



MINUTES OF  
CITY OF CREEDMOOR  
BOARD OF COMMISSIONERS MEETING  
AUGUST 21, 2023  
6:00 PM

**Present:** Mayor Bobby Wheeler, Mayor Pro Tem Albright, Commissioner Edward Gleason, Commissioner Georgana Kicinski, Commissioner Robert Way, and Commissioner Archer Wilkins. Also present were City Manager Michael Turner, Community Development Director Michael Frangos, Executive Assistant Sarah Spruill, Police Chief Troy Wheless, and Recreation Department Director Christopher Horrigan.

**Absent:** City Clerk, Barbara Rouse attended the meeting via Zoom.

### **Call to Order and Invocation**

Mayor Wheeler called the meeting to order at 6:00 and Mayor Pro Tem Albright led the invocation.

### **Pledge of Allegiance**

Commissioner Kicinski led the Pledge of Allegiance.

### **Roll Call**

Roll Call by Executive Assistant Sarah Spruill determined a quorum was present.

### **Approval of Agenda**

Mayor Wheeler made an agenda change, switching Item 7, Adjournment, and Item 8, Closed Session. Closed Session will be Item 7 and Adjournment will now be Item 8. Commissioner Gleason then requested to remove items 6c, GOGov Update, and 6d, City of Creedmoor Diversity Equity & Inclusion (DEI) Advisory Board Update, from the agenda. Commissioner Kicinski requested to add a new discussion item, CAMPO, Item 6j, to the agenda and the Mayor removed Item 6f, Discussion of the Mayors Term Limits from the agenda and asked that it be added to the Sept 5<sup>th</sup>, 2023 BOC meeting agenda. Commissioner Wilkins made a motion to approve the agenda as amended. The motion was approved by a vote of 5-0.

### **Introductions, Recognitions, and Presentations**

Mayor Robert Wheeler presented a Proclamation for the Pecan Hill Neighborhood 35th Annual Reunion. Pecan Hill Residents accepted and thanked the Mayor for the Proclamation.

### **Discussion Item | Creedmoor Volunteer Fire Department Update**

Chief Fisher addressed the Board and told them that their (CVFD) contract with the County would hopefully be done this week as they had sent over all of the necessary information to the County. He also told the Board that the CVFD has received an additional \$20,000 from a County program and he said that they had also received the grant money outlined at the last BOC meeting. Continuing, Chief Fisher told the Board that they were preparing for Fireman's Day, which will be held on October 14<sup>th</sup>, 2023, and the parade will be at one o'clock that day. Assistant Chief Foley then told the Board about the project at the firehouse, Elm Street, their budget completion, grants received, and the enhanced plans for the new fire station. He also described a problem with fire sirens going off and that they (CVFD) are now working with the County and the 911 Call Center to try to change the protocol to make the system more efficient. There was some general discussion by the Board and the Mayor thanked the Chief and Assistant Chief for their report.

### **Discussion Item | Update on FY24 Community Center PROGRAMS, Proposed City Sponsored EVENTS, and update on the Creedmoor Music Festival**

Recreation Director Christopher Horrigan presented an Update on FY24 Community Center PROGRAMS, Proposed City Sponsored EVENTS, and an update on the Creedmoor Music Festival. First up, Horrigan explained to the Board how his department defined *programs* as compared to *events* and *City-sponsored events* (determined by BOC). Horrigan then presented the proposed 2024 sponsored events to the Board noting that the names of the Fireworks, Egg Scramble, Holiday Tree Lighting, and Holiday Parade, previously referred to as the 4<sup>th</sup> of July fireworks, Easter Egg Hunt, Christmas Tree Lighting and Christmas Parade respectively, were changed pending this Board's approval. Horrigan then requested the Board share their thoughts on the name changes. After some extensive discussion, Mayor Wheeler asked that the discussion on holiday events titles be held at the next

BOC Work Session. Horrigan then presented the Creedmoor Music Festival details to the Board by sharing the types of bands, telling them that the vendor spaces are all filling up (83% so far), presenting the food vendors that will be on-site, by sharing the types of bands, as well as presenting a list of the nonprofits that will be at the festival. Expenses were presented to the Board next, with Horrigan explaining that the total budget is approximately \$29,000 and it is anticipated, he said, that they will come in right around that amount. Horrigan then told the Board that most of the logistics of the Music Festival were done, except the bounce-house still needed to be secured and a Resolution to allow alcohol on Main Street the day of the festival would be presented at the September 5<sup>th</sup> BOC meeting for Board's approval and, he added, staffing is coming together. After a brief discussion, the Board thanked Recreation Director Horrigan for his presentation.

