

MINUTES OF
CITY OF CREEDMOOR
BOARD OF COMMISSIONERS MEETING
JULY 7, 2020
6 P.M.

Present in Person at City Hall Boardroom

Mayor Bobby Wheeler, Commissioner Kechia Brustmeyer-Brown, and Commissioner Neena Nowell. Also present were City Manager Korena Weichel, City Clerk Terry Hobgood, City Attorney T.C. Morphis, Jr., Police Chief Keith King, Finance Director Reuben Carden, and Community Development Director Michael Frangos.

Present via Zoom Video-Conference

Mayor Pro Tem Del Mims, Commissioner Georgana Kicinski, and Commissioner Ed Mims.

Absent

None

Call to Order

Mayor Wheeler called the meeting to order at 6:00 p.m. Commissioner Nowell offered the invocation, and Commissioner Brustmeyer-Brown led the Pledge of Allegiance.

Roll Call

Roll call by the City Clerk determined a quorum was present.

Approval of Agenda

Mayor Pro Tem Del Mims moved to approve the agenda with the addition of a discussion item related to the City of Creedmoor purchasing policy. Motion was approved by roll call vote 5-0.

Mayor Pro Tem Del Mims: Yes
Commissioner Brustmeyer-Brown: Yes
Commissioner Kicinski: Yes
Commissioner Ed Mims: Yes
Commissioner Nowell: Yes

Consent Agenda

Commissioner Ed Mims moved to approve the consent agenda: May 18, 2020 Meeting Minutes, June 2, 2020 Meeting Minutes, June 8, 2020 Meeting Minutes, June 10, 2020 Meeting Minutes, June 17, 2020 Meeting Minutes, June 23, 2020 Meeting Minutes, Unseal and Approve Closed Session Minutes dated November 8, 2019, January 7, 2020, January 15, 2020, February 4, 2020, and March 3, 2020. Motion was approved by roll call vote 5-0.

Mayor Pro Tem Del Mims: Yes
Commissioner Brustmeyer-Brown: Yes
Commissioner Kicinski: Yes
Commissioner Ed Mims: Yes
Commissioner Nowell: Yes

Parks and Recreation Committee Applicant Introductions

City Clerk Terry Hobgood introduced the five applicants for appointment and/or reappointment to the Creedmoor Parks and Recreation Committee (CPRC). The Board then conducted interviews with the four applicants that

attended via Zoom. Each applicant answered a series of questions from the Board of Commissioners regarding their ideas and vision for the Parks and Recreation Committee and the Recreation Department. Interviews were conducted with Kevin Brown (729 Forrest Lane), John Gaul (716 North Durham Avenue), Brian Whitfield (2534 NC Hwy 56), and Kristy Williams (203 Korbin Court). One applicant, Vernestine Bannerman (2751 Michelle Court), was not in attendance.

The Board of Commissioners will consider appointments to the CPRC at the August 3, 2020 meeting.

Public Comment

Jonelle Marable, 2215 Regent Court

Ms. Jonelle Marable read from prepared remarks in which she summarized the purpose of the Granville County Human Relations Commission. Marable reported that she felt that the Granville County Human Relations Commission was not meeting its vision or mission, particularly in Creedmoor. Marable requested that the City of Creedmoor consider creating a Creedmoor Human Relations Commission, and she went on to suggest guidelines for appointment.

Former Water/Sewer Enterprise Fund Accounts

Commissioner Ed Mims had requested that this item be added to the July 7 meeting agenda. City Manager Korena Weichel provided a history of the funds after the sale of the water/sewer system to SGWASA.

City of Creedmoor Purchasing Policy

Commissioner Ed Mims summarized the current City of Creedmoor Purchasing, which was last updated in September 2018. Mims suggested several changes for the Board of Commissioners to consider, and Mayor Wheeler requested that the board review the current purchasing policy and discuss what changes may be needed at a future meeting.

2020 Creedmoor Music Festival

City Manager Korena Weichel reported on the current planning status of the Creedmoor Music Festival. City staff has thus far been able to pre-reserve the various materials and supplies needed to hold the festival, but it is now at the point where financial commitments would be necessary. Weichel stated that following guidance from the Centers for Disease Control and Prevention (CDC), which places a festival of this nature in the “highest-risk” category of spreading COVID-19, the Music Festival Planning Committee has recommended the cancellation of the 2020 event.

Commissioner Brustmeyer-Brown moved to cancel the 2020 Creedmoor Music Festival due to the coronavirus pandemic. The motion was approved by roll call vote 5-0.

