

MINUTES OF  
CITY OF CREEDMOOR  
BOARD OF COMMISSIONERS MEETING  
AUGUST 15, 2022  
6 P.M.

**Present in Person at City Hall Boardroom**

Mayor Bobby Wheeler, Mayor Pro Tem Emma Albright, Commissioner Robert Way, Commissioner Ed Mims, and Commissioner Ed Gleason. Also present were Acting City Manager/Director of Community Development Michael Frangos, Finance Director Candy Bowman, Police Chief Keith King, and City Clerk Barbara Rouse.

**Absent**

Commissioner Georgana Kicinski

**Call to Order**

Mayor Wheeler called the meeting to order at 6:00 p.m.

**Invocation and Pledge of Allegiance** | Commissioner Gleason offered the invocation, and Mayor Pro Tem Albright led the Pledge of Allegiance.

**Roll Call**

Roll call by the City Clerk determined a quorum was present.

**Agenda Approval**

Commissioner Mims added an ARPA as a Discussion Item, 5e. Commissioner Gleason made a motion to approve the agenda as amended. The motion was approved by a vote of 4-0.

**Discussion Items | Request for Harris Park Memorial Monument**

Acting City Manager/Community Development Director Michael Frangos, AICP, CZO explained to the Board that the City had received a request from Pecan Hill Reunion President to protect the Harris Park Memorial Monument. Frangos presented the Board with pictures of two possible solutions to protect the monument from vandalism and the elements of nature. He continued to tell the Board that the group suggested the attachment of a quarter-inch clear acrylic (plastic) cover placed over the top and anchored at the corners with screws (which would be removable), a total cost of \$1542.71. The Public Works and Recreation Director recommended against that solution because the acrylic covers tend to scratch, scuff, and turn yellow from the elements. The recreation Director suggested using a vinyl sheet to which the names would be imprinted which he said would protect the Monument and stand up better to aging and the weather. Frangos said he was looking for direction from the Board on this project. The Board engaged Frangos in some questions. Commissioner Mims asked about the final cost. Mayor Pro Tem suggested that the City get quotes from vendors for the possible changes to protect the Monument.

**Discussion Items | Public Facilities Cleaning Services**

Acting City Manager/Community Development Director Michael Frangos, AICP, CZO told the Board that the RFP for cleaning services ran from May 23<sup>rd</sup> to June 9<sup>th</sup>. and because only two bids were presented, again from June 14<sup>th</sup> to June 30<sup>th</sup>. The top three contractors were now: Top Cat, LLC (current vendor), Corner Clean, LLC, and Jan Pro. Frangos went on to explain the differences between the three bidders and told the Board that Corner Clean, LLC and Jan Pro got the full and detailed walk-through of City facilities. After a total breakdown of the RFPs and recommendations of staff (Top Cat, LLC is the current cleaning provider but was lacking in certain areas), Frangos said they narrowed it down to Corner Clean, LLC, and Jan Pro, both are represented as minority business

say that it shouldn't matter who is staffing in the City, the information should continue to flow when someone leaves. After some further discussion on the matter, Commissioner Way asked the Acting City Manager to make sure that anytime an employee leaves the City, the IT Department sends out an email acknowledging the employee has left the City and the email account is then forwarded to the appropriate staff. Acting City Manager said he would make sure that procedure was followed moving forward.

**Discussion Items | City Manager Hiring Criteria**

Mayor Wheeler began the discussion with the Board by defining his plan for the interview and hiring process of a new City Manager. The Mayor said he wanted to go along with what had been done in the past. He continued that interviews were set up for next week, and he said after the interviews he would like to narrow it down to the top two candidates. He then said that contract negotiations would start once a candidate was chosen. The Mayor then told the Board that he is always open to suggestions and welcomed them now. Commissioner Mims commented that he wanted the interview process to be fair and open. Mims continued that the interviews should be held on the same day because he is afraid that spreading interviews out over different days, would allow interview questions to be passed from interviewee to interviewee. He then asked about what the process was for *choosing* the next City Manager. The Mayor responded that all aspects of the process are being done in-house and he thought having the interviews on different days was a good thing, allowing for some discussion and thought after each interview. The Board continued the discussion with the consensus that interviews on separate days were acceptable for the City Manager position.

**Discussion Items | ARPA Funds**

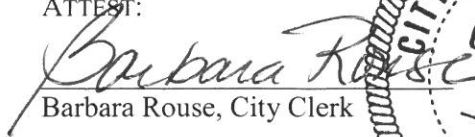
Commissioner Mims shared an article from "Southern City, NCLM (2<sup>nd</sup> Quarter, 2022), titled "Telling the Story of ARPA" (p. 14) by reading to the Board a portion of the article. Mims said that he brought it up because he wanted to see an update about the amount and how the ARPA funds for the City were used and he wanted the information shared with the community. He also added that he wanted to know if the City was eligible for additional ARPA funding and what were the plans to use them moving forward. Acting City Manager Frangos told the Board that the ARPA funds were used to supplant salaries and that every dollar of ARPA funding was going to the City's Operational Funds. He continued that the City has received the second payment of ARPA Funding and it has also been put into the General Fund and it will again supplant staff salaries for FY23 if the Board decides to do so. Frangos said, used this way, the ARPA process is simplified for the City. The Mayor reiterated to Commissioner Mims that General Fund dollars were funding several different things, which the City was able to do because it used the ARPA funds to supplement staff salaries. Commissioner Mims thanked Acting City Manager Frangos and the Mayor and said that the public needed to know that information and he also requested that the Board get a report on the distribution of the ARPA dollars. The Mayor then suggested that City staff put together an accounting of the ARPA funding to be shared with the Board and the public.

**Adjourn**

There being no further business to come before the Board, a motion was made by Commissioner Mims to adjourn the meeting at 7:53 p.m. The motion was approved by a vote of 4-0.

  
Robert V. Wheeler, Mayor

ATTEST:

  
Barbara Rouse, City Clerk

