

MINUTES OF  
CITY OF CREEDMOOR  
**BOARD OF ADJUSTMENT**  
FEBRUARY 3, 2020  
7 P.M.

**Present**

In attendance were Vice-Chair Hugh Robertson, Kevin Brown, and Nicole Martin. Also present were Community Development Director Michael Frangos, City Clerk Terry Hobgood, and Planning Technician Michael Malecek.

**Absent**

Chair Dennis Daniel

**Oath of Office**

City Clerk Terry Hobgood administered the Oath of Office to Kevin Brown.

**Call to Order**

The meeting was called to order at 7:07 p.m.

**Election of Officers**

Kevin Brown moved to appoint Dennis Daniel as Chair; seconded by Hugh Robertson. Motion approved 3-0.

Nicole Martin moved to appoint Hugh Robertson as Vice-Chair; seconded by Kevin Brown. Motion approved 3-0.

**February 4, 2019 and August 19, 2019 Meeting Minutes**

Hugh Robertson moved to approve the February 4, 2019 meeting minutes; seconded by Kevin Brown. Motion approved 3-0.

Kevin Brown moved to approve the August 19, 2019 meeting minutes; seconded by Nicole Martin. Motion approved 3-0.

**Adopt 2020 Meeting Schedule**

Kevin Brown moved to approve the 2020 meeting schedule with meeting dates of May 4, August 10, and November 9; seconded by Nicole Martin. Motion approved 3-0.

**Training on Changes to State Statutes on Planning and Development Regulation**

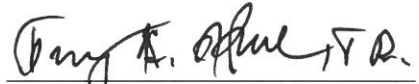
Community Development Director Michael Frangos presented a training video on recent changes to North Carolina laws governing planning and development regulations by cities and counties in the newly revised Chapter 160D. Frangos elaborated on several items including quasi-judicial hearings, and how the Board of Adjustment would need to consider evidence under the revised provisions of 160D. Frangos also spoke about special use permits, which could be decided by the Board of Commissioners or potentially assigned to the Planning Board or Board of Adjustment. Frangos also briefed the board on appeal proceedings for non-conforming properties, which would be the most likely case to come before the Board of Adjustment.

**Staff update**

Community Development Director Michael Frangos presented updates on recent departmental activity including the Cross City Trail, Community Center, Lake Rogers Park, and the NC Highway 56 realignment project. The board discussed the pedestrian bridge over Robertson Creek, and if the city had considered adding lighting in some of the more secluded sections of the trail.

**Adjourn**

Hugh Robertson moved to adjourn the meeting at 8:14 p.m.; seconded by Nicole Martin. Motion approved 3-0.

  
Terry A. Hobgood, Jr., City Clerk

