

MINUTES OF  
CITY OF CREEDMOOR  
BOARD OF COMMISSIONERS  
MEETING  
**SEPTEMBER 3, 2019**  
6 P.M.

**Present**

Mayor Bobby Wheeler, Mayor Pro Tem Ernie Anderson, Commissioner Del Mims, Commissioner Neena Nowell, Commissioner Herman Wilkerson, and Commissioner Archer Wilkins. Also present were City Manager Korena Weichel, City Clerk Terry Hobgood, City Attorney T.C. Morphis, Finance Director Reuben Carden, and Community Development Director Michael Frangos.

**Absent**

None

**Call to Order**

Mayor Wheeler called the meeting to order at 6 p.m. Commissioner Mims offered the invocation and Commissioner Nowell led the Pledge of Allegiance.

**Roll Call**

Roll call by the City Clerk determined a quorum was present.

**Approval of Agenda**

Commissioner Wilkins moved to approve the agenda as presented with the addition of a discussion of the fire truck purchase and a closed session pursuant to NCGS 143-318.11 (a) (5); seconded by Mayor Pro Tem Anderson. Motion approved 5-0.

**Consent Agenda**

Commissioner Wilkins moved to approve the consent agenda: August 12, 2019 Board of Commissioners Meeting Minutes and Ordinance 2019-O-07; seconded by Mayor Pro Tem Anderson. Motion approved 5-0.

**Employee Recognition**

Mayor Wheeler presented a five-year service recognition to Community Development Director Michael Frangos.

**Presentation of Certificate of Achievement in Financial Reporting**

Mayor Wheeler presented the Certificate of Achievement in Financial Reporting from the Government Finance Officers of America to Finance Director Reuben Carden and Accounting Technician Betty Hicks.

**Request to Address the Board // Mike Turner, Granville County Veteran's Affairs**

Mike Turner, Chair of the Granville County Veteran's Affairs Committee presented various committee programs and initiatives that support the County's veteran population, as well as statistics on the number of military veterans that live in Granville County. Turner spoke about the upcoming Veterans Day Parade on November 10, and an initiative in collaboration with the Register of Deeds office to encourage veterans to have their information on file.

**Public Comment**

*Ed Gleason, 1973 Bowles Avenue, Creedmoor*

Ed Gleason spoke about various discussion and action items from the August 12 meeting. Gleason commented that the Butner-Creedmoor news incorrectly reported the outcome of the vote that approved the purchase of the ladder truck for the Fire Department, and incorrectly reported on the action item that denied a resolution to establish a

public hearing to consider changes to the Mayor's term length. Additionally, Gleason requested clarification from the City Attorney on the use of paper ballots to vote on the travel policy changes. Finally, he spoke about the cost overruns on various projects, and stated he believes the Board should have raised the tax rate for fiscal year 2020.

#### *Ed Mims, 2204 Regent Court, Creedmoor*

Ed Mims spoke about an item already approved as part of the consent agenda. Mims would have liked to receive more information through Board discussion about the ordinance to accept interest revenue into the capital reserve fund. Mims also requested that the Board and staff give an update on when sealed closed session minutes would be released to the public.

#### **Recommendation for City Manager's Performance Review Process**

Mayor Pro Tem Anderson explained the City Manager performance review process. The form being utilized was chosen by a committee and approved by Mayor Wheeler. Wheeler asked the Board to fill out the evaluation forms, and then the results will be discussed in closed session amongst the Board. The Board will discuss the results with the City Manager at an ensuing meeting.

#### **Governing Board Travel Policy**

City Manager Weichel spoke about the travel policy approved at the August 12 meeting. Weichel requested clarification and final approval on the revised policy. The Board discussed the effect of the policy approved at the August meeting, and how the approved stipend increase was intended for travel and training. There was further discussion about the lack of monitoring for the increased stipend amount, and if the stipend increase should be removed from the final policy.

Commissioner Mims moved to rescind the travel policy as approved at the August 12, 2019 meeting; seconded by Mayor Pro Tem Anderson. City Manager Weichel recommended adding language to the motion to reinstate the existing travel policy as approved in 2016. Commissioner Mims declined to revise her motion. Motion approved 4-1. Mayor Pro Tem Anderson, Commissioner Mims, Commissioner Nowell, and Commissioner Wilkerson vote yes. Commissioner Wilkins votes no.