### **Discussion Item | SGWASA Water and Sewer Allocation Discussion**

Community Development Director Michael Frangos reminded the Board that Resolution 2022-R-14, Establishing a Short-Term Water and Wastewater Allocation Policy for the City of Creedmoor, was adopted on October 17<sup>th</sup>, 2022, and during that ten (10) months, the City has given out a total water allocation for eight (8) residences. These are the only allocations the City has provided he said, and there have been no (0) requests for non-residential allocations. Frangos added, that the City has reserved additional allocations that remain on its policy right now. He told the Board that the question tonight is *does the Board want to amend the existing policy, which would allow the City to at least continue to provide allocations for one unit at a time, single-family residential allocations (264 gallons per unit), or is the Board satisfied with holding off on all residential allocations, (reallocate or continue with policy as originally stated)*. Frangos then explained to the Board that the reserves the City holds include the 510 gallons per day that had been set aside for the City Hall Renovation Project and the 1000 gallons per day that had been set aside for the Creedmoor Fire Department. After some discussion, the Board said they thought it would be in everyone's best interest to revisit the allocation policy. Mayor Wheeler said they need to decide if the City should release the allocations that were slotted for the City Hall Renovation Project and he said the Board will look into it. There was some follow-up discussion about whether SGWASA gives back to the City water and sewer allocations for building projects that are never completed. Frangos answered that he did not know the mechanism SGWASA utilizes in such cases. Commissioner Wilkins asked how the City could find out about that and he asked the City Manager to follow up with SGWASA to set up a mechanism to inform the City of the allocations used or not (to reclaim). Commissioner Way summed it up by asking the question "Are there any water/sewer allocations *floating* out there?" Mayor Wheeler clarified telling the Board that the two issues for consideration were: 1) examine the Police Department and City Hall Expansion Project water/sewer allocations and decide if the City wants to readjust, and 2) Does the City want to release those allocations for residential use? Commissioner Kicinski said she would like the City to complete their Capital Improvement Plan before they (the Board) have that conversation. Mayor Wheeler then told Frangos that the Board would look into it and get back to him.

### **Discussion Item | Second Extension of Waste Industries (GFL, Environmental) Solid Waste Collection Transportation and Disposal Agreement**

City Manager Michael Turner explained to the Board that On January 20, 2015, the City of Creedmoor entered into a Solid Waste Collection and Transportation Agreement with Waste Industries, LLC for exclusive rights to provide the collection of solid waste and recycling in Creedmoor. In 2018, the agreement was extended for three additional years until June 30, 2023, and now it is due for a Second Extension which will carry the agreement for three (3) additional years, to June 30, 2026. The City Manager said he spoke with Randy Deming who gave him the current prices charged to residents: Trash 1st Cart - \$17.66 and Trash 2nd Cart - \$12.01. Recycling 1st Cart - \$5.68 and Recycling 2nd Cart \$4.78, adding that there is no cost to the City. The City Manager continued and said that City Attorney Hornik has prepared a Second Extension which has been reviewed and executed by GFL. A motion was made by Commissioner Gleason to approve the Second Extension of the amended and restated Solid Waste Extension Solid Waste and Disposal Agreement with Waste Industries ( dba GFL Environmental), with two (2) additional one (1) year terms which will expire June 30, 2026. The motion was approved by a vote of 5-0. Commissioner Kicinski made a motion for the City Manager to execute the agreement on behalf of the City. The motion was passed by a vote of 5-0.

After the vote, Commissioner Gleason asked to speak and reminded the Board that the City of Creedmoor has an Ordinance that states that every resident must have garbage pick-up which, he said, used to be easy to check because the City billed for water/sewer, and garbage pick-up. He continued by saying that is not the case now and he knows of at least 4 houses that do not have garbage pick-up so he asked how the City could enforce the code. Mayor Wheeler asked the City Manager to look into this issue.

