City of Creedmoor EMPLOYMENT APPLICATION

P.O. Box 765 $\!\!\!/\!\!\!/$ 111 Masonic Street $\!\!\!/\!\!\!/$ Creedmoor, NC 27522



www.cityofcreedmoor.org

The City of Creedmoor is an equal opportunity employer. All applicants are considered without regard to race, color, religion, sex, national origin, age, marital or veteran status, disability, or any other legally protected status. Applications may be submitted at City Hall, mailed via USPS, faxed to (919) 528-3052, or emailed to hr@cityofcreedmoor.org.

Date: mm/dd/yyyy	Position for which you are applying:		Con	Desired mpensation:
Referral Source: Please indicate your referral source				
sonal Data (All inform	nation must be completed for app	olication to be conside	ered)	
Name:	First Name	Middle Name		Last Name
Address:				Lusi Ivane
-	St	treet & Mailing Address		
	City		State	Zip Code
Phone Numbers:	Ноте	Work		Cell
Email Address:				
able to perform the j	e accomodation, are you job duties of the position which you are applying?	Yes		No 🗆
If you answered "Yes," list (attach additional page				
Are you related by person(s) now employed by	blood or marriage to any y the City of Creedmoor?	Yes		No 🗆
If you answered "Yes," relationship (attach additional pa	list name and ages if needed).			
Have you p	reviously worked for the City of Creedmoor?	Yes		No 🗆
If you ansv list the dates and posi (attach additional pag				
	ever in the U.S. Military or military organization?	Yes		No 🗆
If yes, was your disc	charge □ Honorable	□ Dishonorable	□ Uncharacterize	ed □ General

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	High School, City &	: State	Number of Full Years' Work Completed	Degree Awarded	Major / Field
Un	iversity or College, C	ity & State	Number of Full Years' Work Completed	Degree Awarded	Major / Field
		ate from High Schoo		Yes	No 🗆
		"Yes," when and omplete the GED?			
'urrent P			work for which you have	heen registered)	
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egistration			State	No	
Legistration			State	No	
			g		
egistration Iembersh	ips (List members	hips in professiona	State [l, honorary, or technical	No No	
embershi	d Certifications long with date of c	(List in order from ertification, expirat	l, honorary, or technical those most applicable to tion date (if any), and so	the position for which urce of issuance)	you are applying to least
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Employment Information

requested to resign from any positi	on?	Yes	No 🗆	
If you answered "Yes," provide de (attach additional pages if need				
In the course of employment, h you ever been disciplined or demot		Yes 🗆	No 🗆	
If you answered "Yes," provide de (attach additional pages if need				
Employment History (List all positions supplemental application pages.)	you have held, beginning	g with the most recent. If	additional space is needed, attach t	he
Current or Last Employer	Address			
Job Title	Supervisor's Name		Phone	
Date Employed (MM/YYYY)	Reason for Leaving (or the Reason for Wanting to Leave)		May We Contact?	
Date Separated (MM/YYYY)	List major duties that of applying (do not state "		related to the position for which you are	
Employer	Address _			
Job Title	Supervisor's Name		Phone	
Date Employed (MM/YYYY)	Reason for Leaving			
Date Separated (MM/YYYY)	List major duties that of applying (do not state "		related to the position for which you are	
Employer	Address			
Job Title	Supervisor's Name		Phone	
Date Employed (MM/YYYY)	Reason for Leaving			
Date Separated (MM/YYYY)	List major duties that of applying (do not state "		related to the position for which you are	

Criminal Offense Record & License Information

Have you ever been convicted of a felony? If you answered "Yes," provide detail (attach additional pages if needed).		Yes		No 🗆	
Have you ever been placed on probation? If you answered "Yes," provide detail (attach additional pages if needed).		Yes		No 🗆	
Do you possess a valid driver's license? Number	State Issued By	Yes	□ Expiration Date	No 🗆	
Do you possess a CDL? If you answered "Yes," list endorsements.		Yes		No 🗆	
Has your license ever been suspended or revoked, or have your driving privileges ever been restricted? If you answered "Yes", provide detail.		Yes		No 🗆	
If your license had been suspended or revoked, has it been restored? If you answered "Yes," provide date.		Yes		No 🗆	
Briefly explain why you are most inte	rested in this positi	ion.			

Professional References

Name	Title	Company/Organization	Phone	Email

Notice to Applicants

Prior to an offer of employment being extended to sworn law enforcement applicants, a thorough background check, credit check, and criminal record check will be conducted. Upon a job offer being extended and accepted, sworn law enforcement candidates may be required to participate in a physical exam, psychological exam, and substance abuse screening.

Upon a job offer being extended to and accepted by non-sworn law enforcement applicants, a thorough background check (possibly including a credit check and/or criminal record check for specific positions), physical exam (for specific positions only), and substance abuse screening will be conducted. Credit checks are conducted for positions that handle funds and have certain other responsibilities.

Applicant Certification

I hereby certify that every statement made on this form is true and complete and that I understand any misstatement or omission of information will subject me to disqualification or dismissal.

I authorize the City to obtain information regarding my employment, together with any information regarding me whether or not it is in my records. I hereby release the City from any liability whatsoever for disclosing same. I understand a thorough background check, criminal record check, credit check, and/or other related checks will be conducted.

Employment with the City of Creedmoor is on an "at-will" basis and is for no definite period and may, regardless of the date or method of payment of wages or salary, be terminated at any time with or without cause. Other than the City Manager, no department director, supervisor, or other person, irrespective of title or position, has authority to alter the at-will status of any emplyment or to enter into any employment contract for a definte period of time with anyone. Any agreement altering at-will status must be in writing and signed by the City Manager.

This application is not an offer of employment nor should it lead to an expectation of employment.

Applicant Signature	Date