dan Boone of the Wooten Company about several ongoing projects. He said the two that concern him the most is the dredging of Lake Rogers and the water filter bids for the water plant.

Mr. Robert A. Schaumleffel, Jr., City Manager said that he met today with SGWASA and Commissioner Ray pertaining to the Board's wishes to explore a Management Agreement for utility service. He said that he will keep the Board updated.

Commissioner Robinson said that he was absent from the last meeting and he did not hear the conversation about SGWASA taking over the City's water lines. He said that he is opposed to this agreement. He said that he is not in favor of giving away our maintenance. He feels that down the road if there is a certain amount of water to be allotted it will go on the other side of I-85 and not to Creedmoor. Commissioner Robinson said that the growth of Creedmoor will dry up.

Commissioner Ray said that the meeting today was to discuss a maintenance contract. Both the City of Oxford and the City of Stem have maintenance contracts. He said that they discussed the technical aspects so that the SGWASA attorney can draft a contract which will come back before this Board for review. He said this is nothing binding and was only a recommendation in regards to the potential that the City may or may not be able to process water during the dredging of Lake Rogers. He said that with the growth needs of the City we may have to tap into the reserves that we currently have with Butner. Commissioner Ray said that from the discussion today there are aspects that the City is going to have to consider because of ramifications in reference to employees and cost factors.

Mr. Robert A. Schaumleffel, Jr., City Manager said that during the meeting today he agreed with the attorney that if the City is going to consider this as an option it has to be part of a comprehensive approach and not one separate maintenance agreement. There needs to be a restructuring of SGWASA and everyone sits as an equal partner under a Regional Authority. He said that he communicated in the meeting today that two things need come back to this Board; 1) a proposed agreement on a maintenance agreement and 2) a signed Memorandum of Understanding from all of the governmental entities that states that this is the first phase of a two or three phase approach and what those phases are going to entail. Mr. Schaumleffel said that it will take a lot of work to make that happen.

Commissioner Ray reiterated that it does not involve turning anything over to SGWASA outside of the actual maintenance.

Mayor Moss said that all certifications would be included.

Mr. Robert A. Schaumleffel, Jr., City Manager said that he talked with Mr. Brian Alligood, Granville County Manager about the Mt. Energy Lift Station problem. He said that they are working on a solution and hope to have it completed in the near future. Mr. Schaumleffel said that he will follow-up on a regular basis to make sure all the corrections are made. He said that he will keep the Board updated.

Mr. Robert A. Schaumleffel, Jr. said that the Human Resources Director has started the initial stages of the phone system. He announced that the part-time Web and records assistant has started working this past week. Mr. Schaumleffel said that he has spoken with the Human Resources Director today and in a week or so they will be up to full ability in that position. He said that there will be major changes on the website.

Mr. Robert A. Schaumleffel, Jr., City Manager asked Mr. Tom Mercer, Administrative Services Director to give a presentation.

Mr. Tom Mercer, Administrative Services Director addressed the Board and said that there has been discussion about reviews, merit and goals. Staff has come up with a full circle to communicate as follows:

**Full Circle Communications:**

1. **Mission:** To provide services that promotes a safe, healthy, and economically viable community with the ability to adapt to cultural, social and economic growth.
2. **Core Values:** Consists of the five functions of a team by Patrick Lencioni author of Death by Meeting:
  - **Trust:** Members of great teams trust one another on a fundamental and emotional level and they are comfortable being vulnerable with each other about their weakness, mistakes, fears, and behaviors. They get to a point where they can be completely open with one another without filters.
  - **Conflict:** Teams that trust one another are not afraid to engage in passionate dialogue around issues and decisions that are key to the organization's success. They do not hesitate to disagree with, challenge, and question one another, all in the spirit of finding the best answers, discovering the truth, and making great decisions.
  - **Commitment:** Teams that engage in unfiltered conflict are able to achieve genuine buy-in around important decisions, even when various members of the team initially disagree. That's because they ensure that all opinions and ideas are put on the table and considered, giving confidence to team members that no stone has been left unturned.
  - **Accountability:** Teams that commit to decisions and standards of performance do not hesitate to hold one another accountable for adhering to those decisions and standards. What is more, they don't rely on the team leader as the primary source of accountability; they go directly to their peers.
  - **Results:** Teams that trust one another engage in conflict, commit to decisions, and hold one another accountable are very likely to set aside their individual needs and agenda and focus almost exclusively on what is best for the team. They do not give in to the temptation to place their departments, career aspirations, or ego-driven status ahead of the collective results that define team success.
3. **Goals:**
  - **Effective Communication:** Communications between the community and the staff, community and Council, staff and the community, Council and

community and between staff and Council and Council to staff. It is important to make sure this circle is adhered to.