### **Discussion Item | Update on Creedmoor Veterans Organization Banners and Veterans Memorial**

MPT Albright spoke to the Board about the proposed Veterans banners and she said that it would be great to have the banners for Veterans hung throughout the City. She said the Veterans Organization is on board with this idea and they have been working with Public Works Director Steve Edwards to figure out where they would like them to hang, how long to hang them, etc. Commissioner Wilkins then reminded the Board that on July 1<sup>st</sup>, 2023 the BOC approved a new Veterans monument to be located at the Creedmoor Community Center. Following some additional research by a sub-committee (Commissioner Wilkins, MPT, M. Turner, S. Edwards, and C. Horrigan), and input from the Creedmoor Veterans Organization, he said, a proposed design for the memorial had been selected (shown to the Board at the meeting). Commissioner Wilkins added that it had not been decided what would go on the back

of the monument but there was a special meeting of the Veterans Organization this Wednesday (August 23, 2023) to discuss that. He was asking for the Board's input on the design of the banners and monument. There was some discussion by the Board about the prices for the banners. Commissioner Wilkins then brought up the question of where to locate the monument at the Creedmoor Community Center asking Recreation Director Horrigan to take the podium to speak on the subject. Horrigan told the Board that there is a lot of open space at the Community Center but they are limited on where to ultimately put the monument. Continuing, he said the Board needs to find a space that will work now as well as in the future so the monument will not have to be moved. He added that accessibility needs to be looked at as well as seating near the monument, and landscaping, as it will be a place where people can reflect and have reverence during their visits. Some specific areas were then presented by Horrigan and there was some discussion amongst the BOC. Mayor Wheeler then suggested the Board members go out to the Community Center and look at the spaces available so they (the Board) could continue this discussion at a later meeting. Commissioner Kicinski asked if the price included the base. Horrigan and the City Manager did not have an answer to her question.

### **Discussion Item | Financial Summary Report**

City Finance Director Lee Faines presented to the Board an FY-2024 Financial Report for the Month Ending July 31, 2023. Faines asked the Board for feedback on the report as presented. After some breakdown of the revenues and expenditures, the floor was opened for questions from the Board. As there were no questions, the Mayor thanked Finance Director Faines.

### **Discussion Item | CAMPO**

Commissioner Kicinski told the Board that on August 16<sup>th</sup>, she, the Mayor, and Commissioner May attended the CAMPO August meeting and she said they had some concerns about the Hawley School relocation. She said the bollards have been up for a while now and she hoped everyone would understand how to arrive and depart safely at Hawley School. She continued by saying that she wanted everyone to know that the City and the County have done everything they could to help make this a smooth transition adding that she had reached out to NCDOT to ask for an advance turn arrow to be added to the traffic light at HWY 56, Crescent Drive and Hawley School Road (submitted almost 3 weeks ago) but studies by the DOT must be conducted before this can happen she said. Commissioner Kicinski stressed again that the City had done everything it could to try and make the congestion more manageable. NC County Region and District Maps were presented to the Board and Commissioner Kicinski explained that Creedmoor was in Division 5, Region C, and she pointed out that Durham and Wake counties also occupy the same area and she reiterated that County and City representatives are pushing to get consideration of some projects, but she added the competition is steep. County Commissioner May (County Commissioner District 5) then took the podium to speak about the traffic at Hawley Street School, telling the Board that concerning Highway 56, it is expected to be expanded in 2040, adding that they (with CAMPO) have asked to have a Corridor Study done from Butner through Franklinton, and hopefully toward Louisburg. He continued saying that would include everything ranging from a traffic study to economic development and they are hoping this comes to fruition. Commissioner May then said that he agreed with Commissioner Kicinski, that with the Board approval, they should have the County Manager and County/City Attorney work with the school to put out a Public Service Notice to let people know what is being done and what they hope to achieve over the next few years. In closing, Commissioner May reiterated that they have done everything they could up to this point to mitigate the traffic at the Hawley School. After a few questions, the Mayor thanked Commissioner May for his time.


### **Closed Session | Attorney Client Privilege and Personnel per § 143-318.11.a (3)(6)**

Commissioner Wilkins made a motion to go into Closed Session at 8:09 p.m. The motion was approved by a vote of 5-0.

Commissioner Wilkins made a motion to leave Closed Session at p.m. The motion was approved by a vote of 5-0.

### **Adjournment**

As there was no further business to come before the Board, Commissioner Wilkins made a motion to adjourn the meeting at 9:14 p.m. The motion was approved by a vote of 5-0.



Robert Wheeler, Mayor

ATTEST:



Barbara Rouse CMC, City Clerk