Mayor Pro Tem Anderson moved to add discussion of the travel policy to the October 1 Board meeting agenda; seconded by Commissioner Wilkerson. Motion approved 3-2. Mayor Pro Tem Anderson, Commissioner Mims, and Commissioner Wilkerson vote yes. Commissioner Nowell and Commissioner Wilkins vote no.

#### **Fire Truck Discussion**

The Board discussed a recent email from City Attorney Morphis. The email stated that some Board members felt that the fire truck purchase decision was rushed, and Morphis sent an email to address those concerns. There was discussion on standard Board procedure, and if this process was followed in making the decision to purchase the fire truck. Some members felt that more discussion was warranted due to the lack of time constraints in the Fire Department's request. Since a simple Board action was not legally binding and a purchase of this amount is a large-scale financial commitment, Morphis prepared a draft agreement for the Board and the Fire Department to review. The Board continued discussing the draft agreement, and Morphis reiterated that the agreement outlined a commitment to fund 50% of the total purchase cost up to a maximum of \$500,000 from the City. If no revisions are necessary to the draft agreement, it will be on the October 1 agenda as an action item for the Board to consider.

#### **NLC and NCLM Delegate Selection for Fiscal Year 2020**

No action was needed on this item due to the Board rescinding the travel policy approved at the August 12, 2019 Board of Commissioners meeting.

#### **Ordinance 2019-O-08 // Amendment to Creedmoor Community Center Project Ordinance**

City Manager Weichel explained that this Project Ordinance amendment was necessary due to the change order received for the Community Center project. There was discussion on the contingency line item built into the project budget, and when this would be utilized. There was further discussion regarding the original project budget compared to the revised amount.

Mayor Pro Tem Anderson moved to approve Ordinance 2019-O-08; seconded by Commissioner Wilkerson. Motion approved 5-0.

### City Manager's Report

City Manager Weichel spoke about traffic congestion on NC-56 related to the new school year and Cross City Trail construction. Weichel is working with contractors to help alleviate this problem. Weichel also reported that the City has submitted a formal request to NC DOT to lower the speed limit to 35 mph on NC-56 inside the city limits. Additionally, Weichel reported on the design changes for the Lake Rogers boardwalk. Construction should begin in mid-September. Finally, Weichel reported that there will be a presentation from Precision Safe Sidewalks and SGWASA Executive Director, Scott Schroyer at the October 1 meeting.

### SGWASA Report

No SGWASA report for this meeting.

### Commissioner Reports

Commissioner Wilkerson had no report.

Commissioner Wilkins asked for clarification on the process for Mayoral Proclamations, and how this was handled for the recent Pecan Hill reunion.

Mayor Pro Tem Anderson reported on his attendance at the NC DOT public meeting to discuss the NC-50 widening project. Anderson stated that he believes Granville County needed more representation and input as these designs and project timelines are developed. Anderson also reminded the Board to sign up for the Kerr-Tar banquet on September 26.

Commissioner Nowell reported on attendance at the August CAMPO meeting in Raleigh.

Commissioner Mims reported on attendance at several City of Creedmoor, Granville County, and Chamber of Commerce events. Mims also requested that the City coordinate a cyber-security training in the near future based on the number of cyber-attacks on municipalities throughout the country. City Manager Weichel agreed that this issue is a matter of concern for municipalities and she informed the Board that staff were already working with the city's IT contractor to schedule cybersecurity training for all employees in the near future.

### Mayor's Report

Mayor Wheeler reported on his attendance at several City of Creedmoor and Chamber of Commerce events. Wheeler also spoke about the work of the Opioid Crisis Committee, and the Triangle Purple Heart Committee. Wheeler reminded the Board about the upcoming Granville County Crime Stoppers banquet on October 22, and reported on the 30<sup>th</sup> annual Pecan Hill reunion.

### Closed Session // NC GS 143-318.11 (a) (5) Property Acquisition

Commissioner Wilkins moved to enter closed session at 7:22 p.m.; seconded by Commissioner Wilkerson. Motion approved 5-0.

Commissioner Wilkins moved to enter open session at 7:43 p.m.; seconded by Commissioner Nowell. Motion approved 5-0.

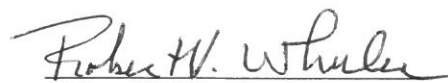
### Adjourn

Commissioner Wilkins moved to adjourn the meeting at 7:46 p.m.; seconded by Mayor Pro Tem Anderson. Motion approved 5-0.

ATTEST:

  
Terry A. Hobgood, Jr., City Clerk



  
Robert V. Wheeler, Mayor

