

CREEDMOOR POLICE DEPARTMENT

**Applicant Authorization/Consent
for Release of Information**

This release and authorization acknowledges that the City of Creedmoor may now, or at any time while I am employed, contact personal references, conduct a verification of my education and licenses/certifications, employment/work history, motor vehicle records, and receive any criminal history record information pertaining to me which may be in the files of any Federal, State, or Local criminal justice agency, obtain information from other sources including social networking sites, and to verify any other information deemed necessary to fulfill the job requirements. The results of this verification process will be used to make employment decisions pursuant to the City of Creedmoor's employment policies. The City of Creedmoor will not request credit reports without proper notification in compliance with the Fair Credit Reporting Act.

I authorize the City's current employment verification vendor and any of its associates to disclose orally and in writing the results of this verification process to the designated authorized representative of the City of Creedmoor. The City of Creedmoor may, at its discretion, change the employment verification vendor at any time and this release will remain in effect.

I have read and understand this release and consent, and I authorize the background verification. I authorize all persons, schools, current and former employers, and other organization and agencies to provide the City's employment verification vendor, or its associates, with all information that may be requested. I hereby release all of the persons and agencies providing such information from any and all claims and damages connected with their release of any requested information. I agree that any copy of this document is as valid as the original.

I do hereby agree to release and discharge the City of Creedmoor, the employment verification vendor, and their associates to the full extent permitted by the law from any claims, damages, losses, liabilities, costs and expenses, or any other charge or complaint filed with any agency arising from the retrieving and reporting of information. According to the Fair Credit Reporting Act, I am entitled to know if employment was denied based on information obtained by my prospective employer and to receive a disclosure of the public record information and of the nature and scope of the investigative report. I have been given a summary of my rights under the Fair Credit Reporting Act.

Printed Name (Last, First, Middle Initial)

Social Security Number

Date of Birth

Signature

Driver's License Number/State

Date

_____ County, North Carolina

The foregoing document was acknowledged before me this _____ day of _____ 20____.

Notary Public Name

Notary Public Signature

My commission expires: _____

(Official Seal)