Mayor Pro Tem Del Mims: Yes

Commissioner Brustmeyer-Brown: Yes

Commissioner Kicinski: Yes

Commissioner Ed Mims: Yes

Commissioner Nowell: Yes

109 Park Avenue Roof Proposal

City Manager Korena Weichel presented an update on the proposal to replace the roof on 109 Park Avenue. This item was originally presented to the Board of Commissioners at the June 2, 2020 meeting when staff recommended to approve a proposal from Baker Roofing to remove and replace the current roof; however, that motion was denied by a 2-3 vote. Staff was instructed to pursue a quote for roof repair as well as a quote for a metal roof. Public Works Director Steve Edwards reached out to several roofing companies, and reported that any contractor willing to perform a roof repair with the current materials would not be willing to provide a warranty for repair work. Additionally, none of the contractors previously contacted were willing to provide a metal roof quote until the City engages a structural engineer to design a new roofing structure that could support a metal roof.

Commissioner Ed Mims moved to table this item until a quote for a metal roof can be obtained. Motion was approved by roll call vote 5-0.

Mayor Pro Tem Del Mims: Yes
Commissioner Brustmeyer-Brown: Yes
Commissioner Kicinski: Yes
Commissioner Ed Mims: Yes
Commissioner Nowell: Yes

Modify Board Meeting Schedule

City Clerk Terry Hobgood stated that this item was placed on the July 7 agenda based on a request at the June 23 meeting when the Board of Commissioners reached consensus that an additional meeting moderated by Alan Steinbeck dedicated to 109 Park Avenue future uses was needed.

Mayor Pro Tem Del Mims moved to modify the 2020 Board of Commissioners meeting schedule to add a meeting on Tuesday, July 28 at 6:00 p.m. Motion was approved by roll call vote 5-0.

Mayor Pro Tem Del Mims: Yes
Commissioner Brustmeyer-Brown: Yes
Commissioner Kicinski: Yes
Commissioner Ed Mims: Yes
Commissioner Nowell: Yes

Municipal Facility Naming Policy

City Manager Korena Weichel recapped previous presentations of the draft Municipal Facility Naming Policy presented at the February 4, March 3, and May 11, 2020 meetings. Weichel highlighted suggested changes from various Board members at each meeting that had been incorporated into the revised draft.

During discussion, several additional changes were suggested by the Board including eliminating Section III, Item E and add language to Section III, Item D, to allow for “outstanding civic service” without the additional requirement of being deceased, a suggestion to increase the number of signatures on a petition as stipulated in Section VI, Item B, a suggestion to not name any facility after a person but instead only utilize the name “Creedmoor” or geographical features, a suggestion to eliminate any reference to approval from the CPRC, and a suggestion to eliminate Section VI, Items A-D.

Commissioner Nowell moved to table the Municipal Facility Naming Policy until staff can incorporate the above listed suggestions into the draft policy. Motion was approved by roll call vote 5-0.

Mayor Pro Tem Del Mims: Yes
Commissioner Brustmeyer-Brown: Yes
Commissioner Kicinski: Yes
Commissioner Ed Mims: Yes
Commissioner Nowell: Yes

Resolution 2020-R-08 // Enacting a Hazard Pay Policy for the City of Creedmoor

City Manager Korena Weichel presented a resolution that would formally enact the Hazard Pay Policy for City of Creedmoor employees as approved by Board motion and vote at the June 2, 2020 meeting.

Mayor Pro Tem Mims moved to approve Resolution 2020-R-08: Enacting a Hazard Pay Policy for the City of Creedmoor during the COVID-19 Pandemic. Motion was approved by roll call vote 5-0.

Mayor Pro Tem Del Mims: Yes
Commissioner Brustmeyer-Brown: Yes
Commissioner Kicinski: Yes

Commissioner Ed Mims: Yes
Commissioner Nowell: Yes

Mayor Wheeler recessed the meeting at 8:16 p.m. The meeting reconvened at 8:23 p.m.

City Manager's Report

City Manager Korena Weichel reported on NC Hwy 56 street light project, the upcoming installation of pedestrian crossing signals on the Cross City Trail, and that the new Administrative Services Director who will begin work on July 27, 2020.

SGWASA Report

Commissioner Ed Mims reported on discussion with SGWASA Executive Director Scott Schroyer to hold a strategic planning workshop in October 2020. Mims also spoke about the water treatment pump failure that occurred in April 2020, and the steps SGWASA has taken to ensure there is not a reoccurrence. Mims also reported on a new initiative to present quarterly financial reports to the Board of Directors, a new work order tracking system, and SGWASA staff efforts to secure grant funding for infrastructure improvements. Mims also thanked Commissioner Kicinski for her work to have SGWASA evaluate the current rate structure, which does not charge a different rate for commercial/industrial customers.