1. Web
  2. Printed Material
  3. Video
  4. Meetings
  5. Special Activities
- Operational Effectiveness & Efficiency
    1. Technology Upgrades and Improvements
    2. Training & Certification
      - Retention
      - Recruitment
    3. CIP (Facilities & Equipment)
    4. Government Compliance
  - Employee Wellness
    1. Programs-EAP
    2. Health & Fitness
    3. Education-Life Styles
    4. Incentives
  - Professionalism
    1. Staff
    2. Elected Officials
    3. Community

**Starting Point:**

- Calibrate and set Customer Expectation
  1. Communication
  2. Education

**How:**

- Engage a round table discussion with Mayor and Elected Officials by using an outside facilitator.

**Results:**

- Monthly City Manager Report-Staff Report
- Weekly update by Manager on current activities

Mayor Moss thanked Mr. Tom Mercer for his presentation.

Mayor Moss said that he had communications with Mr. Tim Keith about issues at the sewer Lift Station at Hunters Ridge Subdivision.

Mr. Robert A. Schaumleffel, Jr., City Manager said that the City has never accepted the improvements at Hunters Ridge. He said that he will probably have to get the City Attorney involved to resolve this issue. Mr. Schaumleffel said that there have been a lot of problems with the lift station. He said that Mr. Bob Jones, former Public Service Director said that this is partly because of the location of the lift station. He said that it is the owner's problem and he has been told he needs to eliminate the problem.

Mayor Moss said that the City is not issuing any building permits at this time. The documentation that Mr. Keith left with the Mayor indicates that they have done everything they can do. Mayor Moss said that he told Mr. Keith he was committed to forwarding the information to the City Manager.

Mayor Moss said that the smell issue from the sewer line at Kayser Roth seems to have been eliminated. He said that he has concerns with the Alive After Five scheduled for August. Mayor Moss asked that the City Manager and staff monitor the situation.

Mr. Robert A. Schaumleffel, Jr., City Manager said that they would be monitoring and will continue to add chemicals.

Mayor Moss apologized to Mr. John Greene for his tone and statements that he said earlier. He said this is what happens when you live in a small community and you have known people since you have grown up.

## **OLD BUSINESS:**

### **Utility Billing:**

Mayor Moss made reference to the phone calls and e-mails that have been received recently about utility bills. He said that the long term solution is the AMR system (Automated Reading System), which has been approved by this Board. He said that this is a system that will produce accurate readings.

Mr. Robert A. Schaumleffel, Jr, City Manager said that the City has not done an outstanding job on reading meters. He said the new system will take only 1½ hours to read 1,900 meters. Mr. Schaumleffel said that all new meters will be installed. He noted that with 1,900 meters the new meters will have to be phased over several months. He said that citizens do not realize that a fortune in water can be used by a deficiency such as a faucet running, toilet running and watering of lawns and plants. He said that when there is a problem staff is sent out to reread the meters. Mr. Schaumleffel noted that if there is a very large bill the City will work with residents to make payments. He said that he can adjust penalties but can not adjust usage. Mr. Schaumleffel said that hopefully the internal policies and procedures are going to help improve these issues. Mr.

Schaumleffel said that the cards that are sent out are going to be eliminated and the City will soon be sending out bills that are inserted into envelopes.

Commissioner Karan asked when the new billing process is to be implemented.

Mr. Lenessa Hawkins, Finance Director said that the process will begin September 1, 2007.

Mayor Moss said that the City is taking utility billing issues on a case-by-case basis and staff is working diligently to correct the problems.

### **Department Head Reports:**

Provided in the Board packets were monthly reports from the various City departments.

Mr. Tom Mercer, Administrative Service Director addressed the Board and advised that the evaluations were on schedule to meet the August 1, 2007 deadline.

### **To Do List:**

Mayor Moss said that he notified everyone so that we do not have to go through each item this evening. He noted that some of the items have previously been discussed.

Commissioner Ray referred to item #22, McCracken Oil Company screening. He said that he has not seen a drawing; however, he has copies of the minutes. He said that a meeting was held on this matter on February 3, 2003 and February 10, 2003. He expressed that screening of the property was identified as an issue at both meetings. Commissioner Ray said that they were granted a Special Use Permit in accordance with the site plan and survey and he has not received a copy of these items. He said that if this follows the City's ordinance there should be a 6' screening. Commissioner Ray said that it has been over three years and nothing has been done.

Mr. Dave Roesler, Planning Director to follow up on this issue.

Mayor Moss inquired about the dredging of Lake Rogers.

Mr. Schaumleffel, Jr., City Manager said that he believes the bids will go out in September and within sixty to ninety days construction will begin. He said that he will talk with the Wooten Company and give the Board an update by Friday.

