



MINUTES OF
CITY OF CREEDMOOR
PLANNING BOARD MEETING
JUNE 9, 2022
7 P.M.

Present in Person at City Hall Boardroom

Vice-Chair Debbie Rogers, Steve Faucette, Mike Allen, Acting City Manager/Community Development Director Michael Frangos, AICP, CZO, Planner Kevin Murphy, and City Clerk Barbara Rouse.

Absent

Dennis Lester, Robert Gorham

Call to Order

Meeting called to order at 7:04 PM. Mike Allen motioned to make Debbie Rogers Chair and Steve Faucette Vice-Chair. Motion seconded by Vice-Chair Debbie Rogers. Motion passed with a vote of 3-0.

Approval of Agenda

Steve Faucette made a motion to approve the agenda. Seconded by Mike Allen. Motion passed with a vote of 3-0.

Approval of Minutes

Mike Allen made a motion to approve the minutes. Seconded by Steve Faucette. Motion passed with a vote of 3-0.

Comments from the Public

No members of the public were present.

Old Business

Assistant City Manager/Community Development Director Michael Frangos, AICP, CZO said there was no old business to report.

New Business | CZ-2022-01, Rigsbee

Planner Kevin Murphy presented CZ-2022-01, Conditional District Zoning Application for property located at 308 W. Hillsboro Street owned by Jon and Jane Rigsbee. Chair Debbie Rogers made a motion to revise the word “unity” under condition #2 to read “unit,” and to remove condition #10, as well as to add to extend the sidewalk installation requirement by 2 years from the date the BOC approves the zoning plan. Rogers continued the motion adding, that once the revisions are made to the Conditional Zoning CZ-2022-01 the planning board would allow Debbie Rogers, as Chair, to sign CZ-2022-01 individually and submit it to the Board of Commissioners with their recommendation for approval. Motion seconded by Mike Allen. Motion passed with a vote of 3-0.

Report on Recent Departmental Activity

Assistant City Manager/Community Development Director Michael Frangos, AICP, CZO reported that the Board of Commissioners had recently made him Acting City Manager and he is working to get the FY23 budget completed.

Reports from the Chairperson and Members

No reports from the Planning Board Members.

Adjourn

Motion to adjourn by Steve Faucette, seconded by Mike Allen. Motion passed unanimously.

Meeting adjourned at 8:12 PM

Michael S. Frangos AICP, CZO
Assistant City Manager/Community Development Director
Michael Frangos, AICP, CZO



Barbara Rouse
City Clerk, Barbara Rouse