

City of Creedmoor DEI Commission Meeting

Date: September 29, 2021

Time: 6 pm

DEI Commission Members Present: Jonelle Marable, LaVerne Singleton, Dennis Daniel, Tara Owens Shuler, Kimberly Albright

DEI Commission Member Not Present: Pamela Criswell

Others in Attendance: City Manager Gerald Smith, Manuel Aguilar

Agenda Item	Discussion	Final Action and/or Follow-up Needed
Call to Order and Invocation	Commissioner LaVerne Singleton called the meeting to order. Invocation provided by Dennis Daniel	
Pledge of Allegiance	All in attendance	
Approval of Agenda	Commission member Jonelle Marable requested to add item 5. F Forum for Sheriff election to be hosted by the Commission.	Motion carried to accept agenda with noted addition.
Approval of Minutes	Motion made and properly second to accept the minutes as written.	Motion carried to approve the minutes
Review the City of Creedmoor Diversity Plan	Genesis Wallace, City of Creedmoor Administrative Services Director, presented background on the development of the City of Creedmoor Diversity plan. Ms. Wallace recommend that the DEI Commission support the efforts outlined in the Diversity Plan.	Commission member Dennis suggested that the Commission begin to draft specific goals, objectives and activities for a DEI framework using the existing Diversity Plan in collaboration with Ms. Genesis Wallace.
Review the reference from Pamela Bivens MetaViewer.php (granicus.com)	This reference serves as a sample can function as an outline and be used to relation to the work of the City of Creedmoor DEI Commission.	Recommendation that we need to choose an outline and allow it to guide the development of our plan. We should consider developing short-term and long-term plans.
Recruitment of Additional Members	Commission member Criswell reached out to South Granville High School and is awaiting a response. Commission member Shuler posted a recruitment post on her neighborhood's (Amberleaf Subdivision)	The community member, Manuel Aguilar, attended the meeting to express his interest in joining the Commission and submitted his application.

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	<p>FB page; one community member responded and this person was referred to City Clerk Mr. James Hicks.</p>	
<p>Liaison between the DEI Commission and the Board of Commissioners</p>	<p>Commission member Jonelle recommended that Commissioner Kechia Brustmeyer-Brown serve as the liaison for the DEI Commission. The liaison would be a non-voting member of the DEI Commission as well as facilitate communication between the Commission and the Board.</p> <p>Chris Horrigan, Parks and Recreation Director, shared his perspective of why DEI is important for the Recreation Department. Kevin Brown has volunteered to serve as the liaison between the Parks and Recreation Commission and the DEI Commission. Chris also welcomes members of the DEI Commission to attend the Parks and Recreation Commission on the 4th Tuesday of the month (except for July and December) at 6 pm via Zoom.</p>	<p>Commission member Jonelle will reach out to Commissioner Brustmeyer-Brown to assess her interest in serving in this role.</p> <p>Commission member LaVerne Singleton will serve as the liaison between the DEI Commission and the Parks and Recreation Commission.</p>
<p>First Friday</p>	<p>Chris Horrigan informed the Commission that the First Friday event will be a tailgate like event and Breast Cancer awareness event. The football game will be live streamed in the conference room. There will be a campfire with smores. First Friday is meant to be a community building event. Committees and organizations can set up and share about their activities and services.</p>	<p>Commission members Tara and Kimberly will volunteer at the October 1st First Friday event to share about the DEI Commission and recruit potential new members.</p> <p>Commission member Dennis Daniel will draft a tri-fold brochure to use as marketing material during the October 1st First Friday event.</p>

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	<p>Table and space is available for the DEI Commission if desired. Event is from 5 pm – 8 pm</p>	
<p>CultureFest</p>	<p>Commission member Jonelle shared about this event that is being hosted in Oxford. She would like for our Commission to consider hosting something similar in 2022.</p>	<p>Recommend that we put this on a future agenda to have further discussion about the event.</p>
<p>Forum for Sheriff election to be hosted by the DEI Commission.</p>	<p>Commission member Jonelle is interested in the Commission’s feedback in hosting a forum for the Sheriff election. Jonelle feels that it is important for us as a Commission to engaging with our community in this manner. We should ask important questions of the candidates to hear their views and perspectives related to Diversity, Equity and Inclusion. Several Commission members expressed support along with Commission member Jonelle to host a candidate forum.</p> <p>Early voting starts on October 12th and the election date is November 2nd.</p> <p>A motion was made for DEI Commission to host a forum with the Granville County Sheriff candidates. A second was made.</p>	<p>The motion carried with a 3-1-1 vote. Three in favor, one opposed and one member abstaining.</p> <p>Commission discussed the timing of a forum because of the upcoming elections and short time to organize the event. It was brought up that the election for Sherriff is during the 2022 election cycle.</p> <p>A small workgroup was formed to plan to the forum. Group includes Chairperson Singleton and Commissioners Daniel and Marable.</p>