



MINUTES OF  
CITY OF CREEDMOOR  
BOARD OF COMMISSIONERS MEETING  
**JUNE 10, 2020**  
6 P.M.

**Present**

Mayor Bobby Wheeler, Mayor Pro Tem Del Mims, Commissioner Kechia Brustmeyer-Brown, Commissioner Georgana Kicinski, Commissioner Ed Mims, and Commissioner Neena Nowell. Also present were City Manager Korena Weichel, City Clerk Terry Hobgood, Community Development Director Michael Frangos, Public Works Director Steve Edwards, Finance Director Reuben Carden, and Police Chief Keith King.

**Absent**

None

**Reconvene Meeting**

Mayor Wheeler reconvened the recessed June 8, 2020 meeting at 6:00 p.m. on June 10, 2020. Commissioner Brustmeyer-Brown offered the invocation, and Commissioner Ed Mims led the Pledge of Allegiance.

**FY21 Operating Budget**

City Manager Korena Weichel began by reviewing worksheets detailing changes requested to the FY21 draft operating budget at previous meetings and by subsequent emails from board members. Weichel explained how each change would affect the overall budget. The board engaged in discussion of the current Police Department vehicle fleet and current staffing levels in the department. Police Chief Keith King explained the effect that delays in hiring additional personnel and the addition of one vehicle to the Police Department fleet would have on overall operations.

There was also discussion of the city's beautification budget, and what areas of the city this line-item covers. Weichel also explained the concept for a monument design at the site of the NC Department of Transportation (DOT) R-5707 project site, which the board has considered moving to FY22. The board engaged in more discussion of several events scheduled for FY21. There was additional discussion related to the feasibility of the city hosting events, and how much funding should be budgeted with so many unknown variables. There was further discussion related to bank fees and credit card fees paid by the Finance Department, and if the city had options to lower these costs. The board then discussed the proposed two additional employees for the Public Works Department consisting of a full-time Facilities Maintenance worker and a seasonal Grounds Worker. The board discussed potential job duties and workload with Public Works Director Steve Edwards.

Mayor Wheeler recessed the meeting at 8:02 p.m. The meeting reconvened at 8:10 p.m.

After returning from a recess, the board began a discussion of the new requested positions for the Recreation Department, which included a full-time Recreation Director and a part-time Recreation Leader. The board discussed the proposed duties for the Recreation Director at length, and debated if the title adequately described the range of duties that the board envisioned for this role. There was also discussion of Recreation Fund revenue, and how the department may increase revenue in the future to reduce the amount of revenue pulled from General Fund balance. There was also extensive discussion of recreational and other programming opportunities that could be offered at the Community Center by either city staff or partnerships with Granville County. The board also discussed at length the employee benefit package for all employees, and how Creedmoor compares with other local government jurisdictions in terms of cost-of-living increases, 401K contributions, bonuses, and merit-based increases.

Mayor Wheeler then polled the board about potential changes to the draft FY21 operating budget recommended by individual members if consensus had not been reached during the broader discussions held earlier in the meeting. The board reached consensus to make the following changes to the draft FY21 operating budget:

- Reduce General Government Capital Outlay by \$20,000
- Reduce General Government Beautification to \$2,000
- Reduce Governing Board Travel/Training to \$0
- Reduce all departmental Travel/Training by 50%, with the exception of the Police Department
- Reduce Public Works Utilities by \$5,000 and SGWASA Utilities by \$2,000
- Reduce Community Development Contract Services by \$30,000

Mayor Wheeler recessed the meeting at 9:53 p.m. The meeting reconvened at 10:04 p.m.

City Manager Weichel reported that based on the changes agreed upon at tonight's meeting, the General Fund Appropriation in the FY21 Budget Ordinance would be \$46,621 compared to the previously budgeted \$125,171. The change to Recreation Fund Balance budgeted would be \$183,110 compared to \$184,110.

### **Recess to Time and Place Certain**

At 10:10 p.m., Mayor Wheeler recessed the meeting to Wednesday, June 17 at 6:00 p.m. Board and staff will meet at City Hall, and the public may attend via Zoom video-conference with proper notice issued by the City Clerk in advance of the meeting continuation.

  
Robert V. Wheeler, Mayor

ATTEST:

  
Terry A. Hobgood, Jr., City Clerk