### **NEW BUSINESS:**

#### **Proclamation – National Night Out 2007:**

Moved by Commissioner Piper and seconded by Commissioner Ray to adopt the Proclamation National Night Out 2007 as follows:

PROCLAMATION  
NATIONAL NIGHT OUT 2007  
CITY OF CREEDMOOR

WHEREAS, the National Association of Town Watch (NATW) and TARGET is sponsoring a unique, nationwide crime, drug and violence prevention program on August 7, 2007 entitled “National Night Out”; and

WHEREAS, the “24th Annual National Night Out” provides a unique opportunity for the City of Creedmoor to join forces with thousands of other communities across the country in prompting cooperative, police-community crime prevention efforts; and

WHEREAS, the City of Creedmoor plays a vital role in assisting the Creedmoor Police Department and other law enforcement agencies through joint crime, drug and violence prevention efforts in the City of Creedmoor and is supporting “National Night Out 2007” locally; and

WHEREAS, it is essential that all citizens of the City of Creedmoor be aware of the importance of crime prevention programs and impact that their participation can have on reducing crime, drugs and violence in the City of Creedmoor; and

WHEREAS, police-community partnerships, neighborhood safety, awareness and cooperation are important themes of the “National Night Out” program;

NOW, THEREFORE I, Mayor Darryl D. Moss, do hereby call upon all citizens of the City of Creedmoor to join the City of Creedmoor, the National Association of Town Watch and TARGET in supporting the “24th Annual National Night Out” on August 7, 2007.

FURTHER, LET IT BE RESOLVED THAT, I, Mayor Darryl D. Moss, do hereby proclaim Tuesday, August 7, 2007 as “NATIONAL NIGHT OUT” in the City of Creedmoor, North Carolina.

Adopted this the 24<sup>th</sup> day of July, 2007.

Commissioner Karan said that August 7, 2007 is also KABOOM Rally For Play and this event will be held along with the National Night Out. He added that there have been approximately twelve people to sign up for KABOOM online and there has to be sixteen members. He encouraged everyone that has not signed up to do so.



### **Special Use Permit – Parkway Road:**

Moved by Commissioner Karan and seconded by Commissioner Robinson to adopt Resolution “A” approving an application for Special Use Permit for the Parkway Roadway. The motion received a unanimous vote.

### **MAYOR’S REPORT:**

Mayor Moss said that he wants to remind everyone about “Alive After Five” scheduled for August 23, 2007 at the Kayser Roth Plant. Mayor Moss advised that city staff has met with the Granville County Chamber and are preparing for the event.

Commissioner Piper inquired about parking for the event.

Mayor Moss said that there should be enough parking. He noted that there is parking available at Kayser Roth, Food Lion and South Granville High School. NCDOT will be working with the City to eliminate parking on Highway 56 for safety reasons.

Mayor Moss said that the City has been struggling with an issue at Andrews Ford. He said that he personally has been communicating with Mr. Andrews. Mayor Moss said that the State has gotten involved and the City will have to deal with the issue. He added that Mr. Joel Cross also needs to make modifications to his carwash. Mayor Moss expressed that the City Manager is aware of the situation and will take care of it.

Mayor Moss thanked Mr. Deuard Bowden for calling him to let him know that he was going to file to run for Mayor. He said that they had a nice discussion. Mayor Moss said that Commissioner Piper was also running for Mayor. He added that he intends to be very positive and open and forthright as possible.

### **COMMISSIONER REPORTS:**

Commissioner Ray said that in regards to the election, he was glad to see that there are more people interested. He also expressed that he was grateful to see thirteen people in attendance for this evening’s meeting. Commissioner Ray said that he hopes that the City can solicit more citizens to attend and feels that the City will become a better community by the public becoming educated about where the funds are going and how the services are being rendered. Commissioner Ray said that he welcomes all candidates and looks forward to an interesting race.

Commissioner Ray said that he hopes that a copy of the draft SGWASA contract will be available for the second monthly meeting scheduled for August 28, 2007.

Commissioner Mangum said that she spoke with the American Red Cross and they will be present for the Music Festival to receive donation money from the Battle of Bands.

She said that they need someone to provide tables and chairs for use by the American Red Cross and if anyone knows of an organization that will volunteer to furnish the furniture to please contact her.

Commissioner Robinson said that he will provide the table and chairs.

Commissioner Mangum said that they may set up a blood mobile because they are in need of blood for hurricane season. Commissioner Mangum advised that the American Red Cross has a full time paid position open.