Commissioner Kicinski also spoke about her efforts to have SGWASA consider a commercial/residential rate structure, and Mayor Wheeler discussed recent editorials in the Butner-Creedmoor News related to stipends for SGWASA Board members. Kicinski and Mims stated that there had not been discussion about changing Board stipends, and to do so would necessitate legislation from the NC General Assembly.

Commissioner Reports

Commissioner Brustmeyer-Brown reported on her attendance at the June 25 Kerr-Tar Council of Governments meeting. Brustmeyer-Brown also requested that the new Administrative Services Director's top priority be drafting and implementing a diversity and inclusion plan.

Commissioner Kicinski gave her thoughts of the recorded June 23, 2020 Board of Commissioners meeting that she was not able to attend. Kicinski also discussed issues that SGWASA customers have reported with mold on faucets, and feedback she has received from business owners with challenges they are facing during the COVID-19 pandemic.

Commissioner Ed Mims reported on participating in the NC League of Municipalities (NCLM) virtual summit held June 16-18, and asked for updates on several city and county initiatives. Mims also spoke about the FY21 budget process, and about how pleased he was to work with this Board to add new staff and lower overall expenses while keeping the tax rate static.

Commissioner Nowell reported on her attendance at the Upper Neuse River Basin Association (UNRBA) and Path Forward meetings in June. Nowell reported that the Board of Commissioners will need to make a tentative decision regarding participation in the Interim Alternative Implementation Approach (IAIA) plan to adhere to the Falls Lake Rules by September. Nowell also reported on attending the Capitol Area Metropolitan Planning Organization meeting in June, and reported on a recent traffic fatality at the intersection of NC Hwy 56 and Moss-Hayes Road. Nowell asked that the city once again request that NC Department of Transportation (NCDOT) consider reducing the speed limit and installing a traffic signal at this intersection.

Mayor Pro Tem Del Mims reported on her attendance at the June UNRBA meeting, the NCLM virtual summit held June 16-18, and a National League of Cities webinar on June 24. Mims also spoke about the public comments from Jonelle Marable at tonight's Board of Commissioners meeting, and stated that she agrees with the proposal to form a Human Relations Commission in Creedmoor. Mims then spoke about the FY21 budget process, and suggested implementing a two-day strategic planning workshop, and holding at least two additional budget workshops with no other city business on the agenda for FY22.

Mayor's Report

Mayor Bobby Wheeler apologized for missing the June 23 meeting, and thanked Mayor Pro Tem Del Mims for stepping in to run the meeting in his absence. Wheeler also spoke about the FY21 budget process, and stated that he hopes the FY22 budget process will be more concise and not lead to meetings of the same length as this year.

Closed Session

Commissioner Ed Mims moved to enter closed session pursuant to NC GS 143-318.11 (a)(3) & (6) Attorney-Client Privilege & Personnel at 9:35 p.m. Motion was approved by roll call vote 5-0.

- Mayor Pro Tem Del Mims: Yes
- Commissioner Brustmeyer-Brown: Yes
- Commissioner Kicinski: Yes
- Commissioner Ed Mims: Yes
- Commissioner Nowell: Yes

Commissioner Nowell moved to leave closed session at 10:35 p.m. Motion was approved by roll call vote 5-0.

- Mayor Pro Tem Del Mims: Yes
- Commissioner Brustmeyer-Brown: Yes
- Commissioner Kicinski: Yes
- Commissioner Ed Mims: Yes
- Commissioner Nowell: Yes

Sale of City Owned Property

Commissioner Ed Mims moved to tentatively accept a \$100,000 bid for 3215 Cannady Mill Road upon receipt of a formal written offer and a \$5,000 deposit. Motion was approved by roll call vote 5-0.

- Mayor Pro Tem Del Mims: Yes
- Commissioner Brustmeyer-Brown: Yes
- Commissioner Kicinski: Yes
- Commissioner Ed Mims: Yes
- Commissioner Nowell: Yes


Adjourn

Commissioner Nowell moved to adjourn the meeting at 10:45 p.m. Motion was approved by roll call vote 5-0.

- Mayor Pro Tem Del Mims: Yes
- Commissioner Brustmeyer-Brown: Yes
- Commissioner Kicinski: Yes
- Commissioner Ed Mims: Yes
- Commissioner Nowell: Yes


Robert V. Wheeler, Mayor

ATTEST:


Terry A. Hobgood, Jr., City Clerk

