



**MINUTES OF
CITY OF CREEDMOOR
BOARD OF COMMISSIONERS
BOC – SPECIAL SESSION
JANUARY 30, 2024**

Present

Mayor Bobby Wheeler, Commissioner Emma Albright, Mayor Pro Tem Georgana Kicinski, Commissioner Robert Way, and Commissioner Archer Wilkins. Also present were City Manager Michael Turner, City Clerk Barbara Rouse (via Zoom), Executive Assistant Sarah Spruill (acting Clerk), Community Development Director Michael Frangos, and Lt. Eugene Harris.

Absent

Commissioner Edward Gleason (excused).

Call To Order And Invocation

Mayor Wheeler called the meeting to order at 6:30 p.m. and Commissioner Wilkins led the invocation.

Pledge Of Allegiance

Mayor Pro Tem Kicinski led the Pledge of Allegiance.

Roll Call

A Roll Call by the Acting City Clerk Sarah Spruill determined a quorum was present.

Approval Of Agenda

Commissioner Wilkins made a motion to approve the agenda as presented. The motion was approved by a vote of 4-0.

Request To Address The Board

There were no requests to address the Board.

Public Comment

There were no public comments.

New Business | LSP-2023-02

Immediately preceding this Special BOC meeting, the Planning Board held a Special Meeting for LSP-2023-02 which was then recommended for approval by a vote of 5-0.

This LSP (Large Site Plan) review was required for changes of use of office or institutional buildings, structures, or developments with a gross floor area of more than 5,000 square feet (CDO §7.7-1 A. 1. b). David Miller and Associates, on behalf of property owner BeeKee Ventures, Inc. at 109 Park Avenue, proposed a major renovation of the building on lot 3 of the Colony Square subdivision. The Creedmoor Development Ordinance (CDO) requires that public notification be made to nearby property owners and that they have an opportunity to view and comment on the proposal. Letters were mailed and the site was posted on January 23, 2024, which was the required seven days before this scheduled joint special public meeting of the Planning Board and Board of Commissioners. At their meeting which immediately preceded this BOC meeting, the Planning Board reviewed the site plan for compliance with the requirements of the CDO and any other applicable ordinances and laws. The Planning Board then made a recommendation to the Board of Commissioners to approve LSP-2023-02.

Mayor Wheeler asked if the Board had any questions or comments on LSP-2023-02. As there were none, the Mayor called for a motion to accept LSP-2023-02. Mayor Pro Tem Kicinski then made a motion to accept LSP-2023-02 as presented. The motion was approved by a vote of 4-0.

Adjournment

As there was no further business to come before the Board, Commissioner Wilkins made a motion to adjourn at 6:32 p.m. The motion was approved by a vote of 4-0.

Barbara Rouse
Barbara Rouse, City Clerk, CMC



Robert V. Wheeler
Mayor Robert V. Wheeler