Commissioner Mangum said that she has one confirmed judge from Sam Ashe. She said that there will be Irish Dancers ranging from four years old to adults. Commissioner Mangum expressed that if anyone knows of someone else wishing to perform that there are vendor forms, sponsor forms and registration forms available at City Hall. She noted that they can also call her or e-mail her.

Commissioner Mangum said that she would like to have a closed session on the City Manager's evaluation.

Commissioner Piper said that he and Commissioner Robinson are making contact with vendors and hope to have a large number of participants this year.

Commissioner Karan reiterated that KABOOM will have the Rally for Play August 7, 2007 which will be held along with the National Night Out event. He thanked and commended Chief Benware and Captain Danny Eudy's efforts for coordinating the event. Commissioner Karan said that he is really looking forward to the event. He encourages everyone to go to [www.KABOOM.org](http://www.KABOOM.org) to sign up to become Playmakers. He said that the City of Creedmoor is working towards becoming a nationally recognized city that supports play. Commissioner Karan said that this country has obesity at an epidemic level. Our children rely on air conditioning, a sofa, video games and television. Commissioner Karan said that a child going outside to play is almost obsolete. He said that play instills creativity. Commissioner Karan noted that if you give a child a stick he can play for an hour. He emphasized that this ability is being lost in the upcoming generation.

Commissioner Karan said that at next month's Wednesday meeting he would like to have a discussion of the possibility for traffic calming devices within the City. He said that he forwarded to the Board an e-mail address for a company called Traffic Logics. He said that the Board may need to place an ordinance that states the criteria needed for a citizen to request a traffic calming device in their neighborhood.

Commissioner Karan said that he attended the Granville County Comprehensive Transportation Plan meeting that was held July 18, 2007 at the Southern Granville County Transportation Office. He said that Granville County and the State are working together to formulate an entire county transportation plan. They are adhering to our 2004

transportation document. He noted that Mr. Jimmy Minor and Mr. Guy Smith were also in attendance and during the meeting pointed out one of the deficiencies, which was that the State had left off a road widening. Commissioner Karan said that for anyone interested that may have missed the meeting there is another opportunity to attend the same meeting in Oxford tomorrow at the Oxford Maintenance building. They are looking for public input. He said that this is a multi-modal comprehensive transportation plan dealing with highways, public transportation, rail, bicycle and pedestrian pathways. Commissioner Karan said that they are also looking for recommendations as to existing road improvements and general recommendations.

Commissioner Robinson said that there was a Public Safety meeting held that was initiated by Chief Benware. He said that he, Commissioner Piper and Chief Benware discussed many topics such as smaller more efficient police cars, consideration of a Meet and Greet, holding meetings with Home Owner's Associations and National Night Out. Commissioner Robinson said there was also discussion of school crossings and changing of shifts. He said that Chief Benware suggested that instead of two officers leaving duty at the same time that one officer stay beyond that time to do the school crossing. Commissioner Robinson said that this eliminates having to take the on duty officers off of the street. He asked for the Board's support for the approval of the overtime.

Commissioner Piper said that he agrees because the City needs someone to work the school crossing that is dependable. He noted that he likes this idea because it is obvious that we need the coverage for the school crossings and also need to have officers on the street.

Commissioner Robinson said that Chief Benware also had suggestions on the way the officers' direct traffic. He said that the Public Safety Committee had a good discussion and he would like to continue having these meetings on a quarterly basis.

Commissioner Mangum asked if they discussed whether the overtime would be comp time or paid overtime.

Commissioner Robinson said that it would be paid overtime.

Commissioner Ray inquired if this would be a rotating shift and not the same officers each time.

Commissioner Robinson replied that it would always be the officer ending his/her shift that would stay over to work the school crossing to relieve the officers that are coming on duty so that they can work their regular routine.

Commissioner Piper commented that he is looking forward to National Night Out and the Alive After Five. He noted that this is going to be one of the best years ever for events in Creedmoor and encouraged citizens to attend.

Mayor Moss recognized Ms. Georgiana Kicinski, Mr. Jimmy Minor, Assistant Fire Chief, Ms. Mildred Goss, Commissioner Ray and Commissioner Tim Karan as candidates for the upcoming election.

Mayor Moss reiterated his plans to schedule a Town Hall Meeting to give the community a chance to have a round table discussion with the candidates. He added that there will be notification to the public of a scheduled date. Mayor Moss said that Commissioner Mangum will be the facilitator.

Moved by Commissioner Mangum and seconded by Commissioner Karan to go into Closed Session on the Matter of Personnel in accordance to NCGS 143-318.11. The motion received a unanimous vote.

Upon return from Closed Session, moved by Commissioner Piper and seconded by Commissioner Robinson to adjourn. The motion received a unanimous vote.

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Mayor

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Clerk