

MINUTES OF
CITY OF CREEDMOOR
PLANNING BOARD MEETING
SEPTEMBER 9, 2021
7 P.M.

Present in Person at City Hall Boardroom

Chair Ed Gleason, Vice Chair Debbie Rogers, Mike Allen, Steve Faucette, Robert Gorham, Jonelle Marable, Heather Turner. Also present were Community Development Director Michael S. Frangos AICP, CZO, City Planner Kevin Murphy, and City Clerk/PIO James Hicks.

Present via Zoom Video-Conference

Assistant City Attorney Kevin Hornik

Absent

Dennis Lester

Call to Order

Chair Ed Gleason called the meeting to order at 7:00 p.m. and recognized Community Development Director Michael Frangos to introduce the new City Clerk/PIO James Hicks

Recognition of Quorum

Chair Ed Gleason determined a quorum was present.

Approval of Agenda

Debbie Rogers moved to approve the agenda. Robert Gorham seconded the motion. The motion was approved by roll call vote 7-0.

Chair Ed Gleason: Yes

Vice Chair Debbie Rogers: Yes

Mike Allen: Yes

Steve Faucette: Yes

Robert Gorham: Yes

Jonelle Marable: Yes

Heather Turner: Yes

After consultation with Assistant City Attorney Kevin Hornik, the board dispensed with roll call voting and used voice voting since no members were participating virtually.

Approval of Minutes

Heather Turner moved to approve the July 8, 2021 Planning Board minutes. Mike Allen seconded the motion. The motion was approved unanimously by a voice vote.

Comments from the Public

Chair Ed Gleason acknowledged that there was no one in attendance desiring to speak.

Old Business

Chair Ed Gleason announced that the Board of Commissioners had amended the Planning Board Bylaws to include language about *Robert's Rules of Order Newly Revised* governing a scenario that the bylaws does not address.

New Business

ZMA-2021-01

City Planner Kevin Murphy presented on ZMA-2021-01, a zoning map amendment that would change the zoning of parcels 089604915786, 089604811040 and 088604603917 to Open Space Preserve (OSP).

Vice Chair Debbie Rogers moved to recommend approval of ZMA-2021-01 and the statement of consistency as written. Heather Turner seconded the motion. The motion was approved by a unanimous voice vote.

Fire Prevention Code of Ordinances Text Amendment

City Planner Kevin Murphy presented the changes. The board discussed whether a spark cover should be included for outdoor fires.

Chair Ed Gleason pointed out that the existing ordinance regarding the primary fire district is inaccurate. He said some lots have been removed from the district by Board of Commissioners, which is not reflected in the map.

Vice Chair Debbie Rogers moved to add that it is “recommended” a spark cover be used to the text amendment. She withdrew her motion after discussion.

Board continued discussion about fire prevention.

Vice Chair Debbie Rogers moved to recommend the changes as presented. Steve Faucette seconded the motion. The motion was unanimously approved by a voice vote.

Comprehensive Plan Update

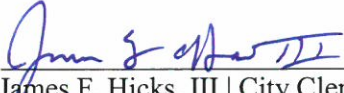
Community Development Director Michael Frangos explained the process of selecting a vendor and an overview of the project. The board discussed ideas to be considered by the Community Development Department.

Adjourn

Chair Ed Gleason moved to adjourn at 8:29 p.m. Heather Turner seconded the motion. The motion was approved unanimously by voice vote.

Minutes approved at October 14, 2021 Planning Board Meeting.




James F. Hicks, III | City Clerk/PIO